

**Minutes of
BURT LAKE TRAIL COMMITTEE
December 3, 2012**

A meeting of the Burt Lake Trail Committee was held at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan on December 3, 2012, at 7 p.m.

Committee Members Present: Steve Vorenkamp (Chair), Connie Vorenkamp, Bert Ebbers, Jay Jontz, Art Pillen, Ann Baughman, Kim Kihnke, Mary Street, Gary Street and Mac Richardson. Committee Members Absent: Virginia Chenevere, Kelly Jontz, Frank Kestler, Patti Johnson and John Roberts.

Also attending: Tom O'Hare, Jim Larson, Steve Schnell, Matt Moore and Joyce Hutto-Nolan (Recording Secretary).

Motion

Moved by Mac Richardson and seconded by Connie Vorenkamp to approve the minutes of September 24, 2012, as written.

Motion unanimously approved

C2AE Update and Construction Schedule

Steve Vorenkamp said C2AE has resubmitted the trail plans to MDOT for approval. Trail construction is scheduled to begin in April 2013.

North West Design Group

Steve Vorenkamp said the North West Design Group is scheduled to meet with the Cheboygan County Road Commission in January 2013 for easement document verification and approval.

Financial Report

Gary Street reported that the Burt Lake Trail Committee received \$4,000 from the Petoskey Harbor Springs Community Foundation and \$10,000 from DALMAC making total income of \$154,606.25 as of November 30, 2012. The fund balance as of November 30, 2012, is approximately \$65,000.

Tom O'Hare, Topinabee Development Association

Tom O'Hare, Topinabee, Topinabee Development Association, reported on the progress of Topinabee's improvements to the town and the benefits of being a trail head for the North Central State Trail and the Burt Lake Trail.

Steve Schnell, Cheboygan Community Development Director

Steve Schnell, Cheboygan Community Development Director, congratulated the Burt Lake Trail Committee on how fast the project has developed. Steve reported what Cheboygan County is doing to promote tourism and talked about the "Trail Town Manual" which describes the North Central State Trail. This manual can be seen on the Cheboygan County website. Steve recommended conducting an economic development survey before and after the trail is completed to be used to benefit other trails.

2013 Burt Lake Trail Committee Meetings

Burt Lake Trail Committee Meetings are scheduled on the following dates and times in 2013:

February 25 - 7 p.m.

March 25 - 7 p.m.

April 22 -7 p.m.

June 24 -7 p.m.

July 22 -7 p.m.

August 26 - 7 p.m.

September 23 - 7 p.m.

December 2 - 7 p.m.

2013 Burt Lake Trail Committee Members

Moved by Jay Jontz and seconded by Gary Street that the following persons serve as members of the Burt Lake Trail Committee for 2013:

Ann Baughman, Bert Ebbers, Virginia Chenevere, Jay Jontz, Kelley Jontz, Frank Kestler, Kim Khinke, Mac Richardson, John Roberts, Gary Street, Mary Street, Connie Vorenkamp and Steve Vorenkamp.

Motion unanimously approved

Art Pillen will serve as the Burt Township Board representative to the Burt Lake Trail Committee.

2013 Chair and Vice Chair

Moved by Jay Jontz and seconded by Gary Street that Steve Vorenkamp serve as chair of the Burt Lake Trail Committee for 2013.

Motion unanimously approved

Moved by Mary Street and seconded by Jay Jontz that Ann Baughman serve as vice chair of the Burt Lake Trail Committee for 2013.

Motion unanimously approved

Committee Chairs

Finance Chair: Gary Street

Fundraising: Ann Baughman

Event Planning/Publicity: Mary Street, Kim Khinke, Kelley Jontz and Virginia Chenevere.

Donor Recognition: Mac Richardson

Public Comment

No Public Comment

Other Comments

Ann Baughman said the trail committee should follow up on the economic development survey recommended by Steve Schnell.

Steve Vorenkamp said that the trail engineering drawings are available for anyone to review after the meeting tonight.

Motion

Moved by Jay Jontz and seconded by Ann Baughman to adjourn.

Motion unanimously approved

Meeting adjourned at 8:50 p.m.

Joyce Hutto-Nolan, Recording Secretary