

BURT TOWNSHIP
PLANNING COMMISSION

Minutes

September 10, 2020

866-678-6823 code – 7861936

The Burt Township Planning Commission was called to order by Chair Jay Jontz on September 10, 2020, via teleconference.

ATTENDANCE AT TOWNSHIP HALL: Gene Hodulik, Paul Janness, Matt Landon, Allen Kozlowski

ALSO ATTENDING: Jim Larson, Katie Parker, Carolyn Hodulik/Recording Secretary

VIA TELEPHONE CONFERENCE: JAY JONTZ, RUBEN SHELL, BEN FINEMAN (via Zoom)

Meeting called to order by chairman at 6:55.

Pledge of Allegiance

Declaration of any Conflict of Interest on the Agenda – None

MINUTES: July 9, 2020

MOTION: Moved by Kozlowski, supported by Landon to approve the Planning Commission minutes of July 9, 2020, as presented.

MOTION APPROVED

REPORTS

Township Board Representative - Hodulik

- 1) Appointed Christy Kozlowski as new clerk, Carolyn Hodulik as Recording Secretary for planning, trail, ZBA meetings
- 2) Any chairman or township board member may consult Tim MacArthur directly for legal advice
- 3) Remodel of entrance of township hall is underway
- 4) Fire agreement with Mullett Township consisting of all new board members is pending
- 5) ½ mil was passed on August 4 for fire, roads, general fund
- 6) Judge Gauthier from the Circuit Court gave an overview summary of accomplishments of the court
- 7) Resurfacing of East Burt Lake Road completed August 31, 2020
- 8) Recycling pamphlets were given to attendant to hand out to property owners.

Zoning Board of Appeals Report Representative – Jontz

One appeal was heard July 17, 2020, at 7:00 p.m. for John Calk for a patio in the 75' setback and was approved.

The next ZBA meeting is September 18, 2020, at 7:00 p.m. Four appeals will be heard.

OLD BUSINESS

Nonconforming Lots Language

MOTION: Moved by Hodulik, supported by Landon to approve the amendment (send to Cheboygan County Planning for review and township board for approval) to the Zoning Ordinance: Article VI: General Provisions, Section 6.02 – Nonconformities

4. *Construction or reconstruction of building(s) and/or structures on an existing non-conforming lot of record may be permitted with a zoning permit so long as the other applicable standards of the zoning district in which the lot is located, including building coverage, height, and setbacks are met.*

MOTION APPROVED

Accessory Buildings as principal Use

MOTION: Moved by Janness, supported by Kozlowski to table to next meeting in November for additional language to be added regarding acreage and variance parameters. Shell will reword the document for next meeting.

MOTION APPROVED

High Speed Internet

Zoom meeting with Ben Fineman, network professional with Michigan Broadband Cooperative and consultant with Merit Network talked through steps and sample financial numbers for optical fiber installation in Burt Township.

MOTION: Moved by Kozlowski, supported by Janness, to draft an RFP (Request For Proposal) for a pre-engineering feasibility study in order to get a more precise figure as it pertains to the total cost of a high-speed fiber internet project for Burt Township.

Proposed next steps:

1. Planning Commission will work with Shell to draft an RFP for a high-speed fiber feasibility study.
2. RFP will be sent to the Board for review and to seek approval for issuance to relevant broadband consulting firms.
3. Upon approval, Planning Commission will work with Ben Fineman and Ruben Shell to distribute the RFP.

4. Once the RFP responses have been reviewed, the planning commission will make a recommendation to the Board to request approval to move forward with the study.

NEW BUSINESS

Possible topics include septic and well water inspection, lakefront vegetation strip, parking regulations, and residential zoning district housing.

BRAINSTORM

PLANNING COMMISSION- None

PUBLIC COMMENT - None

Next meeting November 12, 2020, at 7:00 p.m.

MOTION: Moved by Kozlowski, supported by Janness to adjourn at 8:25.

Carolyn Hodulik/Recording Secretary