

**BURT TOWNSHIP**  
**PLANNING COMMISSION**

**Minutes**

**January 12, 2023**

**Burt Township Hall**

**The Burt Township Planning Commission was called to order by Jay Jontz on January 12, 2023, at 7:00 p.m. at the Burt Township Hall.**

**PLANNING COMMITTEE ATTENDEES:** Jay Jontz, Gene Hodulik, Paul Janness. Allen Kozlowski. Absent Matt Landon

**ALSO ATTENDING IN PERSON:** Ken Lane of Beckett and Raeder, Harold Koviak, James Larson, and Carolyn Hodulik, Recording Secretary.

**PLEDGE OF ALLEGIANCE** led by Jay Jontz

**DECLARATION OF ANY CONFLICT OF INTEREST:** None

**APPROVAL OF December 15, 2022, Public Meeting & Regular Meeting Minutes: MOTION:** To approve December 15, 2022, minutes by Kozlowski, supported by Janness with the change of the next meeting time on January 12, 2023, from 2:00 p.m. to 7:00 p.m. **MOTION APPROVED.**

**REPORTS**

**Township Board Representative – Hodulik**

1. The financial audit was approved.
2. Cedar Drive to be tarred & chipped and sealed as well as the two roads leading into the transfer stations.
3. The Parks & Recreation Plan was approved.
4. Zoning changes to fire pits and accessory buildings changes tabled until a response from Cheboygan County.
5. Final 2022 reports from the Pellston & Mullet Fire Departments reflected a lower number of runs compared to 2021.
6. Reappointed the Board of Review members.
7. SPARK grant for \$427,000 was submitted to pave Phase I west side trail.
8. Verizon has approached the township board regarding possible installation of a cell tower at the west side transfer station.

### **ZBA -Jontz**

No meetings between planning meetings. Possibility of 2 variance requests for the February meeting.

### **ZONING ADMINISTRATOR –Jim Larson**

It has been relatively busy with two variance requests for the February ZBA meeting. A mobile home on Eagles Nest will not be permanent and used for a rental as the owner has decided to sell it. Property owner on Nash Road on the west side has been clearing wetlands for a garage addition and will need a variance.

### **PLANNING CONSULTANT –Ken Lane of Beckett & Raeder**

Will provide a templet lease if needed for the leasing of the transfer station property to Verizon for the erection of a cell tower. Ken stated that he would send a copy of the Michigan Planning Association Training Information to planning board members as they have several workshops from elementary to advanced for ZBA & Planning.

### **OLD BUSINESS:**

#### **High Speed Internet – Kozlowski**

Latest is that the work will begin in the spring .

### **NEW BUSINESS:**

Dates for 2023 meetings are all Thursdays at 7:00 p.m. - January 12, March 9, May 11, July 13, September 14, November 9.

**MOTION:** Kozlowski made the resolution to accept the 2023 planning dates, supported by Hodulik.  
**MOTION APPROVED.**

**ELECTION OF OFFICERS:** Jontz & Janness were nominated to retain their duties on the Planning Commission as Chairman and Vice Chairman.

**MOTION:** made by Kozlowski, supported by Hodulik to accept the nominations. **MOTION APPROVED.**

A draft of the Planning Commission Report was submitted by Lane for the commission to look over for any additions or changes needed and then later sent sometime this year to the Board.

In regard to the solar and turbine ordinance, Lane copied what was originally stated. He added that what Burt Township needs is wording on the decommissioning of the equipment. Before a solar system can be erected, a bond commitment for decommissioning is required. Hodulik attended a recent meeting in Gaylord at the University Center where this was all discussed and provided handouts to board members.

**Brainstorm:** None

**Planning Commission Comments:** None

**Public Comments:** None

**MOTION:** by Kozlowski, supported by Janness to adjourn. **MOTION APPROVED.**

Meeting adjourned @ 7:50 p.m.

Respectively submitted,

Carolyn Hodulik, Recording Secretary