

**MINUTES OF
BURT TOWNSHIP PLANNING COMMISSION
MEETING
July 21, 2014**

The regular meeting of the Burt Township Planning Commission was called to order by Chris Kindsvatter (Chair) on July 21, 2014, at 7 p.m. at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan.

Members present: Chris Kindsvatter (Chair), Gene Hodulik, David Hutto and Matt Landon.
Members absent: Bob Babcock.

Also attending: Mary Campbell, Harold Koviak, Jim Larson, David Carr and Joyce Hutto-Nolan (Recording Secretary).

Approval of Agenda

Moved by Matt Landon and seconded by David Hutto to approve the meeting agenda.

Motion unanimously approved.

Approval of Minutes of May 19, 2014

Moved by Gene Hodulik and seconded by David Hutto to approve the May 19, 2014, planning commission minutes as distributed.

Motion unanimously approved.

Public Comment

Jim Larson said the Burt Township Sign Ordinance, Section 6.14.2, number 6, applies only to signs requiring a permit and asked if it should also include signs not requiring a permit.

Old Business

Mary Campbell said the recent amendments to the Burt Township Sign Ordinance and the Gas and Oil amendment were adopted by the Burt Township Board, became effective on July 18, 2014, and were published in the Straitsland Resorter. These amendments were also posted on the Burt Township website.

Sign Ordinance

Mary Campbell handed out suggested sign area provisions for review. Planning commission members discussed the proposed provisions. Mary will make proposed revisions to the sign ordinance including: 1. Maximum overall sign height. 2. Sign supports. 3 Two sided signs. 4. Overall sign width and height.

Accessory Buildings

Mary Campbell presented the proposed revisions to the Burt Township Zoning Ordinance concerning Accessory Buildings and Structures discussed at the May 19, 2014, planning commission meeting. Mary will make the revisions discussed by planning commission members at this meeting and these proposed revisions will be placed on the agenda for the September 15, 2014, planning commission meeting.

Continued Review of Master Plan

Mary Campbell reviewed Chapter 7 and 8 of the draft Burt Township Master Plan-2014 Update. Mary will make changes to the draft master plan which will be presented to the planning commission at its meeting on September 15, 2014. When reviewed and accepted by the planning commission, the draft master plan will be recommended and presented to the Burt Township Board requesting authorization to distribute the draft master plan. Following review by the Burt Township Board, the draft master plan will be distributed to the adjacent townships and counties for their review and comment as required by state statute. The planning commission will then hold a public hearing for final approval.

New Business

Chris Kindsvatter said the Burt Township Timber Ordinance issue has been resolved.

Next Meeting

The next planning commission meeting will be September 15, 2014, at 7 p.m.

Public Comment

Gene Hodulik said the Burt Township website is up to date.

Motion to Adjourn

Moved by Matt Landon and seconded by Gene Hodulik to adjourn.

Motion unanimously approved.

Meeting adjourned at 8:35 p.m.

Joyce Hutto-Nolan, Recording Secretary