

**BURT TOWNSHIP  
PLANNING COMMISSION  
November 13, 2017**

The regular meeting of the Burt Township Planning Commission was called to order by Chair Chris Kindsvatter on November 13, 2017 at 7:00 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan 49721.

**ATTENDANCE:** Chris Kindsvatter, Paul Janness, Matt Landon, Jay Jontz, Eugene Hodulik  
Also Attending: Claire Karner, Tim MacArthur, Harold Koviak, Scott Smith

Chair Kindsvatter led in reciting the Pledge of Allegiance.

**Agenda –**

**MOTION:** Moved by Jontz, supported by Landon to approve the draft agenda as presented.

**MOTION APPROVED**

**Declaration of Conflict Of Interest – None**

**Minutes – September 18, 2017**

**MOTION:** Moved by Landon, supported by Hodulik to approve the minutes of September 18, 2017, with the following correction: **last page change “mad” to “upset.”**

**MOTION APPROVED**

**Public Comment - None**

**Report of Board Representative to the Planning Commission - Hodulik**

At the November 2, 2017 board meeting the board approved the following:

- Website to go live on November 15, 2017
- Renewed Consumers Energy Ordinance - 30 year franchise
- Resolution Regarding Medical Marihuana Facilities Authorized by PA 281 of 2016.
- Non-Motorized Pathway Agreement and Funding Agreement for Non-Motorized Path Enhancement Funds with the Cheboygan County Road Commission.

**Old Business**

Septic Inspection at Time of Transfer – Claire Karner

Claire Karner met with Scott Smith, Director of the Health Department. She drafted a resolution for inspections at time of transfer. Granetta Thomassy prepared a FAQ handout to address questions residents may have.

Scott Smith said this proposed ordinance is cutting edge - not much else like it in northern Michigan. Only two other townships have similar programs and they work well with the health department.

He said since this only works with point of sale, some inspections will be missed. Also, since his department covers four counties and has only six employees it is difficult to maintain

consistency. The health department already has a fee structure for inspections, typically between \$200-\$300. There would be an exemption for transfers from one spouse to another. He has well qualified workers who undergo annual training.

The ordinance also contains provision for inspections of private water supplies. Mr. Smith will get with his Board of Health Commission and have his legal counsel review the proposed ordinance. He will have more information for the January Planning Commission meeting. For more on the Department of Health see: Dhd4.org

The ordinance also contains provision for private well inspections. It was brought up that this issue should be reviewed in some form with the township but this issue is not a ballot issue but a survey may be sent out to residents. Claire Karner will make a proposed survey for the January meeting and review by Planning Commission before sending out to township residents.

#### Vegetation Strips

Claire made two changes – exemptions should be reviewed by qualified individual and the clear cutting – in absence of new construct.

**MOTION:** Moved by Landon, supported by Janness to recommend the proposed Vegetation Strip amendment to the Burt Township Zoning Ordinance and forward it to the Board for approval as well as county.

**MOTION APPROVED**

**MOTION:** Moved by Janness, supported by Jontz to set the 2018 Planning Commission meeting dates as follows:

January 8, 2018 - 7:00 pm - Meeting and Public Hearing

March 12, 2018 – 7:00 pm

May 14, 2018 – 7:00 pm

July 9, 2018 – 7:00 pm

September 10, 2018 – 7:00 pm

November 12, 2018 – 7:00 pm

**MOTION APPROVED**

#### Sign Ordinance – Janness and Hodulik

Nothing new on this but will be held over until the January meeting. It was noted that the county planning commission was meeting on this issue and it would be followed on what they do before the township acts

#### Recreation Plan

A postcard announcing the survey was sent out to taxpayers and information was placed on the website and in the newspapers. One hundred twenty four individuals responded to the survey so far. The survey is open until December 15, 2017 and the results from the survey as well as the public hearing January 8, 2018 will guide on what is in the 2018-2022 Recreation plan. The

Recreation Plan will be sent to NEMCOG and the County Planning Commission on December 1<sup>st</sup> for review.

A Public Hearing will be held on January 8, 2018 at 7:00 pm and if no changes are needed, the township board will consider and adopt the Recreation Plan on January 11, 2018.

**New Business**

None

**Zoning Administrator Report** – none

**Public Comment** – none

**Planning Commission Comments**

Next meeting: January 8, 2018 at 7:00 pm

**MOTION:** Moved by Hodulik, supported by Jontz to adjourn.

**MOTION APPROVED**

Adjourn at 8:49

Respectfully submitted,

Donna McDougall, Recording Secretary/Clerk