

**BURT TOWNSHIP
BOARD MINUTES
November 5, 2015**

The regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak on November 5, 2015, at 7:00 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan 49721.

ATTENDANCE: Art Pillen, Harold Koviak, Eugene Hodulik, Shirley Reimann, Donna McDougall

Absent: None

GUESTS: Donna & James Coles, Russ Elmhirst, Chris Kindsvatter, Jim Larson, Fred Lindroth

Supervisor Koviak led in reciting the Pledge of Allegiance.

Agenda:

MOTION: Moved by Hodulik, supported by Pillen to approve the agenda with the following additions:

- 1) Cheboygan Tribune article dated November 5, 2015
- 2) Board of Review

MOTION APPROVED

Public Comment

James and Donna Coles, 6465 Needles Rd., Indian River, said they are building a pole barn which has been approved by Zoning Administrator Jim Larson with the stipulation that tent-type structures already on the property be removed. However, Mr. Coles needs to have emergency back surgery on November 25th and is unable to comply. Mrs. Coles asked if they are grandfathered and exempt. Koviak told them they are not grandfathered as the ordinance has been in effect for a long time. Koviak asked when Mr. Coles will be able to take down his structures. Larson told them to let him know when the doctor says it is ok to do the work. Mrs. Coles asked if they could get a variance and Larson said they would need to file a variance request with him.

Assessor Fred Lindroth said he talked to Bill Dodge about being a Board of Review member. Mr. Dodge said he would but he will be gone this winter. Lindroth said he stopped at Larry Liebler's home but he was not there so he left a message with his wife.

Koviak asked Russ Elmhirst if he would be willing to serve on the Board of Review. Mr. Elmhirst said he would join the Board of Review.

Consent Agenda – Minutes of October 1, 2015 and Payment of the Bills

MOTION: Moved by Hodulik, supported by Pillen to approve the minutes of October 1, 2015, and payment of the bills.

MOTION APPROVED

Unfinished Business – none

New Business

Township Planner Agreement – Kindsvatter

Planning Committee Chair Chris Kindsvatter presented proposed 2015-2016 Contractual Planner Agreement between Burt Township and Mr. W. Randolph Frykberg, Frykberg Consulting, LLC for the period October 2015 through September 31, 2016.

The consulting fee is \$875.00 per month, (10,500.00 annually) plus certain expenses excluding mileage. Mr. Frykberg will attend all requested meetings and will prepare lot splits when needed.

MOTION: Moved by Pillen, supported by Hodulik to accept the 2015-2016 Contractual Planner Agreement with Frykberg Consulting, LLC at a fee of \$10,500.00 beginning November 5, 2015 through September 31, 2016.

Roll call vote taken: Reimann - yes; Pillen – yes; Hodulik – yes; McDougall – yes; Koviak – yes

MOTION APPROVED

Eagles Nest Road – Koviak

Mike Ridley, Supervisor of Tuscarora Township, sent a letter to Burt Township requesting financial support for paving Eagles Nest Rd. Mr. Ridley mentioned the many Burt Township residents who would benefit from paving this road in his request.

Gaslight Media Website Development Proposal – Pillen

Gaslight Media prepared a proposal for a new website and maintenance package. As Chris Nye owns the license for burttownship.org, a new URL would need to be established.

MOTION: Moved by Hodulik, supported by Koviak to table this until the December meeting.

MOTION APPROVED

Property Tax Newsletter - Koviak

Koviak said the letter needs to be at County by November 13. Suggested topics for the newsletter: 2016 elections, triple fees penalties for no permits prior to starting building projects, Burt Lake Trail.

Reports

Burt Lake Trail - Hodulik

- The maintenance crew cleaned up the trail and blew leaves yesterday.
- The easement from U of M for the north end will likely go through.
- Vorenkamp contacted Alex Nikoloff, MDOT for TAP funds for off road funds. Vorenkamp will write the grant applications. Approval from U of M is needed before applying.
- Next Trail meeting is December 7, 2015 at 7:00 pm

Planning Commission - Kindsvatter

The next meeting is November 9, 2015, at 7:00 pm. Seating area for fire pits in the 75' setback will be discussed.

Zoning Administrator – Larson

Larson will get with Katie Parker to find out if a December ZBA meeting is necessary.

Supervisor – Koviak

- Road issues for 2016: Major repairs need to be made to Indian Point Road; crack sealing Cedar Drive; restripe both transfer station roads. Koviak will meet with the Road Commission to have the work done.
- Koviak will not be able to be at the December 3rd meeting.

MOTION: Moved by Koviak, supported by Pillen to change the December board meeting date from December 3, 2015 to December 2, 2015 at 2:00 pm.

MOTION APPROVED

- Board of Review

MOTION: Moved by Koviak, supported by Hodulik to appoint Russ Elmhirst to Board of Review.

MOTION APPROVED

MTA – Koviak

The October MTA meeting was at Mentor Township. Pure Michigan presented the program and requested donation to the campaign.

Correspondence – Koviak

MOTION: Moved by Pillen, supported by Hodulik to file the following correspondence:

1. September 24, 2015 MTA minutes
2. October 1, 2015 Road Commission minutes
3. Tuscarora Township letter dated October 20, 2015

MOTION APPROVED

Public Comment:

Donna Coles if Needles Rd. may be graded. Koviak said she should call him.

Russ Elmhirst said shingles were dumped along Service Road. Koviak told him the township will pay the transfer station fee if he will take them.

Upcoming meetings:

Planning Commission – November 9, 2015, 7:00 pm

Board Meeting – December 2, 2015, 2:00 pm

MOTION: Moved by Pillen, supported by Koviak to adjourn

MOTION APPROVED

Adjourned at 8:15 pm.

Respectfully submitted,
Donna McDougall, Clerk

