

**MINUTES OF  
BURT TOWNSHIP PLANNING COMMISSION  
PUBLIC HEARING MEETING AND REGULAR MEETING  
May 19, 2014**

The Public Hearing meeting of the Burt Township Planning Commission was called to order by Chris Kindsvatter (Chair) on May 19, 2014, at 7 p.m. at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan.

Members present: Chris Kindsvatter (Chair), Bob Babcock, Gene Hodulik and David Hutto.

Members absent: Matt Landon.

Also attending: Mary Campbell, Harold Koviak, Jim Larson and Joyce Hutto-Nolan (Recording Secretary).

**Public Hearing on the proposed amendment to Section 6.04 of the Burt Township Zoning Ordinance concerning accessory buildings and structures.**

An email was received from Jay Jontz, a copy of which is attached and made a part of the minutes of this meeting.

No other public comment.

**Public Hearing closed.**

**Public Hearing on the proposed amendment to add to the Burt Township Zoning Ordinance a definition and regulations concerning gas and oil processing facilities.**

No public comment.

**Public Hearing closed.**

**Public Hearing on the proposed amendment to Section 6.14 of the Burt Township Zoning Ordinance concerning signs.**

No public comment.

**Public Hearing closed.**

The regular meeting of the Burt Township Planning Commission was opened with the Pledge of Allegiance.

**Approval of the Draft Agenda**

Moved by Gene Hodulik and seconded by Bob Babcock to approve the Draft Agenda.

**Motion unanimously approved.**

**Approval of Minutes of March 17, 2014**

Moved by Gene Hodulik and seconded by Bob Babcock to approve the March 17, 2014, planning commission minutes as written with the following changes: in the paragraph titled

**Review of Sign Ordinance Draft Amendment**, third line, delete the words “and approved”; in the paragraph titled **Review of Gas and Oil Processing Facilities Draft Amendment**, third line, delete the words “and approved”; in the paragraph titled **Review of Accessory Building and Structures Draft Amendment**, fourth line, delete the words “was approved” and insert the words “has been reviewed”; and in the paragraph titled **Review of Master Plan 2014 Update**, second line, add the words “by planning commission members” after the word “discussed”.  
**Motion unanimously approved.**

#### **Public Comment**

No Public Comment.

#### **Old Business**

##### **Review of Accessory Buildings and Structures Proposed Draft Amendment**

The planning commission members discussed the contents of the attached email received from Jay Jontz.

##### **Motion**

Moved by Gene Hodulik and seconded by David Hutto to hold a Public Hearing on July 21, 2014, concerning the following additional proposed revisions to the Burt Township Zoning Ordinance concerning Accessory Buildings and Structures:

In Section **6.04.01 - Accessory Buildings on Property with Principal Use** add a new column titled Max Building Footprint in the Zoning District WR 1,200 square feet and All Others 1,800 square feet; and change the Max Size (including the square footage for All floors) to Zoning District WR 1,800 square feet and All Others to 2,400 square feet; and in **Section 6.04.2 - Accessory Building as a Principal Use, except in Waterfront Residential District** in paragraph 1.C. change 1,800 square feet to 2,400 square feet.

**Motion unanimously approved.**

##### **Review of Gas and Oil Processing Facilities Draft Amendment**

##### **Motion**

Moved by David Hutto and seconded by Bob Babcock to recommend the draft amendment to the Burt Township Zoning Ordinance concerning Gas and Oil Processing Facilities to the Burt Township Board for approval and in the interim to send it to the Cheboygan County Planning Commission for its review and comments.

**Motion unanimously approved.**

##### **Review of Sign Ordinance Draft Amendment**

Gene Hodulik said the size of the sign is not included in Section 6.14.1 paragraph number 8 and that the words “not exceeding nine (9) square feet” should be added to paragraph number 8. Gene suggested that existing signs in the township be documented. It was discussed how signs are measured and that this should be defined in a future amendment to the sign ordinance.

##### **Motion**

Moved by Gene Hodulik and seconded by Bob Babcock to recommend the draft amendment to Section 6.14 of the Burt Township Zoning Ordinance concerning signs to the Burt Township Board for approval and in the interim to send it to the Cheboygan County Planning Commission

for its review and comments with the following change: the addition of the words “not exceeding nine (9) square feet” to paragraph number 8 of Section 6.14.1.

**Motion unanimously approved.**

Mary Campbell recommended that a discussion be held at the July 21, 2014, planning commission meeting on how signs are measured and measuring signs.

**Continued Review of Master Plan**

Mary Campbell reviewed proposed updates to Chapter 6 of the Burt Township Master Plan titled Community Goals and Objectives. Mary asked planning commission members to read and be prepared to discuss Chapters 7 and 8 at the next planning commission meeting.

**Next Meeting**

The next planning commission meeting will be July 21, 2014, at 7 p.m.

**Public Comment**

No Public Comment.

**Motion to adjourn**

Moved by Bob Babcock and seconded by David Hutto to adjourn.

**Motion unanimously approved.**

Meet adjourned at 8:45 p.m.

Joyce Hutto-Nolan, Recording Secretary