

**BURT TOWNSHIP
BOARD MINUTES
June 4, 2015**

The regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak on June 4, 2015, at 7:00 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan Michigan 49721.

ATTENDANCE: Art Pillen, Harold Koviak, Eugene Hodulik, Shirley Reimann, Donna McDougall

Absent: None

GUESTS: Chris Brown, Russ Elmhirst, Jim Larson, Fred Lindroth, Tim MacArthur

Supervisor Koviak led in reciting the Pledge of Allegiance.

Agenda:

MOTION: Moved by Hodulik, supported by Pillen to add the following items to the agenda:

New Business:

- Fred Lindroth, Burt Township Assessor
- Tim MacArthur, Township Attorney - FOIA
- Burt Lake Band of Ottawa & Chippewa Indians

MOTION APPROVED

Public Comment –

Russ Elmhirst asked how thick the asphalt paving should be on the roads. Koviak said Service Rd. and Numbers Rd. are both 2 inches. Koviak said Needles Rd. and the unpaved part of Service Rd. will get crushed rock in some spots.

Consent Agenda

MOTION: Moved by Pillen, supported by Hodulik to approve the minutes of May 7, 2015 and payment of the bills with the following changes:

Russ Elmhirst asked who maintains **Needles Road from Eagles Nest to Service Rd.** and said he would like it changed from a seasonal road and **graded.**

MOTION APPROVED

Unfinished Business

Board Policy Manual – Koviak

Hodulik mentioned that on page 10 Budget Preparation and Timetable, the dates should be changed as follows:

February: No Meeting

March: Review budget projections, hold budget workshop and meeting

April: Hold budget public hearing, make final budget revisions, prepare resolutions and Appropriation Act, adopt budget

FOIA – Tim MacArthur

Attorney Tim MacArthur attended the meeting to discuss changes to the FOIA effective July 1, 2015. He said the township is required to have in place: 1) Procedures and Guidelines; and 2) Summary of FOIA Procedures and Guidelines. MacArthur supplied a sample set for the township board to review and accept at the July board meeting. The township is also required to have the information on the website.

MOTION: Moved by Hodulik, supported by Pillen to table a resolution on the FOIA information until the July 2, 2015 board meeting.

APPROVED

New Business

Birchwood Road – Koviak

Koviak brought up the poor condition of Birchwood Road and asked the Board for suggestions for improving the road. The road is approximately 1-3/4 miles. The road fund does not have enough money for paving at this time. Koviak will talk to the road commission about the best option to improve the road for future paving.

Newsletter – Koviak

Reimann said the county needs the letter by June 12th for mailing with the summer tax bill. Hodulik and Pillen will put together the information and send it to Koviak for copying.

Spring Clean Up Day – June 20th – West Side Transfer Station – Koviak

BLPA and the DEQ Scrap Tire Program are co-sponsoring the clean up day. The township has contracted with PAC Sanitation for disposal.

Planning Services – Koviak

Mary Campbell, MC Planning & Design put together a list of planners in the area.

MOTION: Moved by Koviak, supported by Hodulik to have Larson, Kindsvatter and Hodulik put together a synopsis of services needed and send it out to prospective planners from the list supplied by Mary Campbell.

MOTION APPROVED

Assessor Services – Fred Lindroth

Lindroth said Reimann's current computer will not run the new assessing program he needs so she needs a new computer at a cost of \$1,100.00. He also would like the APEX Software program that draws the footprint of a building at a cost of \$495.00 for the program and has a maintenance cost of \$235.00 per year.

MOTION: Moved by Pillen, supported by Hodulik to purchase a new computer for the Treasurer and the APEX Software program for the Assessor.

MOTION APPROVED

Burt Lake Band of Ottawa & Chippewa Indians – Koviak

Ken Parkey approached Koviak to request the Burt Township Board support the Burt Lake Band with a resolution of support for Federal recognition.

MOTION: Moved by Koviak, supported by McDougall to support the Burt Lake Band of Ottawa and Chippewa Indians with a resolution in support of Federal recognition.

APPROVED

OPPOSED – Hodulik

Burt Lake Trail – Pillen

Pillen reported on the following bike tour which will use the Burt Lake Trail

Michigander 6-Day Tour: July 13-18

*The Six-Day Michigander visits some of the most beautiful places and towns in Michigan: Harbor Springs, Petoskey, Bellaire, Traverse City, Grayling, Hartwick Pines, Gaylord, Indian River and Cheboygan. You'll cycle the trails and back roads that make The Michigander unique, including the **Burt Lake Trail**, North Eastern State Trail, North Western State Trail, North Central State Trail, Little Traverse Wheelway, TART and the Grayling Bicycle Turnpike. The 6-Day ride covers 30-65 miles per day, allowing plenty of time for exploring, dining, relaxing and fun.*

Members of the Burt Lake Trail committee will meet with U of M on June 5th to discuss alternative routes for the north end of the lake.

Planning Commission – Hodulik

The committee is reviewing the ordinance for anything that is outdated, needs clarification or updating.

ZBA – Koviak

A size variance was issued to Ross Roederer (old Poxson property) at the April meeting for a storage building.

The next meeting is July 24th at 7:00 pm.

Zoning Administrator – Larson

Larson said he is getting calls for pole barns.

Supervisor – Koviak

1. Mary Campbell is having an appreciation open house on June 30th from 4-6 pm at the Boyne City Veterans' Park Pavilion and township officials are invited to attend.
2. DTE is having another informational meeting on natural gas at the Township hall on June 10th at 7:00 pm.
3. Koviak presented the Sheriff's Dept. annual report.

MOTION: Moved by Pillen, supported by Hodulik to file the following correspondence: April 22, 2015, MTA minutes, invitation to MC Planning & Design Open House, and Sheriff's Dept. Annual Report

MOTION APPROVED

Chris Brown – District 1 County Commissioner

- Chris Brown reported that Cheboygan County has new, updated police vehicles purchased through grant monies.
- He also said Steve Vorenkamp sent him a letter requesting a resolution of support from the county for the Burt Lake Trail. He suggested that Burt Township partner with other townships to request grant money for the trail.

- The county is looking at wage increases for employees whose wages have been frozen since the recession.

Public Comment

Fred Lindroth asked about the staking on Riggsville Rd. Koviak said county is fixing the road with the new millage money.

MOTION: Moved by Pillen, supported by Hodulik to adjourn.

MOTION APPROVED

Next Board Meeting: July 2, 2015 at 7:00 pm.

Adjourned at 8:54 pm.

Respectfully submitted,

Donna McDougall, Clerk