

**NOTICE  
THESE ARE THE APPROVED  
BURT TOWNSHIP  
BOARD MINUTES  
October 6, 2022**

The regular meeting of the Burt Township Board was called to order at 7:00 pm by Supervisor Harold Koviak

**PRESENT:** Harold Koviak, Shirley Reimann, Christy Kozlowski, Gene Hodulik, Katie Parker

**ABSENT:** None

**Also Attending:** Jim Larson (Zoning Administrator), Marty Cheney, Tim MacArthur (Township Attorney), Suzanne Whyte, Fred Lindroth (Assessor), Doug Parsons, Curtis Chambers

**AGENDA - Koviak**

**MOTION:** Moved by Parker, supported by Reimann to approve the agenda with the addition of the recycling Interlocal Agreement from Cheboygan County (renewal) and update on West Numbers Road end

**MOTION APPROVED**

**PUBLIC COMMENT –**

Marty Cheney – attended Pellston School Board meeting: Pellston Pre-K group came in and received 7-10 books per child after donations were made and Dwayne (public safety inspector) was also in attendance and has been working all summer to get his teaching certification to teach scuba diving and had the fire truck that was purchased for \$3,000 at the meeting as well

**APPROVAL OF MINUTES –** Minutes of September 1, 2022

**MOTION:** Moved by Hodulik, supported by Parker to approve the minutes of the September 1, 2022 meeting

**APPROVAL OF BILLS**

**MOTION:** Moved by Reiman, supported by Hodulik to approve the bills

**TREASURERS REPORT –** As of September 2022

Certificates of Deposit	
Citizens National Bank	\$26,211.15
Citizens National Bank	\$28,337.17 (2-year bond)
PNC	<u>\$54,742.20</u>
Total CD's	\$109,290.52
Savings	
General	\$569,621.89
ARPA	\$68,728.01
Checking	\$43,926.76
Citizens: Trail Account	\$6,440.66
Citizens: Maintenance Acct	\$82,562.60

**MOTION:** Moved by Parker, supported by Kozlowski to approve the treasurers report as presented

## **UNFINISHED BUSINESS**

### **1) Speed Survey**

- West side: 37% below speed limit, 63% over with highest being 77 miles per hour
- East side: 4-5% over speed limit – wanted to keep it over the holiday weekend but they needed to pull it for the bridge walk and start of school
- Regarding possible purchase of a speed sign, Koviak talked to the Road Commission and both East and West Burt Lake Roads are County roads – would need to apply to Road Commission for a permit to put in the road right of way if we decided to go that route
- Next steps: do the speed test again next year on the East side, possibly down by the bottom of the hill – need to find a spot to put it with a clear view of the road
- Board agreed to revisit next year

## **NEW BUSINESS**

### **2) Update on Website and New Accounting Software**

- Website
  - Kozlowski provided copies of mockup to the board
  - The new website domain was approved August 30<sup>th</sup> – BurtTownshipCheboyganMI.gov
  - From mockup approval to build, test, and launch generally takes about 4-6 weeks
- Cougar Mountain (Denali Software)
  - Kozlowski had two 1-hour training sessions in May, followed up in June as to next steps. Per Kristine, they were finishing up 2 other conversions and they would get back to us soon
  - July – additional QuickBooks download sent and conversion was expected to commence soon
  - August – Kozlowski received list of accounts to cross reference in new software, thought Cougar Mountain would duplicate all the accounts from QuickBooks but Kozlowski to enter those in manually. Before doing so, Kozlowski to meet with Accountant to confirm compliance with Michigan Department of Treasury Uniform Chart of Accounts. Kozlowski was to meet with Accountant in September but rescheduled for October 13

### **3) Recycling Interlocal Agreement**

- 6year renewal – keeping collection fee the same at \$25/household
- McArthur would like to compare the new contract with the old contract, McArthur contacted their office to get a contract

**Motion:** Moved by Parker supported by Hodulik to table until November

### **4) West Numbers Lake Access**

- Planning commission put out a survey to all residents regarding the recreation plan. Koviak received and email from a resident on West Numbers Rd and he felt there was no lake access at West numbers. Per Lindroth: According to the paperwork there is a 16-foot easement on West Numbers that runs to the lake but there is nothing indicating where the easement is (not listed as a road end). The County agreed that there may not be an easement. Koviak to check with the County Road Commission. The rec plan currently lists it as lake access so it needs to be clarified before the rec plan is finalized.

## REPORTS

### **Burt Lake Trail Committee** – Hodulik

- Two washouts on new phase 3 on East Burt Lake Rd – both have been repaired by Spierling this week
- Mowing, stencils have been done. May wait until next spring to do more stencils as more paint is needed
- Working with MDOT in Lansing to see if we take the trail over the highway on one of the overpasses
- Received \$4k donation from Top of Michigan Trails/Biathlon and a \$5k donation from Melvin family
- During the trail meeting Brent Bolin (Executive Director of Top of Michigan Trails Council) complimented the committee on progress and that our trail committee was a model for others
- Going to continue to pursue trail expansion into Topinabee at this time given expansion on Brutus Rd would involve two counties and could be more complicated

### **Planning Commission** – Hodulik

- Survey went out to all property owners via post card with URL to take survey online, Hodulik took paper copies to Indian River library and Topinabee library, link is also available on the township website
- Working with Beckett & Raeder – trying to get all updates in the Rec Plan by the end of October because public hearings will happen in November

### **Zoning Board of Appeals** – Koviak

- One hearing at regular scheduled meeting – 9662 Brutus Rd – homeowner wanted a second accessory building. Due to lot too small and other reasons it was denied

### **Zoning Administrator's Report** – Larson

- Normal year, no appeals coming at this point

### **Supervisor's Report** – Koviak

- Fall MTA Summit flyer
- Weekly Choice paper – out of Gaylord and free, just need to call and subscribe (weeklychoice.com) – may be another option for meeting notices. Per McArthur this publication may be considered a “shopping paper” versus a general circulation newspaper. As of last year, legislature now requires every newspaper must keep a permanent record of all public notices they publish. McArthur will investigate appropriate options for publishing, but it may leave us with the Cheboygan Tribune as our only option
- Short term rental hit the senate floor on their last day of session and is bound to come up for a vote shortly after they reconvene (lame duck session). The House and the Senate passed bills for qualified residential treatment program of children where any residential neighborhood can house up to 10 children and preempts local zoning –not sure if the Governor has signed into law yet. Koviak called Senator Schmidt but he voted for it.

### **County Commissioner** – Chambers

- Koviak on recycling – on the County website it has Burt Township is listed that we have recycling – would like it to say newspapers and plastic only if possible
- Question on the Numbers Road easement – should the Township take possession of it for a possible livery. Chambers to supply contact to Hodulik

**PUBLIC COMMENT**

None

Next meeting November 3, 2022 at 7pm

**MOTION:** Moved by Reimann, supported by Hodulik to adjourn. Meeting adjourned at 8:01pm.

**MOTION APPROVED**

Respectfully submitted,  
Christy Kozlowski, Clerk