

**MINUTES OF  
BURT TOWNSHIP PLANNING COMMISSION  
MEETING  
November 18 2013**

The regular meeting of the Burt Township Planning Commission was called to order by Chair, Gary Street, on November 18, 2013, at 7 p.m. at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan.

Members present: Gary Street (Chair), Ann Baughman, Gene Hodulik and Matt Landon.

Members absent: Bob Babcock.

Also attending: Mary Campbell, Joan Robinson, Virginia Chenevere, Katie Parker, Jim Larson, Harold Koviak and Joyce Hutto-Nolan (Recording Secretary).

**Public Comment**

No Public Comment.

**Approval of Minutes of September 16, 2013**

Moved by Ann Baughman and seconded by Gene Hodulik to accept the September 16, 2013 planning commission minutes as written with the following correction: On page 3, under the section **Meeting Reopened for Public Comment**, after Gene Hodulik said the draft must be available, strike “(5) five” and insert “eight (8)”.

**Motion unanimously approved.**

**Old Business**

**Burt Township Survey**

Mary Campbell reviewed the 2013 Burt Township Property Owner Survey. Mary said the survey was mailed to 942 property owners. The purpose of the survey was to solicit public input to help the planning commission with future decision making. The survey findings are based on 420 surveys which were completed and returned through October 30, 2013.

Gary Street thanked Mary and said she did an excellent job of summarizing the results.

Gene Hodulik said communications could be improved and some of the answers to the survey questions indicated that some of the people were not knowledgeable about the subject matter of the question. Gene said an effort is being made to put information on the web site for the public to see and become more informed.

Ann Baughman thanked Mary for the work she has done on the survey.

Virginia Chenevere said she thought a snowmobile trail is needed.

Harold Koviak thanked the planning commission and Mary for the survey and said this project will be used for future planning.

Katie Parker said she appreciated the opportunity to give feedback on the survey.

Mary Campbell said that the survey results and comments are on the Burt Township web site.

### **Sign Ordinance Draft Revisions**

Mary Campbell presented draft revisions to Section 6.14 of the Burt Township Zoning Ordinance titled Signs and Billboards based on comments made at the September planning commission meeting. Mary explained the draft revisions. Planning commission members discussed the draft revisions. In response to a comment by Joan Robinson, Gary Street said that there are several steps to be taken before the changes in the zoning ordinance concerning signs and billboards will become effective. Mary recommended that each member review the ordinance and draft revisions before the next meeting.

### **New Business**

#### **Zoning for Processing Facilities for Gas and Oil**

Mary Campbell said although the state regulates the extraction of gas and oil, townships can regulate where the gas and oil is processed. The township should look into what zones to allow the processing. Mary will have ideas to present at a future planning commission meeting.

#### **Cheboygan County Master Plan**

Gary Street said he had copies of the proposed Cheboygan County Master Plan for anyone who would like a copy. A hearing will take place at the Cheboygan County Building on December 18, 2013, at 7 p.m.

#### **Planning Commission Meeting Dates for 2014**

Moved by Gene Hodulik and seconded by Matt Landon to approve the following tentative dates and times for planning commission meetings for 2014:

January 20 - 7 p.m.

March 17 - 7 p.m.

May 19 - 7 p.m.

July 21 - 7 p.m.

September 15 - 7 p.m.

November 17 - 7 p.m.

**Motion unanimously approved.**

#### **Election of Officers for 2014**

Moved by Ann Baughman and seconded by Gene Hodulik to table the election of officers for calendar year 2014 until the January 2014 planning commission meeting.

**Motion unanimously approved.**

#### **Public Comment**

Gene Hodulik thanked Gary Street and Ann Baughman for their years of service on the planning commission which will end on December 31, 2013.

Mary Campbell thanked Gary and Ann and said it was great working with both of them.

Harold Koviak thanked Gary and Ann for their years of service.

#### **Motion to Adjourn**

Moved by Matt Landon and seconded by Ann Baughman to adjourn.

**Motion unanimously approved.**

Meeting adjourned at 8:30 p.m.

Joyce Hutto-Nolan, Recording Secretary