

**BURT TOWNSHIP
PLANNING COMMISSION MINUTES
January 8, 2018**

The regular meeting of the Burt Township Planning Commission was called to order by Chair Chris Kindsvatter on January 8, 2018, at 7:00 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan 49721.

ATTENDANCE: Chris Kindsvatter, Paul Janness, Matt Landon, Jay Jontz, Eugene Hodulik
Absent: None

Also Attending: John Iacoangeli, Allen Koslowski, Katie Parker, Tim MacArthur, Harold Koviak,,Jim Larson

Agenda – Kindsvatter

MOTION: Moved by Janness, supported by Jontz to approve the draft agenda with the following addition: New Business: Add Election of Officers.

MOTION APPROVED

Declaration of Conflict of Interest – None

Minutes – November 13, 2017

MOTION: Moved by Jontz, supported by Landon to approve the minutes of November 13, 2017 as presented.

MOTION APPROVED

Public Comment - None

Report of Board Representative to the Planning Commission – Hodulik

- 1) Board approved hiring Dan Laninga to work on the new website to help make it more user-friendly.
- 2) Board sent a thank-you letter to Brent Shank, Manager of the Cheboygan County Road Commission, for his help with township projects.
- 3) All documents except one for the trail grant are complete, but still waiting for U of M to sign the survey.

Report of ZBA Representative to the Planning Commission – Kindsvatter

Two variance requests were discussed:

- 1) Jim Kochensparger – request for a pole barn on Indian Road – Tabled
- 2) Bill Keough, Indian Pointe Lane, approved addition to an accessory building

Old Business

Septic Inspection at Time of Transfer – Kindsvatter

The proposed survey to garner resident opinion on the proposed ordinance for septic and water inspections at time of transfer was discussed. Planning Commission members have been commenting and giving suggestions on how to make the survey more reliable. The survey will

go out in March and April and a public hearing will be held in July when most of the part-time residents are here.

Jontz suggested putting information on the website. John Iacoangeli from Beckett & Raeder said they could develop a website to send out the survey. Jontz also suggested sending out a postcard explaining the proposed ordinance. A press release will also be run in the Straitsland Resorter and Cheboygan Tribune.

Amendment to the Burt Township Zoning Ordinance pertaining to the Natural Vegetation Strip - Kindsvatter

The Public Hearing for the changes to the Natural Vegetation Strip was held prior to the Planning Commission meeting.

Several minor changes were discussed at the Public Hearing:

Section 1 Item 4 a) remove “and maintained.”

Section 1 Item 4 c) change from “then an exemption will be considered when issuing a permit” to read “will be considered within 90 days of issuance of permit.”

Section 1 Item 4 d) change from “Prior to issuing a zoning permit” to read, “Within 90 days of issuing a zoning permit”

Section 1 Item 4 g) change from “may not be removed from the natural vegetation strip” to read “may not be removed from the existing natural vegetation strip”.

MOTION: Moved by Hodulik, supported by Janness to approve the above changes to the proposed amendment pertaining to the Natural Vegetation Strip and forward it to the Burt Township Board for approval.

Roll Call Vote taken: Hodulik – yes; Landon – no; Janness – yes; Jontz – yes; Kindsvatter – yes

MOTION APPROVED

Sign Ordinance – Hodulik & Janness

Cheboygan County has adopted a sign ordinance. That ordinance along with the information MTA put together last year would be a good start to an ordinance for Burt Township.

Hodulik and Janness will work with Beckett & Raeder to put a draft ordinance together for the next meeting on March 12.

Five Year Update to Parks & Recreation Plan – Kindsvatter

The Public Hearing for the Five-Year Update to the Parks & Recreation Plan was held prior to the Planning Commission meeting.

MOTION: Moved by Hodulik, supported by Landon to approve the five-year update to the Parks & Recreation Plan as presented and pass it to the Burt Township Board for approval.

Roll Call vote taken: Hodulik -yes; Landon – yes; Jontz – yes; Janness – yes; Kindsvatter – yes

MOTION APPROVED

New Business

Election of Officers

Kindsvatter announced that he is leaving the Planning Commission to pursue other activities.

MOTION: Moved by Kindsvatter, supported by Landon, to elect Jay Jontz as Planning Commission Chair for 2018.

MOTION APPROVED

MOTION: Moved by Kindsvatter, supported by Hodulik, to elect Janness as Planning Commission Vice-Chair for 2018.

MOTION APPROVED

Jontz thanked Kindsvatter for his time and service to the Burt Township Planning Commission.

Zoning Administrator Report – Larson

Two variance requests for the ZBA meeting in February.

Planning Commission Member Comments – None

Public Comment – None

Next Meeting: March 12, 2018 at 7:00 pm.

MOTION: Moved by Janness, supported by Landon, to adjourn.

MOTION APPROVED

Adjourned at 7:41 pm.

Respectfully submitted,

Donna McDougall, Clerk/Recording Secretary