

**Minutes of
BURT LAKE TRAIL COMMITTEE
February 25, 2013**

A meeting of the Burt Lake Trail Committee was called to order by Gary Street (Acting Chair) on February 25, 2013, at 7 p.m. at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan.

Committee Members Present: Gary Street (Acting Chair), Virginia Chenevere, Bert Ebbers, Kim Kihnke, Art Pillen (Burt Township Representative), Mary Street and Steve Vorenkamp.

Committee Members Absent: Ann Baughman, Jay Jontz, Kelley Jontz, Frank Kestler, Mac Richardson, John Roberts and Connie Vorenkamp.

Also attending: Leo Chenevere, Dennis Dombroski, Gene Hodulik, Jim Larson and Joyce Hutto-Nolan (Recording Secretary).

Approval of Minutes

Approval of the minutes of December 3, 2012, was tabled due to the lack of a voting quorum.

Burt Lake Trail Update

C2AE submitted the Burt Lake Trail engineering plan to MDOT on January 25, 2013. The engineering plan has been approved by MDOT. C2AE is preparing a bid package to be sent to contractors. The MNRTF has approved the design and construction schedule. Requests for bids will be advertised with a MDOT bid letting date of April 5, 2013. C2AE has estimated that trail construction for the first phase of the trail will be completed by the end of July 2013.

Financial Report

Gary Street reported that the Burt Lake Trail income to date is \$161,691.25. The fund balance at TOMTC as of January 31, 2013, was \$56,670.

Bill Kanine, CPA of TOMTC reported to Gary that easements donated to the trail can be used as a tax deduction. Gary said that donors should consult with their individual tax advisors.

Event Planning

Kim Kihnke suggested the date of August 10, 2013, for an opening trail event. The committee will decide when and where this event will take place.

Fundraising Report

Gary Street said that the Burt Lake Trail progress report was sent to trail donors in January 2013. This report is attached and made a part of these minutes.

A grant from the Petoskey/Harbor Springs Area Foundation has been accepted.

New Business

An enlarged trail head parking area at the Chaboiganing Nature Preserve has been discussed with Doug Fuller of the Little Traverse Conservancy. Emily Myerson will write a grant to the MNRTF for these parking lot improvements. A sign is proposed designating business donors to be placed at this trail head. Burt Township will need to agree to a resolution of support for this reimbursement type grant application.

Portable toilets to be placed at the trail head were discussed.

Second Phase of the Burt Lake Trail

Steve Vorenkamp said that road right of way will need to be determined on the next phase of the Burt Lake Trail on the east side of Burt Lake.

Public Comment

Jim Larson asked and was advised that C2AE and MDOT would be handling the bid process.

Next Meeting

March 25, 2013 at 7 p.m.

Motion to Adjourn

Moved by Art Pillen and seconded by Steve Vorenkamp to adjourn.

Motion unanimously approved

Meeting adjourned at 8 p.m.

Joyce Hutto-Nolan, Recording Secretary