

**MINUTES OF
BURT TOWNSHIP PLANNING COMMISSION
MEETING
January 20, 2014**

The regular meeting of the Burt Township Planning Commission was called to order by Gene Hodulik on January 20, 2014, at 7 p.m. at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan.

Members present: Bob Babcock, Gene Hodulik, David Hutto, Chris Kindsvatter, and Matt Landon.

Members absent: None

Also attending: Mary Campbell, Harold Koviak, Jim Larson and Joyce Hutto-Nolan (Recording Secretary).

Introduction of New Planning Commission Members

Gene Hodulik introduced David Hutto who will serve a three year term on the planning commission and Chris Kindsvatter who is filling the vacancy of Gary Street's unexpired term of one year.

Planning Commission Bylaws

Mary Campbell reviewed the Burt Township Planning Commission Bylaws which includes the responsibilities of members. Each member signed a Code of Conduct and Oath of Office

Election of Officers

Gene Hodulik nominated Chris Kindsvatter as chairman of the Planning Commission. All members supported the nomination.

Gene nominated David Hutto as vice chairman. All members supported the nomination.

Approval of Minutes of November 18, 2014 (Approval of Minutes of November 18, 2014: change "2014" to "2013")

Moved by Gene Hodulik and seconded by Matt Landon to accept the November 18, 2013, planning commission minutes as written.

Motion unanimously approved.

Old Business

Sign Ordinance Draft Revisions

Mary Campbell presented the draft revisions to Section 6.14 of the Burt Township Zoning Ordinance titled Signs and Billboards. Mary explained the revisions which were based on comments from the November 2013 planning commission meeting. Members discussed additional changes. Mary will draft a new amendment with the changes discussed at this meeting which will be sent to the Burt Township Board for its review and comments following which a public hearing will be held. If approved by the planning commission board at the public hearing,

the amendment will be sent to the Cheboygan County Planning Commission for its review and comments. The final step is the approval by the Burt Township Board.

Motion

Moved by Matt Landon and seconded by Bob Babcock to present the draft revisions of the Signs and Billboards ordinance to the Burt Township Board for preliminary review.

Motion unanimously approved.

Chris Kindsvatter suggested that the proposed amendment be posted on the Burt Township website.

Motion

Moved by Gene Hodulik and seconded by Chris Kindsvatter that the Burt Township Planning Commission post the proposed Signs and Billboards amendment on the Burt Township website.

Motion unanimously approved.

Burt Township Zoning Ordinance Amendment - Gas and Oil Processing Facilities

Mary Campbell explained that the State of Michigan regulates where gas and oil wells are located. Townships have the ability to regulate where gas and oil processing facilities can be located. Mary presented a draft amendment to the Burt Township Ordinance concerning gas and oil processing facilities. Commission members decided to locate gas and oil processing facilities in the following Burt Township Zoning Districts: Light-Industrial District and Rural Residential-Agricultural District. Mary will prepare a new draft amendment to the Burt Zoning Ordinance concerning gas and oil processing facilities with the changes discussed at this meeting.

Motion

Moved by Matt Landon and seconded by Bob Babcock to present a proposed draft of the Gas and Oil Processing Facilities to the Burt Township Board for preliminary comment and to post the proposed draft on the Burt Township website.

Motion unanimously approved.

New Business

Master Plan Update

Mary Campbell said the Burt Township Master Plan was last updated in 2009. State law requires that master plans be reviewed every five year. Mary suggested members read the 2009 Master Plan and be prepared to discuss proposed changes at the next planning commission meeting.

2014 Meeting Dates

The Burt Township Planning Commission will meeting at the Burt Township Hall at 7 p.m. on March 17, 2014, May 19, 2014, July 21, 2014, September 15, 2014, and November 17, 2014.

Next Meeting

March 17, 2014 at 7 p.m.

Public Comment

Jim Larson asked if the words Private Lake Access could be changed to Private Lake Access/Joint Ownership in the request for renewal of lake access licenses. Mary Campbell said this could be done.

Jim Larson asked how lot splits are handled. Mary Campbell explained the process.

Bob Babcock said dry hydrants should continue to be considered.
David Hutto commented on the snow plowing at Maple Bay.
Gene Hodulik said a trail meeting was held with NEMCOG.

Motion to Adjourn

Moved by Matt Landon and seconded by Bob Babcock to adjourn.

Motion unanimously approved.

Meeting adjourned at 8:45 p.m.

Joyce Hutto-Nolan, Recording Secretary