

**NOTICE  
BURT TOWNSHIP  
BOARD MINUTES  
May 5, 2022**

The regular meeting of the Burt Township Board was called to order at 7:00 pm by Supervisor Harold Koviak

**PRESENT:** Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski, Gene Hodulik

**Also Attending:** Jim Larson (Zoning Administrator), Tim McArthur (Township lawyer), Fred Lindroth, Adam Gandolfi, Marty Cheney

**AGENDA - Koviak**

**MOTION:** Moved by Parker, supported by Reimann to approve the agenda with the addition of Adam Gandolfi from Par Plan and property split from Fred Lindroth

**MOTION APPROVED**

**PUBLIC COMMENT – N/A**

**APPROVAL OF MINUTES – Minutes of April 11, 2022**

**MOTION:** Moved by Hodulik, supported by Parker to approve the minutes of the April 11th meeting

**APPROVAL OF BILLS**

**MOTION:** Moved by Hodulik, supported by Reimann to approve the bills

**TREASURERS REPORT – As of April 2022**

Certificates of Deposit	
Citizens National Bank	\$26,158.78
Citizens National Bank	\$28,337.17 (2-year bond)
PNC	<u>\$54,739.89</u>
Total CD's	\$109,235.84
Savings	\$688,956.26
Checking	\$42,381.00
ARPA	\$34,364.40
Citizens: Trail Account	\$6,863.16
Citizens: Maintenance Acct	\$102,646.01

**MOTION:** Moved by Parker, supported by Hodulik to approve the treasurers report as presented

## UNFINISHED BUSINESS

None

## NEW BUSINESS

### 1. Website Proposal from Schumaker Technology Group (STG)

- Reasons for updating site: security (update to .gov), updated look and feel/ease of use, more flexibility
- Recommending Gold package at a cost of \$2,995 with Option A support at \$500/year

**MOTION:** Moved by Hodulik, supported by Parker to switch website to STG, Gold Package, at \$2,950 plus \$500/year to support

### 2. Par Plan Update – Adam Gandolfi

- Provided summary of coverages document – some of the highlights: Comprehensive Coverage of \$1,000,000 Limit of Liability Per Occurrence with no limit to occurrences in the period, Public Officials Wrongful Act Liability of \$1,000,000 Limit of Liability Per Occurrence up to \$5,000,000, Inland Marin Coverage of \$24,000 Property limit per occurrence (includes voting machines, equipment, etc.), Property Coverage of \$331,558 with a \$500 deductible
- Grants are offered by Par Plan and includes video surveillance. Current round needs to be submitted by May 31, 2022. Per Koviak, suggesting we submit for a grant for video surveillance – Kozlowski to follow up
- Cyber liability is also offered by Par Plan. Gandolfi provided and application for quote

**MOTION:** Moved by Hodulik, supported by Reimann to support a resolution to submit a grant to Par Plan for video surveillance

Roll Call Vote taken: Reimann – yes; Hodulik – yes; Parker – yes; Kozlowski – yes; Koviak – yes

### 3. Property Split – Fred Lindroth

- Lindroth presented the Parcel Division Application from Richard and Donna Hammer for parent parcel 120-020-400-011-00 (Lord Trust) on West Burt Lake Rd and Mundt Rd. Parcel A will be 6.3 acres (Hammer), Parcel B is 18.9 acres (Lord Trust)

**MOTION:** Moved by Parker, supported Hodulik to approve the Parcel Division Application of Richard and Donna Hammer

### 4. MTA Legal Institute Update – Tim MacArthur

- MacArthur attended the MTA Legal Seminar the previous week. One subject of interest to Burt Township was special exception zoning language for Americans with Disabilities act (ADA) situations. If someone needs a change in zoning due to disability, Federal law will trump local zoning. Suggestion is to put together a special exception for accommodations request that pertains only to ADA situations so you don't have to use the variance language in the local ordinance which often does not cover these situations. MacArthur to provide sample language
- Another subject of interest was that of a court case regarding zoning for marijuana facilities. A case was handed down last year that upheld the township's ability to not permit outside growing of medical marijuana. The Medical Marijuana act did not trump local zoning in this case

## REPORTS

### **Burt Lake Trail Committee** – Hodulik

- There was a wash out on Pasney curve, one wash out on west side and the County cleared the ditch were it overflowed but they ruined 200 feet of trail in the process, and one other water issue by the tennis courts
- Gary Street met with Mike Spierling (Spierling Construction), Becky Rivard with Huron Engineering also looked at it, there will be expense with fixing the wash out. Parker discovered the Pasney curve wash out and put up some ribbon and cones where damage occurred
- Ribbon cutting June 11
- Spierling power swept and removed 4 trees this past Monday
- Posts/signs were put in along the trail, more to be done
- Planning to stencil shoulders this coming week

### **Planning Commission** – Hodulik

- Commission is working on updating the rec plan
- May 24th MSU meeting – Parker and Hodulik will be attending
- Per Gary Street, there is a resident on Lake Charlevoix who had a plan approved to build a boat house that can have up to 200 people. The boat house is off the lake but they want to build a channel to the boat house. If this happens it may have an impact on future requests on other inland lakes

### **Zoning Board of Appeals** – Koviak

- Meeting last Friday in May with two appeals

### **Zoning Administrator's Report** – Larson

- A couple issues came up and Larson will consult with planning
  - With a corner lot, what is the front? Someone is building on the corner of Nash and Shiawassee. The driveway will come out on Shiawassee but the address Nash Rd. which could affect whether the house is nonconforming based on the setbacks
  - How do setbacks work with a property /back lot that is behind another property with a house (which has an easement to the road), what is the true setback from the second property line?

### **Supervisor's Report** – Koviak

- Hosting June 30<sup>th</sup> MTA meeting at the Township Hall – Road Commission is doing a presentation on the millage, ITC (they put up the towers for Consumer Powers) was going to present but cannot come in June. Hodulik may come and do a presentation of the trail
- GFL – not responding... Harold talked to Hannah at GFL regarding the dumpsters with no bottoms but has yet to hear back from her. Koviak will check with Denny to see if we have any on the west side that need to be replaced. Harold did talk to Waste Management at the MTA conference to see what they might offer. Kozlowski to invite her to the next board meeting. Quote will be coming up...
- Koviak checked the boat launch – rocks have been moved, looks good
- MTA putting out a survey to board members, Koviak is asking all members to participate
- Voted for Marsha and Chuck Mathias (supervisor at Aloha) as alternate for 911
- MTA convention was well attended and very good

### **County Commissioner** – Chambers

Not in attendance

**PUBLIC COMMENT**

- Marty Cheney - Called Cheboygan County Road commission to thank them filling potholes on West Burt Lake Rd, she asked about paving of Burt Lake Rd and they said to ask the Township as they have to participate. Per Koviak, West Burt Lake is a county road and if the county wide millage is approved, it is on the docket in 2024 for paving (from Rigsville Rd to Indian Rd)
- Fred – issue with price of gasoline, would like to get stipend for gasoline- proposing and additional \$100/month for 6 months

**MOTION:** Moved by Koviak, supported by Parker to approve a stipend of \$100/month to the Assessor and Zoning Administrator for the next 6 months

Next meeting June 2, 2022 at 7pm

**MOTION:** Moved by Parker, supported by Kozlowski to adjourn. Meeting adjourned at 8:46 pm.

**MOTION APPROVED**

Respectfully submitted,  
Christy Kozlowski, Clerk