

**BURT TOWNSHIP
BOARD MINUTES
October 5, 2017**

The regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak on October 5, 2017 at 7:00 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan 49721.

ATTENDANCE: Harold Koviak, Katie Parker, Shirley Reimann, Eugene Hodulik, Donna McDougall

Absent: None

Also Attending: Virginia Chenevere, Karen Johnson, Russ Elmhirst, Tim MacArthur, Jim Larson

Supervisor Koviak led in reciting the Pledge of Allegiance.

Agenda: Koviak

MOTION: Moved by Parker, supported by Hodulik to accept the agenda with the following addition: New Business: Set permit fee for Special Use Permit Applications.

MOTION APPROVED

Public Comment:

Virginia Chenevere said that the Road Commission did a great job at the corner of Mullett-Burt Rd. and Topinabee Mail Route Rd., however, it would look even better if it was landscaped. Koviak told her the property is the county right-of-way so the township cannot landscape the property.

Consent Agenda – Minutes & Bills

MOTION: Moved by Hodulik, supported by Parker to approve the minutes of September 3, 2017, and payment of the bills as presented.

APPROVED

UNFINISHED BUSINESS

Website Training – Koviak

Several board members and committee chairs met at the township hall for a “go to meeting” internet training with LIAA. The new website needs professional expertise to move items from the old website to the new one. Hodulik contacted John Roberts and he is willing to help. Roberts obtained a password from LIAA and surveyed the website to see what is needed. Hodulik and Parker will meet with Roberts to see how much he will charge to work on the project.

NEW BUSINESS

Special Use Permit Applications - Koviak

Claire Karner from Beckett & Raeder is working on a Special Use Permit Application. Larson suggested requiring an Escrow fee as well as a Special Use Permit Application fee so the township does not get stuck with clean up of a deserted project.

MacArthur said he will look at the ordinance to see if an Escrow fee is allowable under the ordinance as written.

Karner said the usual fee range for a Special Use Permit is \$250-\$600. The Escrow fee would be a separate fee. Koviak suggested \$350 for the Special Use Permit, same as the ZBA fee.

MOTION: Moved by McDougall, supported by Hodulik to set the Special Use Permit Application fee at \$350.

MOTION APPROVED

MOTION: Moved by Hodulik, supported by Parker to approve the Special Use Permit Application form submitted by Claire Karner, Beckett & Raeder.

MOTION APPROVED

Committee Reports

Burt Lake Trail – Hodulik

Fundraising efforts for Phase II has resulted in donations of \$16,035.71.

Funds at TOMTC = \$30,495.71 and Citizens National Bank = \$40,770.97.

Outstanding bill for NDG (July/Aug (survey) is \$8,410.50 and will be paid from the Citizens account.

BLPA is supporting the trail by mailing out donation requests to BLPA members.

Dale Covy from Munro Township has joined the Trail Committee.

Hodulik will meet with Karie Slavik from U of M to get trail route drawings to the U of M Real Estate Division.

The hill on Brutus Rd. keeps washing out. Gary Street from the maintenance committee would like the hill paved. He has a bid from Spierling Excavating. The committee needs additional bids. If the project goes through, it will be next year.

Planning Commission - Hodulik

The Planning Commission is working on the Recreation Plan, green belts, fire pits.

Zoning Board of Appeals - Koviak

The ZBA approved four variances and denied one at the September meeting. The next meeting is in December.

Zoning Administrator - Larson

Larson submitted his monthly report.

Supervisor Report – Koviak

Tim MacArthur spoke regarding medical marijuana at the September MTA meeting. Koviak asked him to write a resolution for Burt Township opting out of medical marijuana to solidify the township's position.

County Commissioner Report – Karen Johnson

Karen Johnson reported that the County adopted a solid waste management plan. The Gold Front in Cheboygan will be demolished and left as open space for now. County Zoning Administrator Steve Schnell will leave at the end of October.

PUBLIC COMMENT

Virginia Chenevere said the Facebook page has resulted in four donations of \$1,000 each.

MOTION: Moved by Parker, supported by Hodulik to adjourn.

MOTION APPROVED

Next meeting: November 2, 2017

Adjourned at 8:05 pm

Respectfully submitted,

Donna McDougall, Clerk