

**BURT TOWNSHIP**  
**Planning Commission Minutes**  
**January 14, 2019**

The Regular meeting of the Burt Township Planning Commission was called to order by Chair Jay Jontz on January 14, 2019 at 7:00 pm, at the Burt Township Hall, Cheboygan, Michigan.

Present: Jay Jontz, Matt Landon, Gene Hodulik, Paul Janness, Allen Kozlowski

Absent: None

Also Attending: Katie Parker, John Iacoangelli, Harold Koviak, Jim Larson, Donna McDougall, Secretary/Clerk

Chair Jontz led in reciting the Pledge of Allegiance.

**Agenda – Jontz**

**MOTION:** Moved by Landon, supported by Kozlowski to approve the draft agenda as presented.

**MOTION APPROVED**

**Minutes – November 12, 2018**

**MOTION:** Moved by Landon, supported by Kozlowski to approve the minutes as presented.

**MOTION APPROVED**

**Conflicts of Interest – None**

**Reports**

**Board Representative to the Planning Commission – Hodulik**

Hodulik reported from the Board meeting on January 3, 2019

- Approved an ordinance to opt out of commercial marijuana
- MTA Convention is April 1-4 in Grand Rapids
- Spectrum bought out Charter franchise in Burt Township
- Re-appointments to the Planning Commission and Board of Review
- Board of Review training is February 14 in Harbor Springs
- The Board purchased an AED for emergencies at the Township Hall. Topinabee Fire Dept. will train individuals when all of the equipment arrives.
- The Board approved a property split for Thelma Ranville's property on Crump Rd.
- Mike English from Topinabee Fire Dept. gave an annual report - 171 runs total of which 47 were to Burt Township.

**ZBA Representative to the Planning Commission – Koviak for Jontz**

Two requests were approved at the November ZBA meeting. Mr. VanWormer was approved for a pole barn for property he plans to purchase on Indian Road and Dr. Winfield on Beauwood Lane was approved for replacing a garage with a carriage house.

One request has been received for the February 14, 2019 ZBA meeting.

**Zoning Administrator** – Larson

Larson said he issued his first permit for 2019 to rebuild a burned garage.

**Old Business**

Signs - Jontz

Ordinance to amend the Burt Township Zoning Ordinance Article II, VI, and VII pertaining to Signs.

**MOTION:** Moved by Landon, supported by Kozlowski to approve the amendment changes to signs as presented, send it to the Cheboygan Planning Commission for comments, and refer it to the Township Board for board approval.

**MOTION APPROVED**

Stop Work Order- Jontz

Ordinance to amend the Burt Township Zoning Ordinance Article IX Administration and enforcement pertaining to Stop Work Orders.

**MOTION:** Moved by Landon, supported by Kozlowski to approve the amendment for Stop Work Orders as presented, send it to the Cheboygan Planning Commission for comments, and refer it to the Township Board for board approval.

**MOTION APPROVED**

Waterfront and Septic Inspection at Time of Transfer Surveys - Jontz

The Master Plan update will include survey questions pertaining to these topics so a separate survey will not be needed.

**New Business**

Solar Farm Ordinance - Jontz

Cheboygan County is having a Public Hearing on January 16 on its solar power amendment. Their amendment is rather complex but some information can be used from it.

**MOTION:** Moved by Kozlowski, supported by Landon to table further discussion until the next meeting on March 11, 2019.

**MOTION APPROVED**

Cargo Containers - Jontz

The consensus from the committee was that cargo containers used as storage sheds are not *desirable* in the waterfront residential district but would be ok in conservation/recreation, rural/agricultural, general residential and light industrial districts.

**MOTION:** Moved by Kozlowski, supported by Janness to approve the Zoning amendment on Cargo Containers with edits.

**MOTION APPROVED**

**MOTION:** Moved by Hodulik, *supported* by Landon to hold a Public Hearing on Cargo Containers on March 11, 2019 at 6:45 pm.

## **MOTION APPROVED**

### Master plan Update - Jontz

The new survey was discussed. Pertinent questions from the previous survey will be included as well as the waterfront vegetation strip and septic/water inspection questions. Iacoanelli will put together a survey for review at the March meeting with a target date of June for mailing.

### Parking on Trail - Hodulik

It has been difficult to keep contracted workers from parking on the trail. A police-power ordinance is needed to have the sheriff's department enforce the restriction. Hodulik will check with Tim MacArthur to get his opinion.

## **Brainstorm**

### Shred Service – Koviak

Shred services do not work on the weekends so a weekday will be chosen instead of having it at the Annual Spring Clean up day.

### Transfer Station Access – Koviak

The board is still looking at having additional and or other days.

## **PC Comments** – None

## **Public Comment** – None

Next Meeting: March 11, 2019 – 7:00 pm

**MOTION:** Moved by Kozlowski, supported by Landon to adjourn.

**MOTION APPROVED**

Adjourned at 8:02 pm

Respectfully submitted,

Donna McDougall, Secretary/Clerk