

**BURT TOWNSHIP
BOARD MINUTES
December 4, 2014**

The regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak on December 4, 2014, at 2:00 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan Michigan 49721.

ATTENDANCE: Harold Koviak, Eugene Hodulik, Shirley Reimann, Arthur Pillen, Donna McDougall

ABSENT: None

GUESTS: Mary Campbell, Mike English, Dave Hutto, Chris Kindsvatter, Jim Larson, Linda Socha

Supervisor Koviak led in reciting the Pledge of Allegiance.

Public Comment: None

Agenda – Koviak

MOTION: Moved by Pillen, supported by Hodulik to approve the agenda with the following additions:

New Business

- 1) DNR Property
- 2) Topinabee Fire Dept
- 3) Mullett Township letter

Reports

Supervisor Report

MOTION APPROVED

Consent Agenda

MOTION: Moved by Hodulik, supported by Pillen to approve the minutes of November 6, 2014 and pay the bills.

MOTION APPROVED

Unfinished Business

Audit for Year Ending March 31, 2014 - Koviak

The audit contains a typographical error on page 5 under Financial Highlights. Net assets increased by \$198,172 instead of \$863,923.

Board comments:

Special projects should be accounted for separately – (Burt Lake Trail)

Net balance is good

MOTION: Moved by Pillen, supported by Hodulik to accept the audit with correction.

MOTION APPROVED

Board Policy Manual – Mary Campbell

Planning Consultant Mary Campbell distributed the preliminary draft for review. Hodulik asked about a township e-mail instead of officers using personal e-mails. Mary said she will check into this possibility.

New Business

2014-2015 Budget – McDougall

The Fire Account budget for 2014-2015 included a clerical error on the original budget and needs to be corrected.

MOTION: Moved by Pillen, supported by Hodulik to correct the 2014-2015 budget as follows: Change the Fire Account from \$5,700.00 to read \$57,000.00.

MOTION APPROVED

McDougall noted that all other expenses are in line with the budget and do not need to be amended at this time.

Correspondence – Koviak

MOTION: Moved by Pillen, supported by Hodulik to file the correspondence: Agreement with PAC for the Spring Clean Up Day on June 20, 2015

MOTION APPROVED

DNR Property – Koviak

The DNR property split was approved on October 2, 2014 with the condition that it be properly surveyed and neither parcel can exceed 4:1 depth to width ratio. The property has since been surveyed according to the provision dictated by Burt Township. Mary Campbell reviewed the survey and said it looked ok to her.

MOTION: Moved by Hodulik, supported by Pillen to approve the DNR property split survey as presented.

MOTION APPROVED

Topinabee Fire Dept. – Mike English

Fire Chief Mike English distributed the Incident List for 1/1/2014 through 12/4/2014. Burt Township has had 31 runs to date including one building fire. The others were mainly medical assists.

Mike English said Topinabee may be getting a new fire hall.

Letter from Mullett Township – Koviak

Mullett Township plans to apply for a grant from the Michigan Natural Resources Trust Fund to expand and further develop parking in close proximity to their new Topinabee Beach Park. They are asking Burt Township to submit a letter of support to MNRTF in support of their expansion project.

MOTION: Moved by Pillen, supported by Koviak to write a letter to MNRTF in support of the Mullett Township parking plan project.

MOTION APPROVED

Reports –

Burt Lake Trail - Pillen and Hodulik

A meeting was held on November 24, 2014. It was decided that the trail on the west side north to Riggsville Road will be off road instead of paved shoulders. No TAP funds are available for 2015. The Road Commission is cooperating with the trail committee.

Planning Commission – Koviak

A Public Hearing and meeting will be held in January – more discussion on fences/accessory buildings.

ZBA – Koviak

The ZBA met today and discussed licenses for private lake accesses. The next meeting will be in February 2015 - meeting dates and election of officers will take place at that time.

Zoning Administrator -Jim Larson

Bob Babcock will begin logging at his new property (old Quick property).

Commissioner Report – Linda Socha

The County is finalizing the budget for 2015. It will include an increase in wages and finishing the humane society building. The County has a solid fund balance and no debt.

Koviak thanked Linda for her years of service to Burt Township and wished her well.

Supervisor Report - Koviak

Koviak signed an agreement with the DNR for snowplowing at Maple Bay for the period December 1, 2014 through November 30, 2015.

Public Comment – None

Next Meeting – January 8, 2015 – 2:00 pm

MOTION: Moved by Pillen, supported by Hodulik to adjourn.

MOTION APPROVED

Meeting adjourned at 3:01 pm.

Respectfully submitted,

Donna McDougall, Clerk