

**BURT LAKE TRAIL COMMITTEE
MEETING MINUTES
July 25, 2016**

The Burt Lake Trail Committee was called to order by Co-Chairs Art Pillen and Gene Hodulik on July 25, 2016, at 7:00 pm at the Burt Township Hall, Cheboygan County, Michigan.

ATTENDING: Gene Hodulik, Art Pillen, Virginia Chenevere, Steve Vorenkamp, Mac Richardson, Jim Valrance

ABSENT – Kim Kihnke

ALSO ATTENDING: Also Attending: Jim Betancourt, Jill Patterson, Dave Patterson, Katie Parker, Jim Larson, Harold Koviak, Susan Anderson, Jim Anderson, Jon Jontz, Bert Ebbers, Tim MacArthur, Dennis Dombroski, Jay Jontz, Margie Reh, Jim MacMillan, Jay Jontz, Tom Stephanic, Connie Vorenkamp, Leo Chenevere, Ken Paquet, Donna McDougall, Recording Secretary/Clerk

Co-Chair Hodulik led in reciting the Pledge of Allegiance.

AGENDA: Hodulik

MOTION: Moved by Pillen, supported by Chenevere to approved the agenda with the following addition: New Business – add Paving Estimates

MOTION APPROVED

MINUTES: June 27, 2016

MOTION: Moved by Pillen, supported by Valrance to approve the minutes of June 27, 2016 as published.

MOTION APPROVED

OLD BUSINESS

Grants – Hodulik

The Trust Fund grant application was submitted on March 31, 2015. The MDOT application is with the Road Commission now. Brent Shank must approve it, and then it will go on-line to Lansing MDOT/TAP before August 1. Shank told Hodulik he has reviewed everything and said it looked fine.

Maintenance Documents of Understanding - Hodulik

Vorenkamp and Hodulik gathered information in writing to clear up misunderstandings regarding maintenance of the trail. Hodulik read the following letters: (Attached)

1. Letter from Road Commission , Brent Shank
2. Trail in Munro Township, Linda Ginop, Clerk
3. Grants Manager for DNR Trust Fund - John Mayes

Jim Anderson asked what the county or township would do about equipment to maintain the trail. Why isn't the proper equipment provided.

Steve said the Conservancy property had a low area and Indian River Contracting fixed it relatively cheap. To purchase and own the equipment would be costly. It is cheaper to bring in crushed limestone and have a professional contract do any repairs.

Brochure Updates – Connie Vorenkamp

Connie said they have started to make a brochure and are looking for volunteers to help. She would like it ready by September 1st. The purpose is to update what has been accomplished and future plans; it will be the same format as the last brochure and approximately 1,000 to 1,500 would be published as before.

Fundraising - Hodulik

Approximately \$55,000 of matching funds are available, a minimum of \$75,000 is needed for the two proposed grants.

Pillen suggested asking insurance companies for donations, he will check on it. Valrance asked about bike shops – Chenevere said she did that for Phase 1.

Ann Baughman can go back to DALMAC to ask for a grant.

Jill Patterson asked about bookkeeping – TOMTC, MDOT and the road commission.

Paving existing trail – Hodulik

Hodulik said he checked on approximate asphalt paving costs per mile to pave the 10 foot wide trail.

Reith Riley – 8 foot wide (42,240 sq ft), \$60,000

Extreme Asphalt – \$1.25 sq ft – 9 ft wide – (47,520 sq.ft.) – \$59,400/mile

Spierling Excavating – \$10.50 sq. yrd – 9 ft wide (47,520 sq ft) - \$55,440/mile

RGS of Cheboygan – \$1.60 sq.ft – 9 ft wide (47,520 sq ft) - \$76,032/mile

Hodulik said he tried to get Elmers and Superior Asphalt for bids but was unable in time for the meeting.

Patterson said paving may have to be wider to include the 2-3 feet of gravel road shoulder where the trail gets so close to the road or there will be possible erosion problems and Hodulik agreed. Hodulik said funding sources to pave a mile or more would be the next step, and to define which mile or more to do first.

Patterson said the road commission has to replace the culverts due to the trail. Ken Paquet from the Road Commission said culverts are replaced as needed due to age and storms, and the trail was not the only factor in the replacements.

Public Comment

It was asked if there will it be paved shoulders on E Burt Lake Rd. Hodulik said yes.

Jim Anderson asked when you apply for a grant, does the matching funds need to be new donations. Hodulik said no, and there is money left from Phase I that can be used for matching funds – money can come from any source, including local government. Connie Vorenkamp said

the trail is looked at more favorably by grantors if funds come from any sources because it is a regional connector trail.

Patterson asked about trail on the north end – will it be paved? He said it is not a good idea because of the tree roots. Hodulik said it will be located on the power line and a portion of the old East Burt Lake Road bed and there are no trees on either.

MOTION: Moved by Hodulik, supported by Vorenkamp to adjourn.

MOTION APPROVED

Adjourned at 7:56 pm.

Respectfully submitted,

Donna McDougall, Recording Secretary/Clerk

From: **Mayes, Jon (DNR)** Mayes.J@michigan.gov
Subject: RE: MNRTF Trail maintenance agreement
Date: July 22, 2016 at 11:38 AM
To: **steven vorenkamp** stevevorenkamp@racc2000.com
Cc: **Carlock, Merrie (DNR)** CarlockM@michigan.gov

Hello Mr. Vorenkamp:

Sorry for the delay in my reply.

This email is intended to clear up any question or uncertainty about what our office requires of a community that has received a Michigan Natural Resources Trust Fund grant for either acquisition or development of a recreational trailway.

When the MNRTF provides funding for the construction of a trail, whether it be of crushed stone, asphalt pavement or concrete, the grant recipient is required to maintain the pathway surface and adjacent encumbered area for a minimum of the expected life of the project. For trails we generally expect the life to be 20 years, but it can be more or less depending on specific local conditions. Most trails do not require a lot of maintenance during this period unless there are tree falls which must be cleared or erosion from storm events, patching of cracks, etcetera.

Once the improvement has reached the end of its useful life – again, approximately 20 years – the grant recipient is required to continue to keep the trail corridor (also known as the project boundary) open to the public for recreational purposes in perpetuity. Generally this means keeping signage in place and not erecting barriers or fences to prevent access by the public and not allowing others to do so. It also means clearing away any trees that may fall and block the corridor or working with supportive volunteer groups to do this work and to monitor the trail corridor occasionally to make sure that no one is preventing public access.

We wish you continued success as you assist in the completion of the Burt Lake Trail Connector Pathway and, as always, we invite you to call us with any questions as you move ahead.

Thank you for your efforts to further public outdoor recreation in Northern Michigan-

Jon

Jon Mayes
Grants Management Section
Finance and Operations Division
MI Dept. of Natural Resources
517-284-5954
majesj@michigan.gov

MUNRO TOWNSHIP
Cheboygan County, Michigan

July 13, 2016

Mr. Harold Koviak
Burt Township Supervisor
9662 Brutus Road
Brutus, MI 49716

RE: Burt Lake Trail

Dear Harold:

Mr. Eugene Hodulik came to our township meeting last night to update Burt Township's trail project. The Munro Township Board voted to support the project by allocating \$2,000.00 (\$1,000.00 per mile) in the 2019-2020 Parks and Recreation budget for maintenance for the two miles this trail will run in our township.

We understand that attorney; Timothy MacArthur will provide an inter-governmental agreement between Munro and Burt Townships at a later date.



Linda N. Ginop
Munro Township Clerk

JAMES S. JOHNSON
CHAIRMAN

ROBERT CHADWICK
VICE-CHAIRMAN

CLARENCE M. O'CONNOR
COMMISSIONER

KENNETH PAQUET
COMMISSIONER

DAVID D. BROWN
COMMISSIONER

Cheboygan County Road Commission

5302 South Straits Highway
Indian River, Michigan 49749
Phone: (231) 238-7775
Fax: (231) 238-0830
877-257-2272

BRENT SHANK
ENGINEER/MANAGER

DANA S. STEMPKY
CLERK

July 14, 2016

Mr. Steve Vorenkamp
3018 West Burt Lake Road
Brutus, MI 49716

Dear Mr. Vorenkamp;

I understand that there seems to be some confusion on the maintenance responsibilities of the Burt Lake Non-Motorized Path on the portion that has been constructed and on future sections. The Road Commission has Policy #53 – Policy for Non-Motorized Facilities on Cheboygan County Roads in place to set these maintenance responsibilities. The policy separates non-motorized paths into two categories, Non-Motorized Pathways and Paved Shoulders.

Non-motorized paths are facilities that are separated from the traveled portion of the roadway. Maintenance on non-motorized paths is the responsibility of an agency other than the Road Commission. In the case of the existing Burt Lake Trail, the Road Commission and Township entered into an agreement where Burt Township has assumed the maintenance responsibility. Maintenance on future separated non-motorized paths will be the responsibility of the Township with a maintenance agreement the same as the existing one.

Paved shoulders are allowed to be constructed when there is not room to construct a separated path. The Road Commission will be responsible for the maintenance of paved shoulders. Paved shoulders will be maintained as part of normal road maintenance. The paved shoulders in the existing trail will be maintained by the Road Commission.

Sincerely,



Brent Shank, P.E.
Engineer/Manager
Cheboygan County Road Commission