

**BURT TOWNSHIP
BOARD MINUTES
March 5, 2015**

The regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak on March 5, 2015, at 2:00 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan Michigan 49721.

ATTENDANCE: Harold Koviak, Eugene Hodulik, Shirley Reimann, Arthur Pillen, Donna McDougall

ABSENT: None

GUESTS: Chris Brown, Mary Campbell, Russ Elmhirst, Mike English, Jim Larson, Carol Thornburg, Iver Thornburg, Steve Vorenkamp

Supervisor Koviak led in reciting the Pledge of Allegiance.

Public Comment:

District Commissioner Chris Brown attended the meeting to introduce himself and pass out contact information. He praised Burt Township as a model, self-sufficient township.

Brown said that the ambulance contract with Emmet County is working out well, and a new station will be built in Mackinaw City.

Koviak asked about the best way to ask for county support for grant applications. Brown said to give him the application information, and he will present it to the County Board. Pillen asked if a committee will be set up to review applications. Brown said there will be no committee reviews.

In the future Burt Township will send all public hearing notices to Brown.

Agenda – Koviak

MOTION: Moved by Pillen, supported by Hodulik to approve the agenda with the following additions: Fire Dept. reports

Cheboygan Humane Society Contract

MOTION APPROVED

CONSENT AGENDA

MOTION: Moved by Hodulik, supported by Pillen to approve the minutes of January 8, 2015 as presented and payment of the bills.

MOTION APPROVED

UNFINISHED BUSINESS

Board Policy Manual – Mary Campbell

Planning Consultant Mary Campbell presented the new draft policy manual for review.

MOTION: Moved by Pillen, supported by Hodulik to have Mary Campbell add Cemetery information and new FOIA information and table this until the April 2015 meeting.

MOTION APPROVED

NEW BUSINESS

Resignation Letter from Mary Campbell – Koviak

Mary Campbell, M C Planning and Design, submitted her letter of resignation stating she is retiring as of July 1, 2015. She will give recommendations for the Board to interview for a new planning consultant. Koviak thanked Mary for her work and dedication to Burt Township.

MOTION: Moved by Pillen, supported by Hodulik to accept Mary Campbell's resignation with regret.

MOTION APPROVED

2014/2015 Master Plan Update – Mary Campbell

Planning Commission held a Public Hearing on January 19, 2015. There were no significant comments at the hearing. The Planning Commission approved a Resolution to Adopt the Master Plan Update 2014/2015 1-2015 as prepared, and to recommend that the Burt Township Board adopt said Master Plan Update.

MOTION: Moved by Hodulik, supported by Pillen to adopt the 2014/2015 Master Plan Update as presented.

Roll Call Vote taken: Reimann – yes; Pillen – yes; Hodulik – yes; McDougall – yes; Koviak – yes

UNANIMOUSLY APPROVED

A copy will be mailed to Cheboygan County, Emmet County and surrounding townships.

Burt Township Zoning Ordinance – Signs Amendment – Mary Campbell

Amendment of Article VI, Section 6.14 Signs

Planning Commission held a Public Hearing on January 19, 2015. Amendment to clarify how signs are measured. Information was submitted to the County Planning Commission who had no comment. Mary suggested that the Board wait until after the March 16th Public Hearing and approve all at the same time.

MOTION: Moved by Hodulik, supported by Pillen to table the approval of the Signs amendment until after the March 16, 2015 Public Hearing.

MOTION APPROVED

Planning Commission Public Hearing on March 16, 2015, at 7:00 pm – Mary Campbell

To take public comment on the following:

Section 6.04 – Accessory Buildings and Structures

Section 6.04.1 Accessory Buildings on Property with Principal Use

Amendment to change allowable sizes on accessory buildings

Section 6.04.2 Accessory Building as a Principal Use, except in Waterfront Residential District

Amendment to change setbacks

Section 6.04.3 – Additional Permitted Accessory Structures

Amendment to change the allowable size of a fire pit to fourteen square feet

Section 6.12 – Waterfront Setback

Amendment to limit pervious pavers in the 75' setback to the 4' walkway

Section 6.13 – Fences, Walls and Hedges

Amendment to allow snow fencing and deer fencing up to eight feet in height in any zoning district between November 1st and May 1st.

Public Comments:

Chris Brown noted that the County ZBA is using lot coverage percentage as basis for zoning. Koviak said Burt Township zoning also uses that method.

Board Comments: None

2015-2016 Budget – Koviak

The Board reviewed expenditures and revenue for the 2014-2015 budget and discussed the proposed 2015-2016 budget. No road millage will be spent for 2015-2016. The budget will be finalized at the April meeting.

Public Hearing on the 2015-2016 Budget will be on April 2, 2015 at 1:30 pm.

2014-2015 Budget – McDougall

MOTION: Moved by Hodulik, supported by Reimann to amend the 2014-2015 budget:

Decrease: Public Improvement – from \$10,000.00 to \$4,000.00

Increase: Planning & Zoning - from \$40,000.00 to \$46,000.00

Decrease: Township Hall – from \$20,000.00 to \$18,000.00

Increase: Miscellaneous – from \$1,000.00 to \$3,000.00

Transfer \$400.00 from the General Fund to the Liquor Fund

MOTION APPROVED

Burt Lake Trail Grant Application – Hodulik

Hodulik said he talked with Kyle Robinson from NEMCOG who said he had met with Brent Shank from the Cheboygan County Road Commission who said he thought paved shoulders on Riggsville Rd. won't happen as the State wants the whole road repaved due the poor condition. Kyle also called to Alex Nicolev in Lansing who is in charge of TAP grants and was told the same thing by him. An engineering study has not been completed and Kyle said it would be needed for the grant request.

Koviak said a grant needs to be ready for the repaving of Mullett-Burt Rd. in 2017. Russ Elmhirst said it would be better to get both Riggsville/E. Burt Lake Rd. and Mullett-Burt done at the same time so it would be cheaper.

Steve Vorenkamp said a preliminary engineering study has been done by C2AE.

Chris Kindsvatter suggested contacting Peter Petallia who is on the transportation committee for trail support.

It was agreed that the following is needed:

- 1) Get a meeting with the road commission
- 2) Get a copy of the C2AE engineering study

Vorenkamp suggested contacting Emily Meyerson for help.

MOTION: Moved by Hodulik, supported by Pillen to support a resolution to pursue funding from MDOT/TAP and the Michigan Trust Fund/DNR to further construct a consistent, hard

surface on the nearly 18-mile Trail extending from Topinabee to Maple Bay Campground on Burt Lake.

Roll Call Vote taken: Reimann – yes; Pillen – yes; Hodulik - yes; McDougall – yes; Koviak – yes

MOTION UNANIMOUSLY APPROVED

Fire Department Reports

Topinabee – Mike English

Mr. English reported that since the last quarter, the Topinabee Fire Dept. had eight runs, four of which were EMS runs in Burt Township.

Pellston Fire Dept. – Iver Thornburg

Iver Thornburg distributed the 2014 incident report. Eleven runs in Burt Township; no fires and three vehicle accidents.

Cheboygan County Humane Society – Koviak

MOTION: Moved by Pillen, supported by Hodulik to contract with the Cheboygan County Humane Society for animal control for 2015-2016 in the amount of \$1,500.00.

MOTION APPROVED

Reports

Burt Lake Trail - Hodulik

Next meeting: March 23, 2015 at 7:00 pm

Planning Commission – Hodulik

Public Hearing and Meeting: March ~~23~~ 16, 2015 at 7:00 pm

Zoning Board of Appeals – Koviak

ZBA met on February 20, 2015.

Election of Officers:

Chair - Katie Parkerr

Vice Chair - Kim Kihnke

Secretary – Chris Kindsvatter

ZBA is currently working on relicensing Private Lake Accesses.

Zoning Administrator Report – Larson

Larson said nothing is going on right now.

Supervisor – Koviak

- May 5, 2015 Special Election - Proposal 15-1

A proposal to amend the State Constitution to increase the sales/use tax from 6% to 7% to replace and supplement reduced revenue to the School Aid Fund and local units of government caused by the elimination of the sales/use tax on gasoline and diesel fuel for vehicles operating on public roads, and to give effect to laws that provide additional money for roads and other transportation purposes by increasing the gas tax and vehicle registration fees.

Koviak said MTA is supporting this proposal.

- Annual Report from the Cheboygan Safety Dept. 129 permits were given in 2014, 8.24% of which were given in Burt Township.
- Cheboygan County Community Development Dept. sent a letter requesting that Burt Township submit any proposed CIP projects planned for 2016-2021. Clerk McDougall will reply that Burt Township will continue to work on the Burt Lake Trail project but has no other planned projects.
- Pellston Fire Dept. submitted a letter requesting a 3% increase for fire protection for 2015.

Social Host Awareness Month - Koviak

MOTION: Moved by Koviak, supported by Pillen to support Up North Prevention's Social Awareness Month to reduce or eliminate underage drinking.

MOTION APPROVED

PIE&G – Koviak

PIE&G will have a meeting on March 25 or 26 in Onaway. Hodulik will attend to get information on natural gas plans for Burt Township.

Crack Sealing for 2015 – Koviak

MOTION: Moved by Pillen, supported by Koviak to contract with Cheboygan Road Commission for crack sealing with estimates as follows:

Crump Road – (Mullett-Burt to Eastside Transfer Station) - \$1,620.00

Indian Road – (Brutus Rd. to Westside Transfer Station) - \$290.00

Numbers Road - \$1,360.00

Eagles Nest Road - \$4,500.00

Needles Road from Eagles nest to Strafford Lane if needed

MOTION APPROVED

Feather Lane and part of Mullett-Burt will be tar chipped this spring.

MTA Workshop – Koviak

March 26, 2015 in Boyne Falls

Correspondence – Koviak

MOTION: Moved by Hodulik, supported by Reimann to file the following correspondence:

- 1) Cheboygan County Building Dept. report dated
- 2) Pellston Fire Dept. letter dated
- 3) Cheboygan County Development Dept letter dated January 23, 2015

MOTION APPROVED

Public Comment – None

Next meeting: April 2, 2015 – Public Hearing at 1:30 pm
Board Meeting at 2:00 pm

MOTION: Moved by Hodulik, supported by Pillen to adjourn.

MOTION APPROVED

Adjourned at 3:40 pm.

Respectfully submitted,

Donna McDougall, Clerk