

**BURT TOWNSHIP  
BOARD MINUTES  
March 1, 2018**

The regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak on March 1, 2018, at 2:06 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan 49721.

**ATTENDANCE:** Harold Koviak, Katie Parker, Shirley Reimann, Eugene Hodulik, Donna McDougall

Absent: None

**Also Attending:** Dave Hutto, Fred Lindroth, Jim Larson

Supervisor Koviak led in reciting the Pledge of Allegiance.

**Agenda:** Koviak

**MOTION:** Moved by Parker, supported by Hodulik to approve the agenda with the following additions: Cheboygan County Recycling Agreement

OHM Contract for Burt Lake Trail, Phases III and IV

**MOTION APPROVED**

**PUBLIC COMMENT:** None

**CONSENT AGENDA** – Minutes and Bills

**MOTION:** Moved by Hodulik, supported by Reimann to approve the minutes of the Regular meeting of January 11, 2018 and the Special meeting of January 18, 2018 and payment of the bills.

**MOTION APPROVED**

**UNFINISHED BUSINESS**

Ordinance Adoption and Revision Dates – Koviak

Reimann submitted the original copy of the Zoning Ordinance to add to the collection. Koviak emailed Mary Campbell to see if she has other copies but her email on file is no longer valid and her telephone has been disconnected. This item will be tabled until further information is available.

**NEW BUSINESS**

Property Split - Lindroth

Fred Lindroth presented the property split request for Willard and Karen Morgan for property located on S Extension Road 120-001-200-001-00 (Parcel B to be split from Parcel A). Lindroth said the property met all requirements for the split and he has already approved the split. The property has since been sold to Scott Reimann.

**MOTION:** Moved by Hodulik, supported by Parker to approve the property split for Willard and Karen Morgan.

## **MOTION APPROVED**

### Roads - Koviak

Koviak attended the Road Commission meeting and received the Local Road Ratings Report for 2018. The Road Commission upgraded Burt Township's Paser rating from 4.99 a year ago to **5.57 due to paving Brutus/Indian Point and reconstruction of Mullet-Burt Road**. It was discussed which roads should be improved due to Paser rating and usage and determined that Stratford Lane and Needles Roads should be improved.

Koviak said he talked to Brent Shank about Sturgeon Bay Road and learned that it is a Burt Township road and not shared with Tuscarora Township as previously thought, however, part of Sturgeon Bay Road is a private road. Shank said **Sturgeon Bay Rd from Eagles Nest to the lake** will need to be extra wide (28') but around the curve could be 20'. Koviak will get a quote on this project. He will also get a quote on Maple Bay Road which only has a Paser rating of 2.

### ZBA Alternate – Koviak

**MOTION:** Moved by McDougall, supported by Parker to add Carl Reimann as the Zoning Board of Appeals Alternate for a 3-year term (2018-2021)

**MOTION APPROVED**

### Cheboygan County Recycling Agreement – Koviak

The Interlocal Agreement for recycling 2023 includes 5 drop-off sites, a new vehicle and refurbished containers in 2019 for a \$25.00 per household yearly fee.

**MOTION:** Moved by Hodulik, supported by Parker to renew the Cheboygan County Interlocal Agreement for recycling services through 2023.

**MOTION APPROVED**

### Burt Lake Trail, Phase III and IV – Hodulik

A contract was received from OHM for development of Phase III and IV, extending from Riggsville Rod, south on E. Burt Lake Road to Mullett-Burt Road in the amount of \$7,000.

**MOTION:** Moved by Parker, supported by McDougall to approve the contract from OHM for Phase III and Phase IV of the Burt Lake Trail.

**MOTION APPROVED**

### 2018-2019 Budget – Koviak

The board discussed the 2018-2019 budget. Highlights include: A 7 percent increase will be given to the Supervisor, Clerk, and Treasurer as increases have not been given since 2012; a \$3,500 will be given to both the Pellston Fire Dept. and Mullett Fire Dept. as increases have not been given in over 10 years.

## **Reports**

### Burt Lake Trail - Hodulik

NDG (now OHM) has finally submitted progress reports so the outstanding bills in the amount of \$29,759.75 can be paid from the trail bank account at Citizens National Bank. **The balance in that account will then be \$2,620.93.** Check should be made payable to: Northwest Design LLC. Balance at Top of Michigan Trail Council is \$41,549.15. Clerk will write a letter to TOMTC requesting \$15,000 be sent to the Treasurer which will be deposited at Citizens National Bank.

The first bid for the required archeological study (non-reimbursable under the grants) is \$3,452.00 and another bid will be requested from the individual who performed the study for Phase I.

The DALMAC grant application was completed and submitted yesterday.

The U of M easement has not yet been signed. MacArthur is working on getting this done.

Construction bids cannot be solicited until the easement is signed.

The Parks and Recreation Plan has been approved by the DNR Trust Fund so the application could be submitted for Phases III and IV. A Public Hearing will be held on March 12, 2018 at 6:30 PM to take comments on Phases III and IV.

Planning Commission –Hodulik

Next meeting is March 12, 2018 at 7:00 pm.

Public Hearing at 6:30 pm.

Zoning Board of Appeals – Koviak

Two variances were given at the February 23, 2018 ZBA meeting. James Kochensparger was given a variance for an accessory building on Indian Road and Scott Baldauf was given a variance for an addition on Roberts Road.

Next meeting is April 20, 2018.

Zoning Administrator's Report – Larson

*A short report was given.*

Supervisor – Koviak

Koviak attended the Regional MTA meeting in Boyne City and brought a nice newsletter that Bay Township sends its residents.

Social Host Responsibility Month – Koviak

Each year Up North Prevention requests communities sign a proclamation supporting prevention of underage alcohol consumption at graduation parties.

**MOTION:** Moved by Koviak, supported by Hodulik to approve the Proclamation to prevent underage drinking in Burt Township.

**MOTION APPROVED**

**Next Meeting:**

Public Hearing on the 2018-2019 Budget: April 5, 2018 at 1:30 pm.

Regular Meeting: 2:00 pm

**MOTION:** Moved by Parker, supported by Reimann to adjourn.

**MOTION APPROVED**

Respectfully submitted,

Donna McDougall, Clerk

