

BURT TOWNSHIP

PLANNING COMMISSION

Minutes

May 12, 2022

Burt Township Hall

The Burt Township Planning Commission was called to order by Jay Jontz on May 12, 2022, at 7:00 p.m. at the Burt Township Hall.

**PLANNING COMMITTEE ATTENDEES:** Jay Jontz, Allen Kozlowski, Gene Hodulik, & Paul Janness.

**ALSO ATTENDING IN PERSON:** Harold Koviak, Jake Myers of Beckett and Raeder, Jim Larson, and Carolyn Hodulik, Recording Secretary.

**PLEDGE OF ALLEGIANCE** led by Jay Jontz

**DECLARATION OF ANY CONFLICT OF INTEREST :** None

**APPROVAL OF NOVEMBER MINUTES:** An addition is needed in the ordinance regarding accessory structures to read "A storage structure of 200 sq. ft. or less must only meet front and back setbacks, not side setbacks *on non-waterfront lots.*"

**MOTION:** To add "on non-waterfront lots" by Kozlowski and supported by Janness

**MOTION APPROVED**

**REPORTS**

**Township Board Representative – Hodulik**

1. A new accounting system, Cougar Mountain, is now in place as well as a new website by STG. This will provide better security and easier updates
2. Approved the ½ mil for fire on the August 2 ballot
3. Township Supervisor Harold Koviak has been named treasurer of the MTA (Michigan Township Association)
4. Presentation was given at the May board meeting by Adam Gandolfi of the Municipal Underwriters of Michigan Insurance Coverage.
5. Cheboygan County Commissioners invited anyone from the township board to attend the MSU Extension class on improving governments May 24 at Tuscarora Township Hall.
6. 1 mil renewal for 4 year road millage projects will be on the August 2 ballot. Planned for 2023 is Topinabee Mail Route Road and in 2024, the north half of West Burt Lake Road.

**ZBA** – March meeting was cancelled.

## **ZONING ADMINISTRATOR**

One issue has come to surface, the description of what is considered the front for a corner lot. A possible solution suggested by Myers was that the description of corner lot setbacks be defined as “two fronts and two sides.”

## **PLANNING CONSULTANT – Jake Myers of Beckett & Raeder**

1. Township Survey results for fire protection were 60% while road improvement was 42% .
2. Myers recently completed the MSU Extension Zoning Administration Certification Course and also some training in the “Right To Farm” involving agra-tourism.

## **OLD BUSINESS:**

### **HIGH SPEED INTERNET**

Kozlowski reported that Spectrum, according to the project manager, has assured him that it will happen on the west side by the end of this summer, and he is just waiting to see something happen. AT&T contacted Larson via email regarding fiber optics for the township which Larson then supplied them with Kozlowski’s email address & phone number as the contact.

### **FIRE PIT ORDINANCE**

Once again, an oversight was made in that the ordinance to amend the definition of a fire pit was previously not sent to the board for its approval. Myers is sending Koviak fire pit zoning text amendment for the June township board meeting.

### **ACCESSORY STRUCTURES**

After discussions, Myers will modify the current zoning for the 200 sq. ft. accessory structure and create a definition for what a shed can and cannot contain. A shed of this size is allowed without a permit but not for occupancy, for storage use only.

### **TOWNSHIP PARKS AND RECREATION PLAN**

Discussions covered the need for a presentation at the June board meeting by Beckett and Raeder regarding possible contract cost for updating the recreation plan. Suggested approach for survey feedback is to mail post cards to all property owners with instructions to use an online survey. The Burt Lake Trail is the topic that needs updating. Kozlowski has taken the initiative using Facebook to request new Burt Lake photos to include in the recreation plan.

### **NEW BUSINESS**

Annual Planning Commission Report – will be authored by Myers and sent to Jontz for review. The reviewed and possibly revised report will be presented to the Planning Commission at the July meeting, then presented to the Township Board.

**BRAINSTORM** – no comments this meeting.

**PLANNING COMMISSION COMMENTS**

Kozlowski will take photos of planning commission members at next meeting to put on township website.

Hodulik announced a ribbon cutting ceremony for the trail at the gorge on June 11 at 11:30 with barbecue hamburgers/hot dogs at Hoppie's parking lot to follow.

**PUBLIC COMMENTS** – None

**MOTION TO ADJOURN** – made by Kozlowski , support by Janness. Meeting adjourned at 8:21 p.m.

**NEXT MEETING** –July 14, 2022, at 7:00 p.m. at the Burt Township Hall

Respectfully submitted,

Carolyn Hodulik, Recording Secretary