

**Burt Township
Planning Commission Minutes
May 18, 2015**

The Regular meeting of the Burt Township Planning Commission was called to order by Chair Chris Kindsvatter on May 18, 2015, at 7:00 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan.

Members present: Chris Kindsvatter, David Hutto, Bob Babcock, Gene Hodulik, Matt Landon
Also attending: Mary Campbell, Harold Koviak, Jim Larson, Donna McDougall (Recording Secretary)

Agenda – Kindsvatter

MOTION: Moved by Hutto, supported by Babock to approve the agenda.

MOTION APPROVED

Minutes – March 16, 2015

MOTION: Moved by Babcock, supported by Landon to approve the Minutes of March 16, 2015 as presented.

MOTION APPROVED

Public Hearing of March 16, 2015

MOTION: Moved by Landon, supported by Babock to approve the Minutes of the Public Hearing of March 16, 2015 as presented.

MOTION APPROVED

Public Comment – None

Old Business - None

New Business

Zoning Ordinance - Out of Date Practices – Kindsvatter

Kindsvatter said that Larson brought it to his attention that the Zoning Ordinance has several places that need to be examined as they are out of date practices. For example, 8.01.6 Submittal for variance requires hard copies and a CD from applicants. Larson does not want the hard copies at all and prefers digital applications. **Change to read: “Larson wants one (1) hard copy**”.

Mary Campbell suggested the committee consider the section for Site plan review 4.03.4 (page 4-4) which requires hard copies. Larson said to leave that part alone and Mary said he could ask for digital copy for this, too.

Larson suggested moving the waterfront setback sections closer to the front so residents aren't confused. Mary suggested making references instead of moving it. She said not to make changes that are based on state statutes.

The committee will look at the entire ordinance for other minor administrative changes and keep a list for future revision to the Zoning Ordinance.

Kindsvatter asked how new homeowners know about the ordinance. Mary suggested the board put information in the newsletter. Realtors should be alerting new buyers.

Larson asked about retaining walls within the 75' setback and if it can be viewed as landscaping rather than a structure. The committee agreed that landscaping makes more sense.

MOTION: Moved by Landon, supported by Hodulik to adjourn.

MOTION APPROVED

Adjourned at 7:32 pm.

Respectfully submitted,

Donna McDougall, Recording Secretary