

**BURT TOWNSHIP
PLANNING COMMISSION**

Minutes

March 9, 2023

Burt Township Hall

The Burt Township Planning Commission was called to order by Allen Kozlowski on March 9, 2023, at 7:00 p.m. at the Burt Township Hall.

PLANNING COMMITTEE ATTENDEES: Allen Kozlowski, Gene Hodulik, Paul Janness. Matt Landon.
Absent Jay Jontz.

ALSO ATTENDING IN PERSON: Ken Lane of Beckett and Raeder, Harold Koviak, James Larson, Joshua Clevenger, and Carolyn Hodulik, Recording Secretary.

PLEDGE OF ALLEGIANCE led by Allen Kozlowski

DECLARATION OF ANY CONFLICT OF INTEREST: None

APPROVAL OF January 12, 2023, Meeting Minutes: MOTION: To approve January 12, 2023, minutes by Janness, supported by Landon. **MOTION APPROVED.**

REPORTS:

Township Board Representative – Hodulik

1. Approved fire pits and accessory building ordinances.
2. Approved budget, effective April 1, 2023.
3. Board responded to a letter from resident on Topinabee Mail Route Road expressing concern to have road widened when the county redoes the road.
4. Letter of support to send to Charter Communications for ROBIN grant to install high-speed internet in Burt Township.
5. Burt Township, one of 460 applicants, was not awarded a SPARK grant for paving Phase I of the trail. The township will reapply when the next phase is announced.
6. \$40,000 has been allocated to pave a section of Phase I of the trail.

ZBA -Koviak

Two appeals were approved.

ZONING ADMINISTRATOR –Jim Larson

Reported that there have been several zoning inquiries but no commitments.

PLANNING CONSULTANT –Ken Lane of Beckett & Raeder

Beckett & Rader is planning for a solar training seminar in Petoskey, similar to the one held in Gaylord.. On May 4, Emmett County will be holding a planning commission training session. Cheboygan County is considering a fire pit ordinance similar to the Burt Township ordinance. The 2020 Master Plan should be updated before the end of 2024.

OLD BUSINESS:

High Speed Internet – Kozlowski

Latest communication is that the work will begin mid-summer to early fall for the west side of Burt Lake. A letter of support was requested from Joan Movrich, Charter Communications, for a ROBIN grant for broadband installation in the remainder of Burt Township.

2022 annual planning commission report has been completed to send to the township board.

MOTION: Was made by Hodulik, supported by Landon, to accept the 2022 annual planning commission report as written by Lane and forward it on to the township board. **MOTION APPROVED**

Discussion regarding solar energy ordinance resulted in updating the following: decommissioning, setbacks, agricultural protection, and stand-alone structures. Ken Lane will again review and compare our township ordinance with a recommended statewide ordinance for any additions for next meeting.

NEW BUSINESS:

A special use permit is requested by Joshua Clevenger and Constance Bowen of Under the Pines Farm, 3681 South Extension Road, Cheboygan, MI 49721, for an October community event including food and band music. If successful, the intent is to make this an annual event. Lane will continue to be the contact with the Under the Pines Farm personnel. A review of the special use permit draft by the commission concluded that it was ready to send to the township board by changing the word “sewer” to “sewage” facilities.

MOTION: Made by Hodulik, supported by Janness, to approve the SUP and forward it to the township board for final approval. **MOTION APPROVED.**

The permit fee will be set by the township board.

Planning Commission Comments: Hodulik suggested repainting parking lot lines for handicapped parking and add a handicapped sign.

Public Comments: None

Next regular meeting is May 11, 2023, at 7:00 p.m. at the Burt Township Hall.

MOTION: by Landon, supported by Hodulik to adjourn. **MOTION APPROVED.**

Meeting Adjourned at 7:34 p.m.

Respectfully submitted,
Carolyn Hodulik
Recording Secretary

