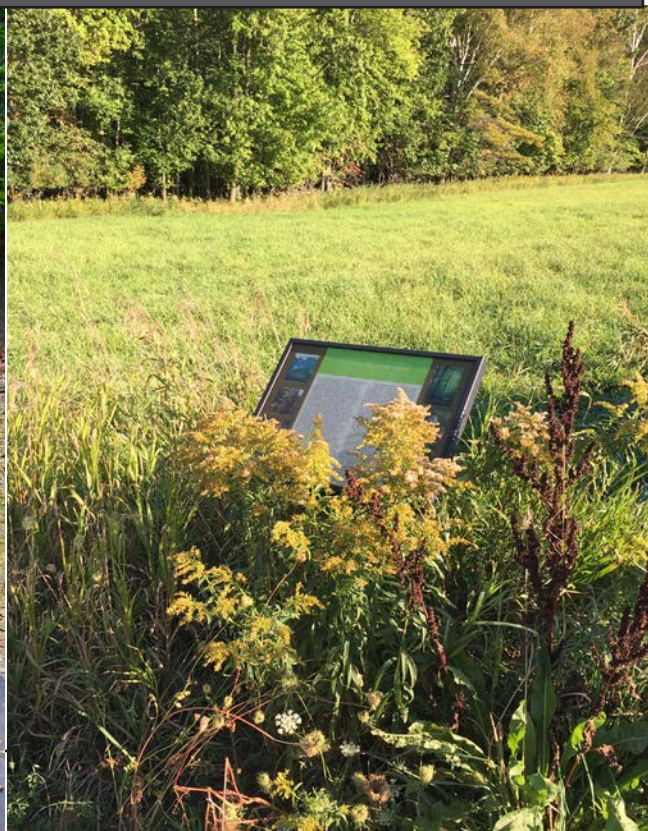
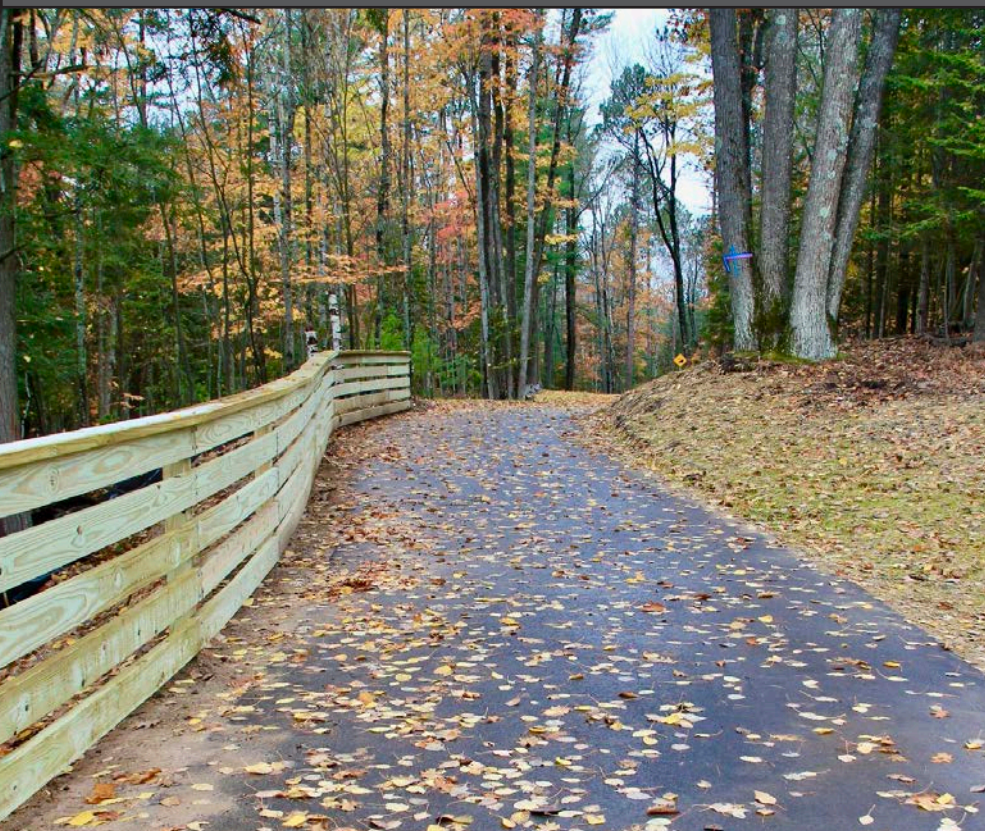




Burt Township Recreation Master Plan 2023-2027



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BURT TOWNSHIP RECREATION PLAN

2023-2027 UPDATE

CHEBOYGAN COUNTY

MICHIGAN

Prepared by:

Burt Township Planning Commission/Recreation Committee

Chairman

Jay Jontz

Members

Gene Hodulik

Paul Janness

Allen Kozlowski

Matt Landon

Adopted

Planning Commission: Decmeber 15, 2022

Township Board: January 5, 2023

With Planning Assistance Provided By:

B R ⓘ
Beckett&Raeder

248 East Front Street Suite 207

Traverse City, MI 49684

231.649.1065

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SECTION ONE

COMMUNITY DESCRIPTION

Introduction

Burt Township with its abundance of natural resources is enjoyed for its many recreational opportunities. While technically Burt Township is one standard geographic township in area, slightly more than half of the Township is water (Burt Lake). Burt Township is located on the western border of Cheboygan County, which is situated in the north central part of northern Michigan's Lower Peninsula, see Figure 1-1.

Population

According to the U.S. Census Bureau American Community Survey 5-year estimates for 2020, the population for Burt Township grew to 826 people compared to 680 persons in 2010. There are an average of approximately 42 persons per square mile for the Township's 19.7 square miles of land area. This population density can be compared to approximately 36 persons per square mile for Cheboygan County and 177 persons per square mile for the State of Michigan.

In discussing the population for Burt Township, it is important to note that the figure presented by

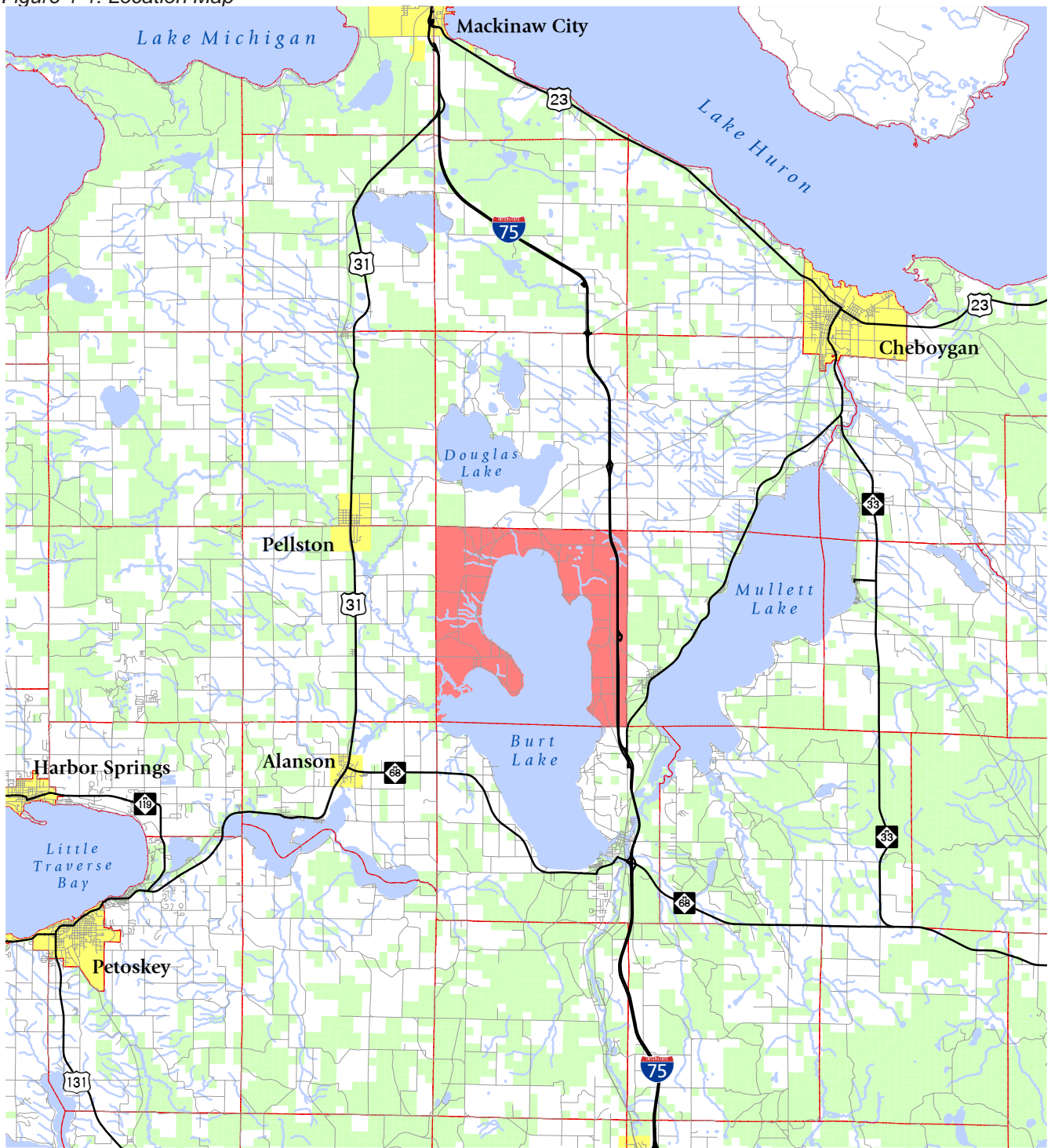
the 2020 US Census does not reflect the actual number of persons residing in the Township during the summer months. This can be seen throughout much of northern Michigan. The Census data, collected on April 1st, does not count residents who spend their winter elsewhere. Respondents are asked to declare a permanent residence different from their April location, if greater than six months are spent at the alternate address. However, many fail to do so for reasons of misunderstanding or for tax purposes.

In reviewing the social and economic information derived from the US Census, the figures presented for housing characteristics show 516 units or 60.4 percent of the total housing units as seasonal, recreational, or occasional use homes. Considering this information, it can be assumed that the Township's resident population may increase by as much as 60 percent or more during the summer months. Based on the average household size in Burt Township of 2.2, if the seasonal dwellings are occupied at the same rate, the expected seasonal increase would be an additional 1,099 persons.



The Burt Lake Trail in the fall with Burt Lake Trail sign.

Figure 1-1: Location Map



BURT TOWNSHIP PARKS & RECREATION MASTER PLAN
Figure 1-1: Regional Location

Data Sources: State of Michigan Geographic Data Library, Michigan DNR Open Data Portal, Burt Township, Cheboygan County GIS

- Burt Township
- Municipal Boundaries
- Cities and Villages
- DNR Ownership
- State Roads
- All Roads
- Rivers / Streams
- Lakes / Ponds





Bicyclists on Burt Lake Trail.

Scenic Features

The dynamic, year round views of Burt Lake along its shoreline are another important asset to Burt Township. Development occurring along the Burt Lake shoreline area is visible to many other property owners and boaters on the lake. Just as consideration is given to the impact of development on water quality, the impact of development on visual quality should be considered.

In addition to Burt Lake, wooded areas, farmlands, streams and creeks, rolling topography, and historical structures are all important attributes found within Burt Township. Extensive panoramic views encompassing these features help create the pleasant rural and scenic character appreciated by residents and visitors alike. The high points in the Township are shown as Scenic Outlooks on the Recreational Opportunities Map of Existing Conditions (Figure 3-1).

Recreation

The recreation opportunities in the Township currently consist primarily of water-related activities (boating, fishing, swimming, etc.) and trails for hiking, skiing, biking, as well as some trails for snowmobiling and ATV/ORV. There are numerous public access sites on Burt Lake within the Township that are well utilized both in the summer and winter seasons. An extensive network of trails in the Township utilize both public and semi-public lands, such as the State

Forest land, the University of Michigan properties and the Little Traverse Conservancy properties. The Michigan Department of Natural Resources (MDNR) also maintains a boat launch, completed and paved sections two and three of the Burt Lake Trail, and a rustic campground on Maple Bay in the Township.

In August 2013, through significant grants and community support the initial 5.1 miles of the Burt Lake Trail were completed from the MDNR Maple Bay Campground to Hogsback Road on the west side of the lake. Since then short sections have been added in planned and separate phases. In May 2020 a new 1.8 mile section of the trail was completed starting on West Burt Lake Road near Hogsback Road connecting to the first 5 miles of trail. This paved trail segment runs through University of Michigan Biological Station (UMBS) property along Riggsville Road to East Burt Lake Road. This second phase of trail development was made possible through an easement granted from the UMBS. Phase 3 began in September of 2021 and continued along East Burt Lake Road to link with Phase 4 of the trail which was completed by Cheboygan County Road Commission in 2020. This paved section of the trail runs along East Burt Lake Road starting at Birchwood to Hoppies at the corner of Burt-Mullet Road. The 2021 completion of Phase 3 has created an 11.4-mile continuous non-motorized trail from Maple Bay to Hoppies Boat Launch on East Burt Lake along the Burt Lake Trail. Eventually the trail will be an 18-mile east/west connector between the Northwestern State Trail (Petoskey to Mackinaw City) at Brutus and the North Central State Trail (Gaylord to Mackinaw City) at Topinabee providing opportunities to access and explore many additional trails and the UMBS's Gorge (off of Riggsville Road). Much of the work has been funded by MDNR Trust Fund and MDOT/TAP Grants with matching funds. A trail head and the first trail phase was constructed on the west side of the lake in 2013. The fifth phase of the trail was completed in 2017 with five-foot paved shoulders included in the reconstruction of one and one-half miles of Mullett-Burt Road on the east side of the lake. A second trail head is planned on land owned by the Township on the east side of the lake. Details of the multi-phase Burt Lake Trail project are found in Section 7 Table 7-1. Figure 3-1 shows the completed 11.4 mile continuous Burt Lake Trail that is highlighted in pink.

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SECTION TWO

ADMINISTRATIVE STRUCTURE

Administrative Structure and Funding in Burt Township

Burt Township may establish a separate Parks and Recreation Committee in the future that oversees the general operation of the Township parks and recreation programs. However, at the present time the Planning Commission is also serving as the Parks and Recreation Committee. This Committee will provide recommendations regarding park policies and projects to the Township Board. At the present time there are no parks in the Township.

In 2010, the Burt Township Board approved the establishment of a Trail Committee to pursue the establishment of a non-motorized trail through the Township. This trail committee reports directly to the Township Board.

The Parks and Recreation Committee, Trail Committee and Township staff will serve as a community sounding board on recreation matters, and bring the concerns of the residents to the Planning Commission and Township Board for consideration. Routine park and trail maintenance is handled by the Township staff, contractors and volunteers, operating under the direct authority of the Township Board.

The ultimate decision-making authority and

responsibility for all park and trail related projects resides with the Township Board.

Trail Maintenance Capital Fund

The Burt Township Board is responsible for the “off road” trail maintenance. In 2016, the Board established a separate accumulating trail maintenance account, which will add \$10,000 per year to this fund along with all the yearly unspent budget dollars of the Parks and Recreation budget line item (which has been budgeted at \$30,000 per year). This account has presently grown to over \$82,562.

Volunteers

Volunteers are an integral part of the recreation projects in Burt Township. There is a designated volunteer group maintaining the trail, while other volunteers are solicited on a project by project basis to provide some of the labor for the Township “in-kind” match on projects as appropriate. The Township has a volunteer group of workers who maintain the existing 11.4 miles of trail. For lake related projects, the Burt Lake Preservation Association (BLPA) is expected to be an active partner. The BLPA has a very active and committed membership and volunteer base.

Table 2-1: Township Budget and Recreation Expenditures, 2018-2023

Burt Township Parks and Recreation Expenditures					
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Revenues	\$485,200	\$525,084	\$673,691	\$572,496	\$641,961
Expenses	\$382,365	\$419,309	\$609,452	\$525,838	\$569,169
Parks and Recreation	\$22,146	\$23,870	\$19,915	\$27,071	\$49,747
P and R as % expenses	5.8%	5.7%	3.3%	5.1%	8.7%

Source: Burt Township Balance Sheets, 2018-2022

Relationships

This Recreation Plan covers Burt Township and its public facilities including the Pellston School District. The school district does utilize some of the public lands in Burt Township, although there are no schools within the Township. Burt Township will be working cooperatively with the Top of Michigan Trails Council to pursue the development of non-motorized trails and bike lanes, to most effectively develop local routes that connect with the larger trail system in northern Michigan. An intergovernmental trail maintenance agreement exists with Munro Township for the northern east-west trail connection through UMBS land. The Burt Trail committee has active members from Munro, Mullett, and Tuscarora Townships.

The Burt Township Recreation Plan does include provisions to continue and enhance the working relationship with UMBS, the Little Traverse Conservancy and MDNR as related to the state-owned recreation facilities located within Burt Township.

Parks and Recreation Facilities

This recreation plan is the fourth recreation plan prepared by Burt Township independent of Cheboygan County. The Township received a Michigan Department of Natural Resources Trust Fund grant of \$398,500 to assist with the development of the initial phase of the non-motorized trail completed in August 2013. Additionally, \$473,325 in matching grant funding for Phase I of the trail project was secured through MDOT. The Township also received a Recreation Passport grant in 2013 to renovate and expand an existing small nature preserve parking area to a shared accessible parking area for both the new Burt Lake Non-Motorized Trail and the existing Chaboiganing Nature Preserve. Phase II of the trail was awarded an MDNR Trust Fund grant of \$295,000 and an MDOT/TAP grant of \$374,500. Phase III of the project received an MDOT/TAP grant of \$355,000 and MDNR Recreational Trail Program funding of \$152,000. Details of the MDNR grants are listed in Section Seven's Action Plan Table 7-1.

Below are photos of the newly completed Burt Lake Trailhead, which includes ADA parking spaces and access to the Little Traverse Conservancy's Chaboiganing Nature Preserve.



Previous Grant History

Project No. TF1037 **Project County:** Cheboygan **Project Year:** 1985
Project title: Reese's Swamp-Burt Lake
Project Status: Withdrawn **Grant Amount:**
\$100,000.00

Scope Item

Project Description: To purchase a portion of a 256 acre parcel with 3,300 feet on shoreline on Burt Lake, which drops back to a cedar swamp wetlands.

Project No. TF10-047 **Project County:** Cheboygan **Project Year:** 2010
Project title: Burt Lake Non-Motorized Trail Development
Project Status: Grant Closed **Grant Amount:**
\$398,500.00

Scope Item

MNRTF sign

Non-motorized trail

Permit fees

Project Description: Development to include approximately 2.9 miles of 10' wide separated non-motorized crushed aggregate trail along W. Burt Lake Road from Maple Bay Campground to N. Raver Road.

Project No. RP13-407 **Project County:** Cheboygan **Project Year:** 2013
Project title: Burt Lake Trailhead Development
Project Status: Grant Closed **Grant Amount:**
\$11,200.00

Scope Item

12-car and bus parking areas

Landscaping

Park entrance sign

Permit Fees

Site Amenities

Split rail fencing

Project Description: Development to include renovate and expand existing small nature preserve parking area to a shared accessible parking area for Burt Lake Non-Motorized Trail and Chaboiganing Nature Preserve.

Project No. TF16-0057

Project County: Cheboygan **Project Year:** 2016

Project title: Burt Lake Trail, Phase 2

Project Status: Grant Closed

Grant Amount:
\$295,000.00

Scope Item

Bench

Fence

Signage

Trail 6' wide or more

Trash Bin(s)

Project Description: Development to extend Burt Lake Trail approximately 3.1 miles to provide the connection from W. Burt Lake Rd. to E. Burt Lake Rd around the north end of Burt Lake in both Burt and Munro Townships. The 10'-wide paved, non-motorized trail will be separated from the adjacent roadway. Ultimately, the route will provide critical links to connect the Petoskey to Mackinaw Trail in Brutus to the North Central State Trail/Iron Belle Trail in Topinabee. The trail route will traverse a unique natural area owned by the University of Michigan Biological Station known for abundant wildlife and pristine woodlands.

**RECREATION PASSPORT PROJECTS
REIMBURSEMENT CONTROL SHEET**

PROJECT: RP13-407 **REQUEST:** 1F **DATE:** 7/27/15 **AUDIT AMOUNT:** \$1,120.00

GRANTEE: Burt Township

PROJECT NAME: Burt Lake Trailhead Development

PROJECT SCOPE ITEMS:

1. 12-Car and Bus Parking Areas
2. Park Entrance Sign
3. Split Rail Fencing
4. Landscaping
5. Site Amenities
6. Permit Fees

GRANT AMOUNT: \$11,200.00 **MATCH:** \$3,700.00 **TOTAL:** \$14,900.00

TOTAL EXPENDITURES THIS REQUEST: \$17,244.14 **INELIGIBLE EXPENDITURES:** \$1,019.38

REIMBURSEMENT AMOUNT THIS REQUEST: \$11,200.00 **PRIOR REIMBURSEMENT(S):** \$0.00

ENGINEERING COSTS TO DATE: \$0.00 **ALLOWABLE:** \$2,235.00

FORCE ACCT. COSTS: \$391.20 **DONATED:** \$

MISC. COSTS: \$858.56

SECTION THREE

RECREATION INVENTORY

Inventory of Recreation Facilities in Burt Township

An inventory of existing recreation facilities located in Burt Township is provided below. Sites are grouped according to jurisdictional ownership. Township owned facilities are listed first, then other public sites,

and finally privately owned recreation sites. Each listing is followed by a brief description of that location. Figure 3-1 illustrates the location of the public sites.

Burt Township owns two properties, the Township Hall which is approximately four acres in size, and could be developed as a community park, and 4.5 acres at the corner of Crump and Mullett-Burt Road.

Table 3-1: Recreation Facilities Owned and/or Operated by Burt Township

Facilities Owned and/or Operated By Burt Township			
<i>Name</i>	<i>Size</i>	<i>Facilities</i>	<i>ADA Compliance</i>
Burt Township Hall	4 ac (+/-)	Accessible Township Hall with meeting room, with ADA accessible parking	Met
Township Lot (on Crump Road near Mullett-Burt Road)	4.5 ac	Undeveloped, future site for trailhead	Needed when developed

Table 3-2: Public Recreation Facilities in Burt Township

Public Recreation Facilities in Burt Township			
<i>Name</i>	<i>Map 3-1 Location Key</i>	<i>Facilities</i>	
Maple Bay State Forest Campground Michigan Department of Natural Resources (MDNR)	A	<ul style="list-style-type: none"> • Park with 38 rustic campsites • Vault restroom facilities • Lake frontage on Burt Lake • Fishing, swimming, boat launch & trailer/car parking 	
Maple Bay Boat Launch	A	Boat Launch and associated parking completed in the Fall of 2013 with two boat launches and 39 auto/trailer parking spaces.	
Michigan Department of Natural Resources site on West Burt Lake	B	Undeveloped waterfront site.	
Burt Lake Chaboiganing Nature Preserve Trailhead	C	<ul style="list-style-type: none"> • 12 car & bus parking areas with two accessible parking spaces • Park entrance sign • Benches • Bike rack 	

Public Recreation Facilities in Burt Township (continued)

Name	Map 3-1 Location Key	Facilities
Road Ends (all available for winter use)		
1) Maple Bay Rd	A	1) Public access- boat launch improvements completed
2) Mundt Road	D-#	2) Public access - suitable for shallow draft boats, expanded parking.
3) Indian Road		3) Public limited access
4) Roberts Road		4) Public access - suitable for shallow draft boats
5) Lawless Road		5) Public access - suitable for shallow draft boats
6) Mullett-Burt Road ("Hoppies")		6) Public access -boat launch improvements completed
7) White Goose Drive		7) Public access - suitable for shallow draft boats
8) Needles Road		8) Public access - suitable for shallow draft boats

Table 3-3: Quasi-Public Recreation Facilities in the Township

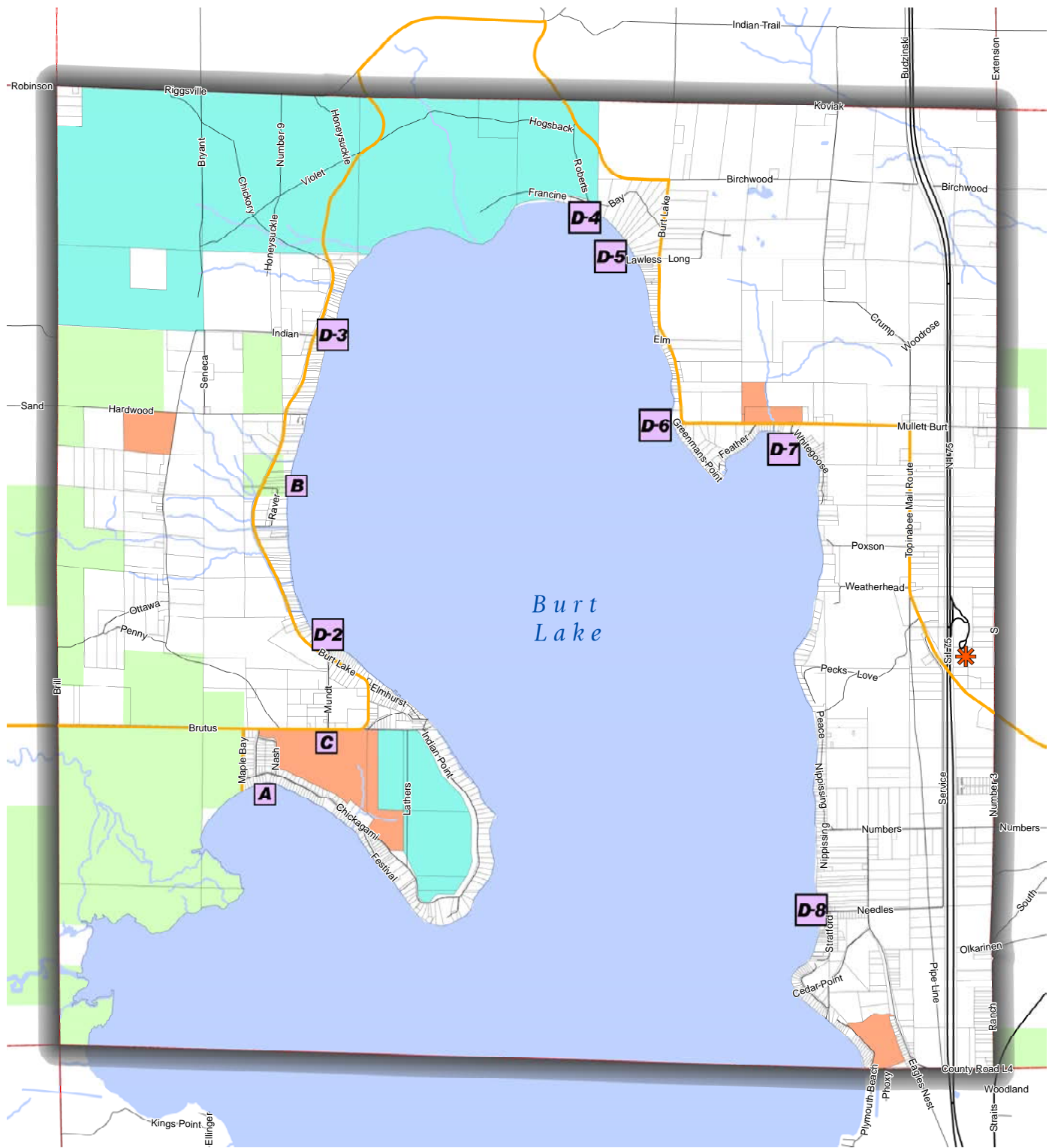
Quasi-Public Recreation Facilities in the Township

Name	Facilities
University of Michigan Biological Station Property (UMBS)	<ul style="list-style-type: none"> • Trails—non-motorized (cross country skiing and hiking trails)
Little Traverse Conservancy Preserves	<ul style="list-style-type: none"> • Trails—non-motorized
Burt Lake Trail	<ul style="list-style-type: none"> • Trail—non-motorized



Runners on the trail by the University of Michigan Biological Station. Photo credit: John R. William

Figure 3-1: Existing Recreational Opportunities Map



BURT TOWNSHIP PARKS & RECREATION MASTER PLAN

Figure 3-1: Recreational Opportunities

Data Sources: State of Michigan Geographic Data Library, Michigan DNR Open Data Portal, Burt Township, Cheboygan County GIS

- | | | |
|-------------------|---|-----------------|
| Township Boundary | DNR Surface Rights Ownership | Burt Lake Trail |
| State Roads | Conservancy / Preserve | |
| All Roads | University of Michigan Properties | |
| Railroads | Public Recreation Facilities (refer to table) | |
| Rivers / Streams | Scenic Outlook | |
| Lakes / Ponds | | |

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SECTION FOUR

RESOURCE INVENTORY

Burt Lake

Burt Lake makes up half of the Township's geographic area, accounting for 15.3 square miles (the Lake itself is 27.2 square miles.) As far as natural resources are concerned, Burt Lake is treasured and highly coveted by residents and visitors alike. The Lake is the centerpiece of the Township; defining its identity, and supporting high quality wildlife habitat, and vast recreational opportunities.

Fish and Wildlife

Trout, pike, walleye, perch, bass, and bluegill are the primary species found in Burt Lake, creating good recreational fishing opportunities. Burt Lake fishery management strategy includes stocking and periodic surveying to assess the survival and growth of stocked species and status of fish populations. Burt Lake is stocked periodically with lake sturgeon and rainbow trout by the MDNR. Additional stocking of walleye in Burt Lake is conducted by a private organization under permit with the MDNR.

Habitat for populations of songbirds, wild turkeys, muskrat, mink, and raccoon are also provided by wetlands within the Township. Predominant mammal species found throughout Burt Township are fox, squirrel, rabbit, raccoons, porcupines, skunks, coyotes, deer and black bears. Bear are occasionally spotted in the Township. Additionally, the Michigan Monkey-flower is a endangered species both at the state and federal level, and the Hungerford crawling water beetle is a state listed endangered species, both of these species are found in Burt Township. Also, two "threatened" species, the bald eagle and osprey have been sighted in Burt Township. The following "special concern" bird species are known to nest in Burt Township: Cooper's hawk, northern goshawk, American bittern, red-shouldered hawk and common loon.

Wetlands and Woodlands

In addition to the scenic characteristics of woodlands, forested areas provide habitat for wildlife, protect the

soil from erosion, and act as a buffer from noise on heavily traveled highways.

Figures 4-1 and 4-2 shows the distribution of forested land within the Township. The forested and wetland areas which occur throughout much of Burt Township, some are under public, or quasi-public ownership, such as the property owned by the University of Michigan. Other of these lands are protected in land trusts or with conservation easements.

The dominant forest associations in Burt Township are northern hardwoods, aspen, and pine in the upland areas. In the lowland or wetland areas, common hardwood species include ash, elm and red maple. The coniferous associations are cedar and tamarack.

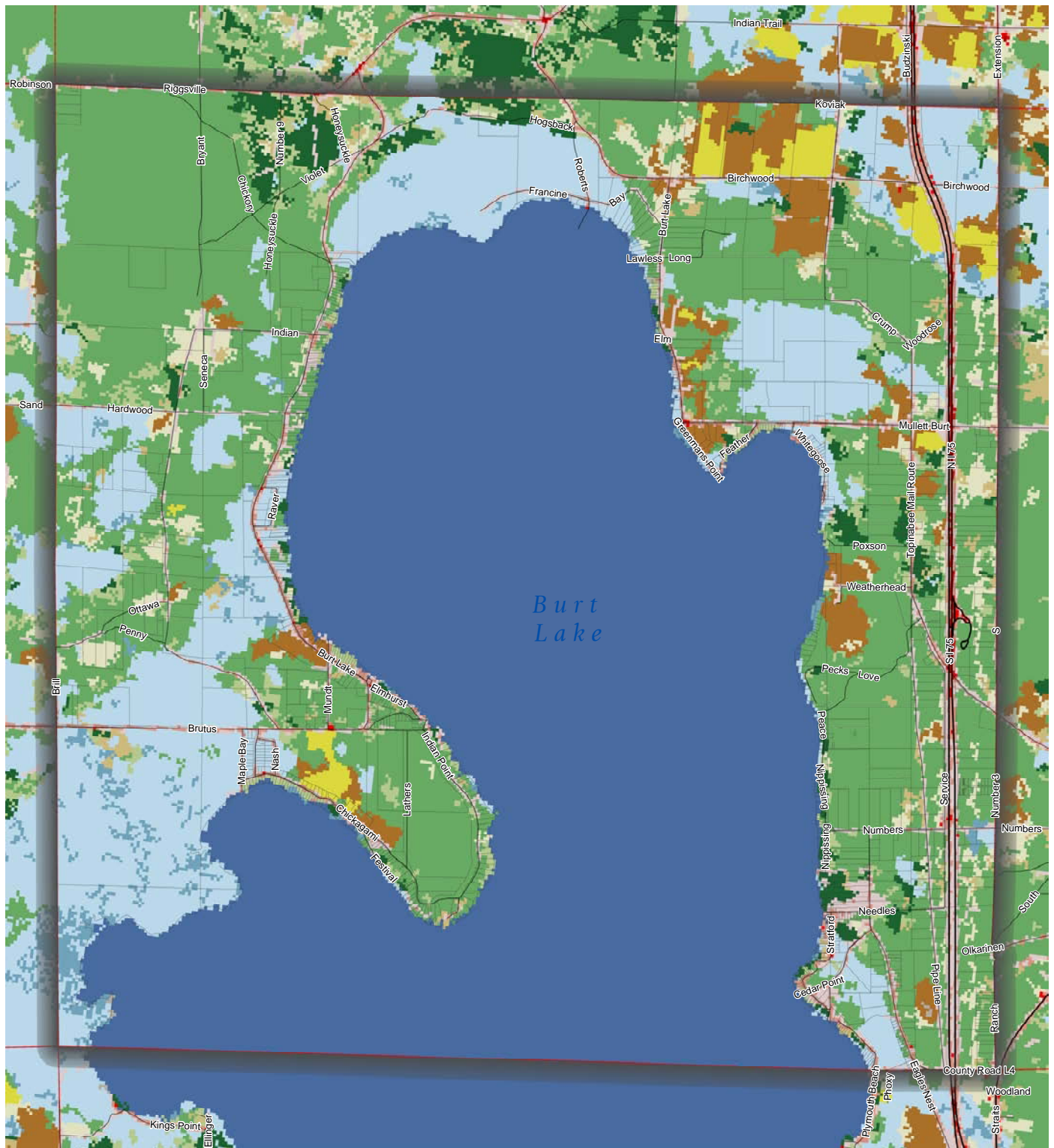
Other "Protected" Lands

There are a growing number of parcels which have been donated to or purchased by the Little Traverse Conservancy. The Conservancy Preserve parcels are shown on the Protected Lands Map, Figure 4-3, and are protected from future development as public conservancy-owned properties. Additionally, Little Traverse Conservancy currently holds a conservation easement or similar instrument on numerous other private properties, (totally 306.3 acres) in the Township. These privately- owned properties are not shown on the map, but are protected due to specific development restrictions associated with their respective conservation easement to limit future development on the particular property.

The University of Michigan owns extensive property (over 2,300 acres) primarily in the northern portion of Burt Township. While this land is considered semi-public, since the University allows residents use of the trails, it is not protected in any permanent manner.

The Mackinaw State Forest land owned by the State of Michigan is open for public use, but as with other state-owned land it is not necessarily permanently protected.

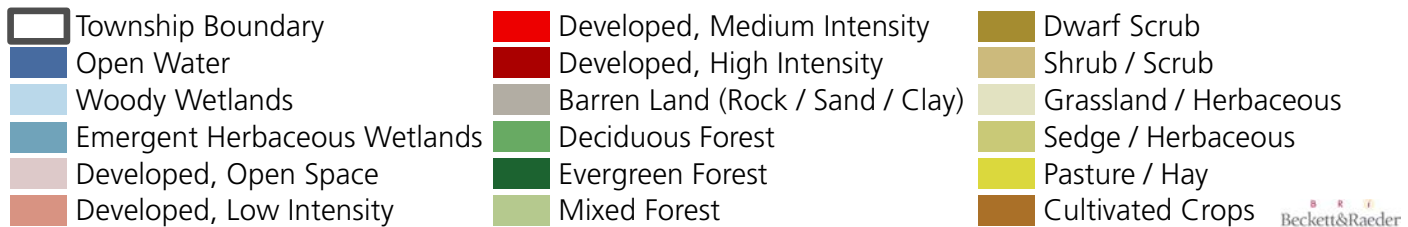
Figure 4-1: Existing Land Cover Map



BURT TOWNSHIP PARKS & RECREATION MASTER PLAN

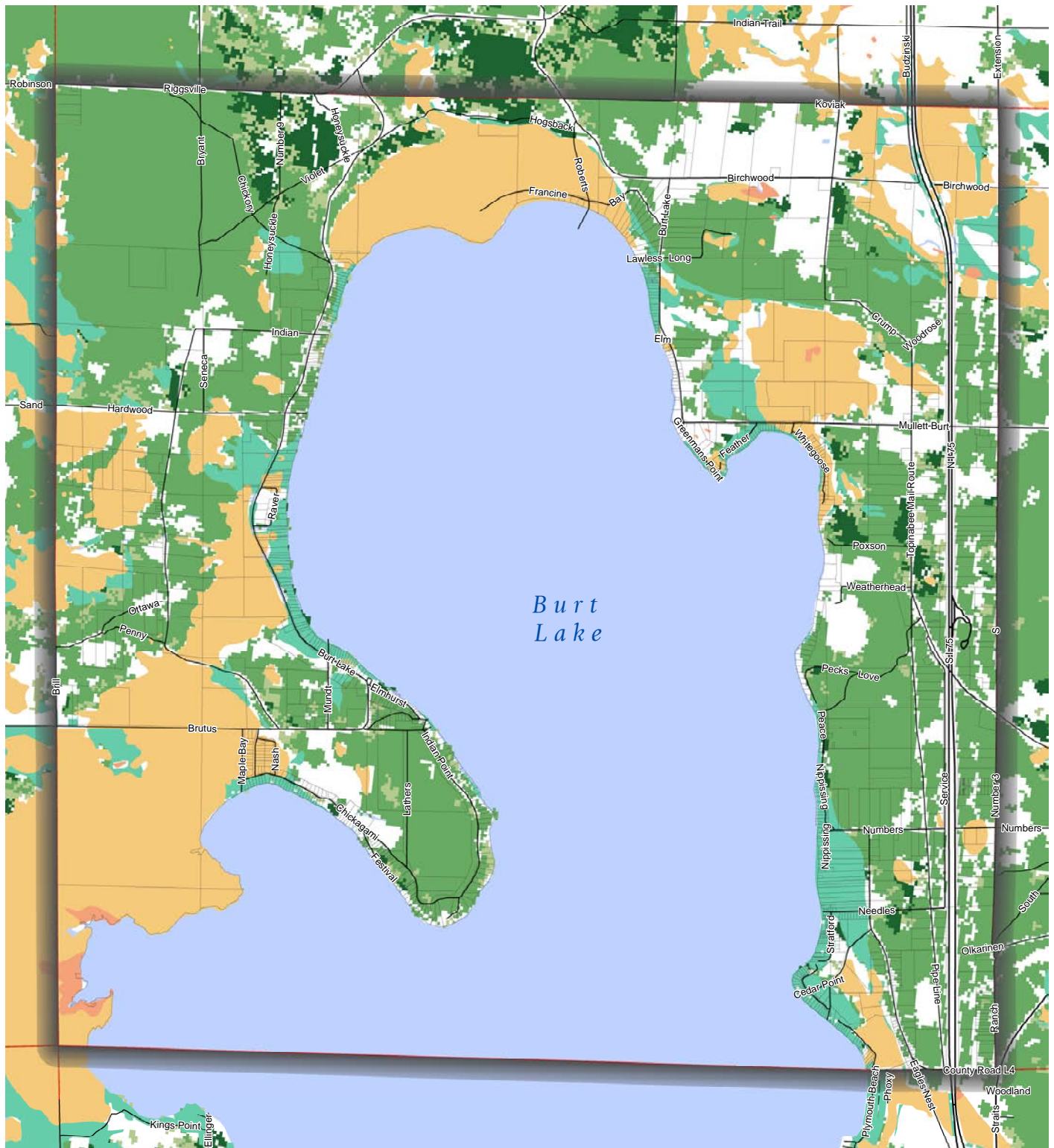
Figure 4-1: Existing Land Cover

Data Sources: State of Michigan Geographic Data Library, Michigan DNR Open Data Portal, Burt Township, Cheboygan County GIS, National Land Cover Database 2011



Beckett & Raeder

Figure 4-2: Forests and Wetlands Map



BURT TOWNSHIP PARKS & RECREATION MASTER PLAN
Figure 4-2: Forests and Wetlands

Data Sources: State of Michigan Geographic Data Library, Michigan DNR Open Data Portal, Burt Township, Cheboygan County GIS

- | | | |
|-------------------|-------------------------------------|-------------------|
| Township Boundary | Freshwater Emergent Wetlands | Deciduous Forests |
| State Roads | Freshwater Forested/Shrub Wetlands | Evergreen Forests |
| All Roads | Potential Wetland Restoration Areas | Mixed Forests |
| Railroads | | |
| Rivers / Streams | | |
| Lakes / Ponds | | |

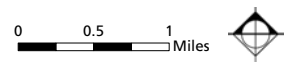
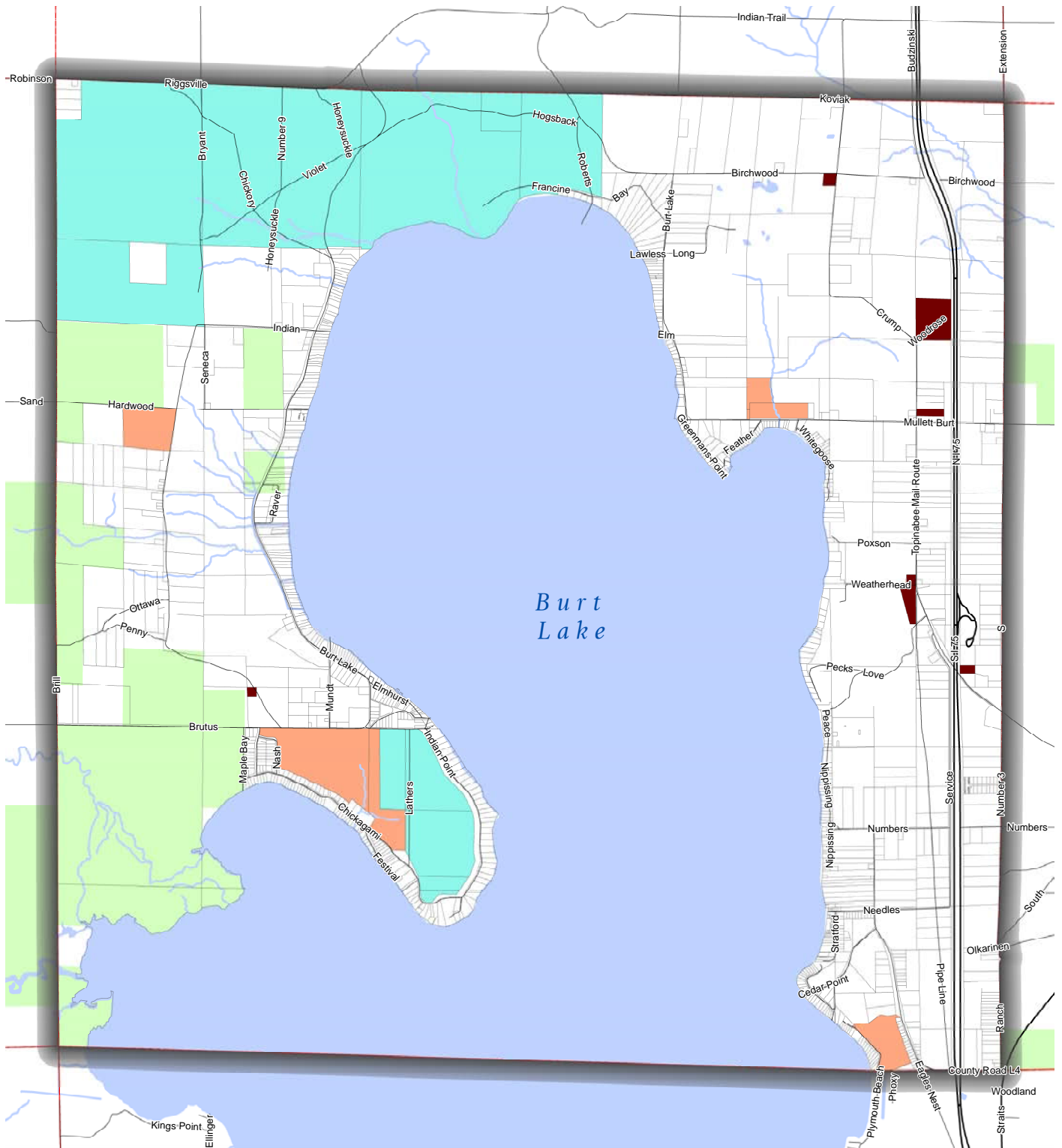


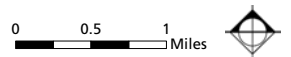
Figure 4-3: Protected Lands Map



BURT TOWNSHIP PARKS & RECREATION MASTER PLAN
Figure 4-3: Protected Lands

Data Sources: State of Michigan Geographic Data Library, Michigan DNR Open Data Portal, Burt Township, Cheboygan County GIS

- | | |
|-------------------|-----------------------------------|
| Township Boundary | DNR Surface Rights Ownership |
| State Roads | Conservancy / Preserve |
| All Roads | University of Michigan Properties |
| Railroads | Township-Owned Properties |
| Rivers / Streams | |
| Lakes / Ponds | |



SECTION FIVE

PLANNING AND PUBLIC INPUT PROCESS

Planning Process

The 2023-2027 Burt Township Recreation Plan is the fourth 5-year Burt Township recreation plan and the third update of the original Burt Township Recreation Plan adopted in 2007. Prior to 2007, Burt Township did not have its own Township recreation plan. The benefits of having a township level recreation evolved from the master planning process and the associated community survey. Following the adoption of the Burt Township Master Plan, a new Zoning Ordinance was prepared and adopted. Work began on a Township Recreation Plan early in 2007. Since that time, a dedicated Trail Committee has actively pursued the design and development of a five-phase trail network that will connect sections between the North Central State Trail and the Petoskey to Mackinaw City Trail.

The Planning Commission that serves as the Parks and Recreation Committee has reviewed and considered draft portions of the updated recreation plan at three public meetings. The draft plan was posted on the Township website and made available for review. A public meeting was held on the proposed recreation plan in December 2022, the minutes of which are included in Appendix B.

Public comments were considered and the plan modified. The revised plan was adopted by the Burt Township Planning Commission on December 15, 2022 and by the Burt Township Board of Trustees on January 5, 2023.

Community Survey

The Burt Township Planning Commission, in association with Beckett & Raeder, Inc, conducted an online citizen survey during the month of September through October 15 of 2022. A postcard with a link to the survey was mailed to all Township property owner households. In addition, the Township sent an email to all Township residents who registered for Township updates inviting them to participate and posted a link to the survey on the

Township website. The survey was also announced in the Petoskey News and the Cheboygan Tribune. One hundred thirty-one (131) surveys were completed and returned by the close of the survey.

The following pages summarize the results of the survey. In a few instances, survey respondents were asked to provide open-ended responses. That input is summarized at the end of this section.

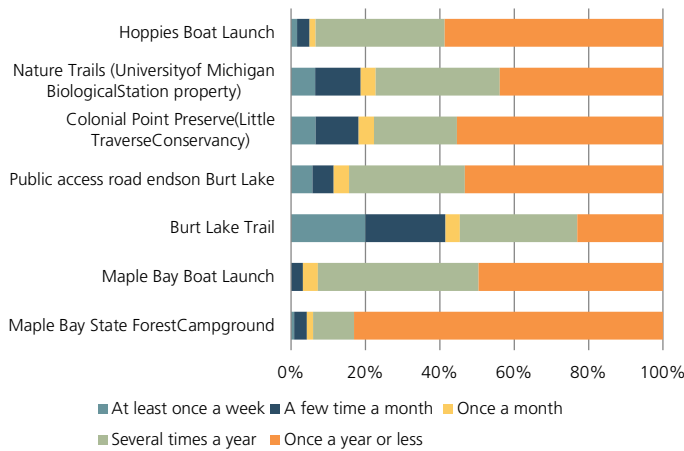


Family on bikes gorge area.

Q1: How often do you use the following recreational facilities in Burt Township?

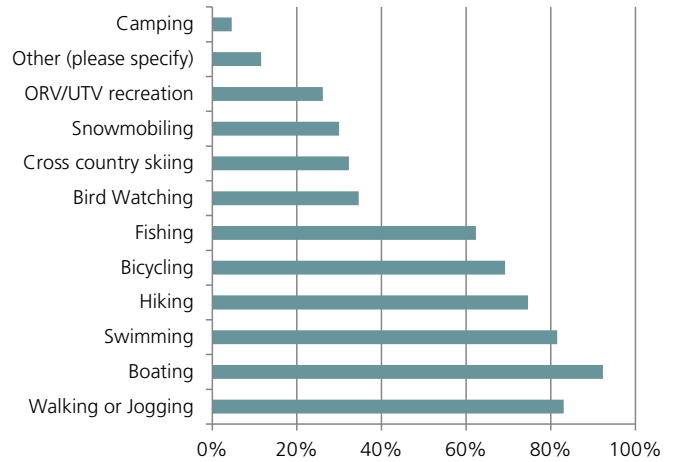
Respondents were asked to indicate how often they use recreational facilities that were listed in the survey question. The choices included, Maple Bay State Forest Campground, Maple Bay Boat Launch, Burt Lake Trail, Public access road ends on Burt Lake, Colonial Point Preserve (Little Traverse Conservancy), Nature Trails (University of Michigan Biological Station property), and Hoppies Boat Launch.

Based on respondent feedback Burt Lake Trail is used most frequently from once every week, 20% of those who responded, to a few times each month. Both Colonial Point Preserve and the nature trails within the University of Michigan’s Biological Station property are used a few times a month by approximately 12% of survey participants.



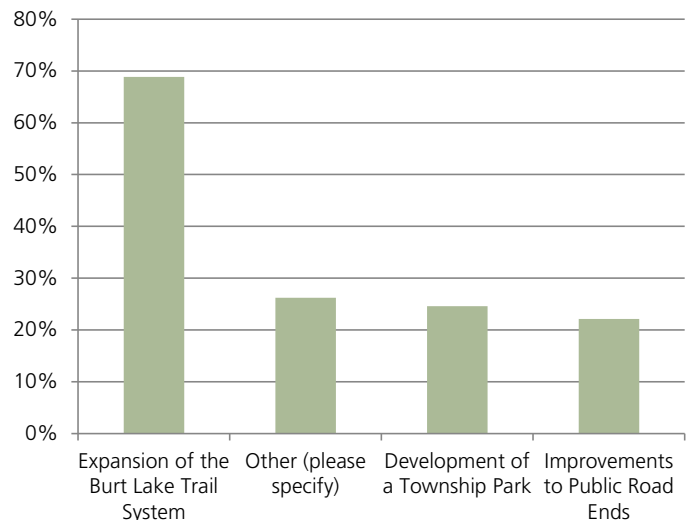
Q2: Please select all recreational activities you enjoy doing in Burt Township

This question provided 12 pre-selected choices for respondents to choose from which included popular activities like boating, swimming, fishing, cross-country skiing, ORV recreation, and bird watching. There were 130 respondents who answered this question. The most popular activities appear to be boating which 92% of survey respondents selected, walking, or jogging and swimming which were both selected by approximately 83% of respondents. There were several “other” responses that identified snowshoeing and kayaking as popular activities in the Township.



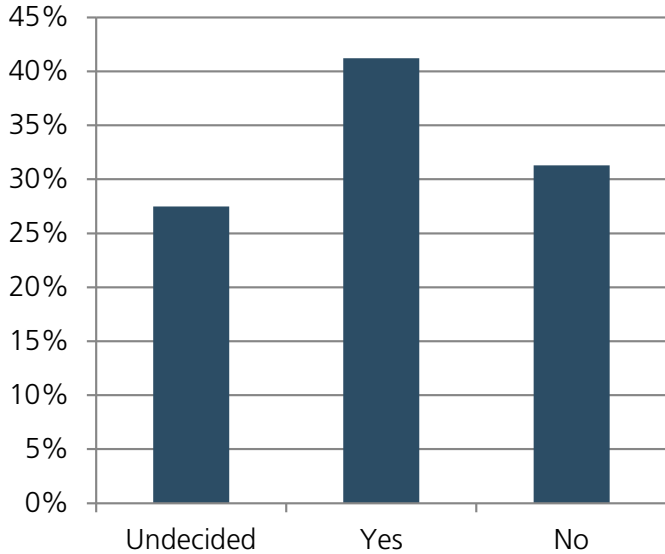
Q3: What types of recreation improvements would you like to see the Township put grant funding and other efforts toward? Check all that apply.

There were 122 people who responded to this question consisting of 4 answer choices which included: Improve public road ends; Expand the Burt Lake Trail system; Develop a township park; or “Other” which invited participants to specify. Most respondents, about 69% would like the Burt Lake Trail system expanded. Approximately 26% of the respondents would like to see other improvements that were not listed but showed that non-motorized transportation like trail improvements for cyclists and pedestrians is popular among those who participated in the survey.



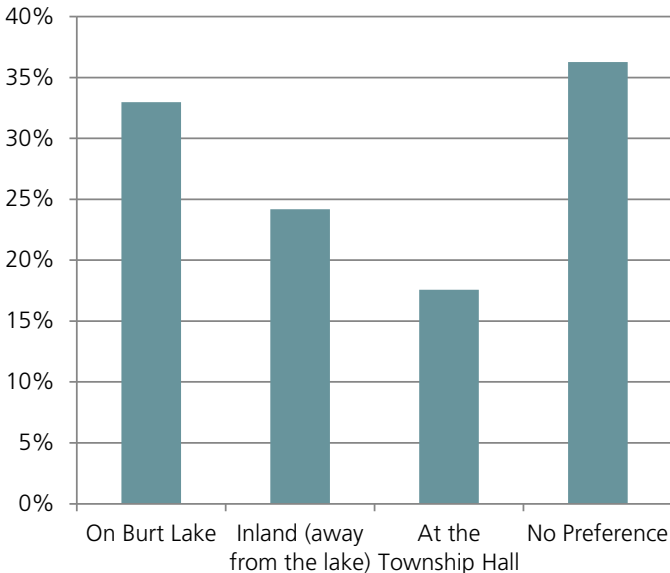
Q4: Would you be supportive of a Township Park within Burt Township?

There were 131 responses to this question showing that 41% of respondents do support a Township park, approximately 31% of respondents do not support a park and less are undecided, about 27%.



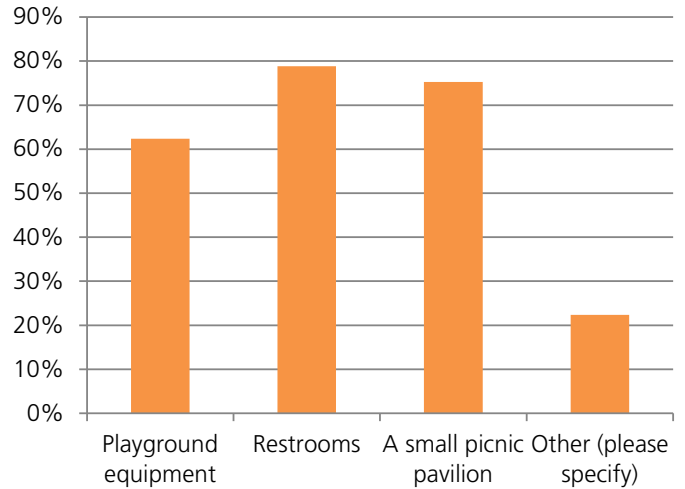
Q5: If you answered yes to question #4, where should this park be located?

There were less respondents who answered this question, 40 respondents skipped this question, compared to the earlier question to which this question relates. The 4 answer choices to the question were: On Burt Lake; Inland (away from the lake); At the Township Hall; and “No Preference.” Most respondents indicated they had no preference, followed by 33% who would like to see a park on Burt Lake. Less than 25% of respondents would prefer to see a park inland and away from the lake.



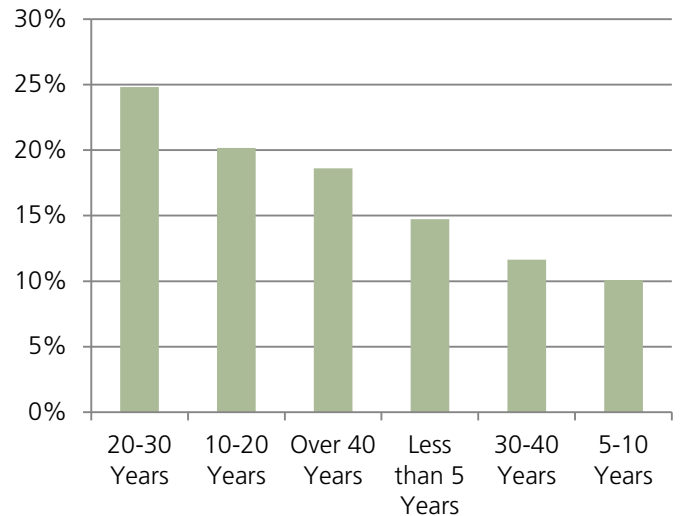
Q6: If you answered yes to question #4, what amenities would you like to see in a Township Park?

This question expanded further on what types of amenities respondents, who want an additional park in Burt Township, would like to see given 4 choices. Restrooms and a picnic pavilion are highly desired based on their feedback.



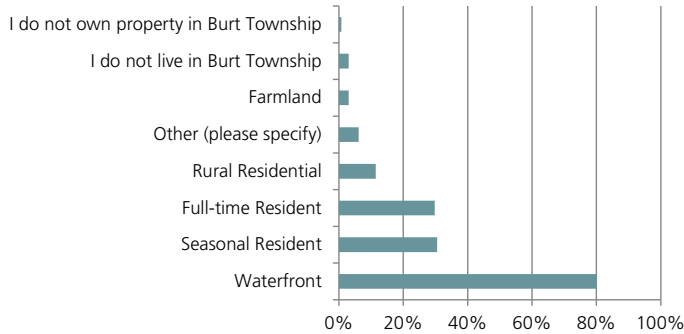
Q7: How long have you lived in Burt Township?

There were 129 responses to this question; the highest percentage of respondents have lived in the Township between 20 to 30 years, followed by 20% who have lived in Burt Township between 10 to 20 years.



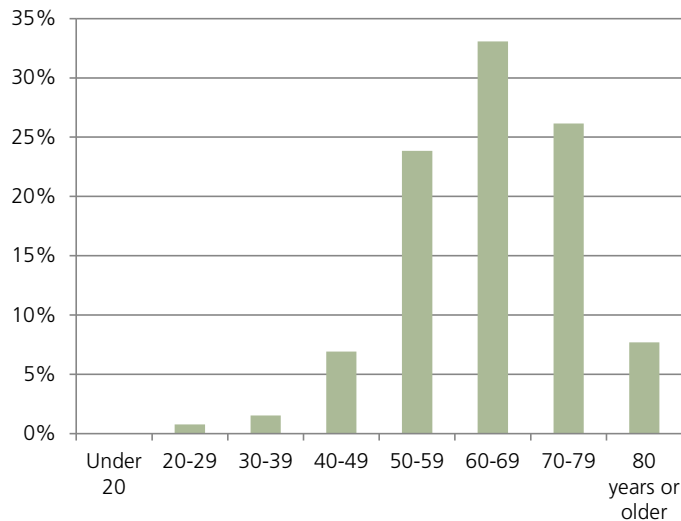
Q8: Which of the following describes your property/residence in Burt Township (check all that apply)

Respondents were given a choice of answers ranging from waterfront to rural farmland, seasonal to full-time, and included an option for those who do not live or own property in the Township. Based on their feedback 80% of those who responded own or live on waterfront property and seasonal and full-time residents are both equally represented as indicated by approximately 30% of the respondents.



Q9: What is your age?

Respondents were asked which age category they fit into from under 20 to over 80 years old. Most respondents indicated they are between 50 to 79 years old. Based on feedback from survey participants 33% of respondents are between 60 to 69 years old.

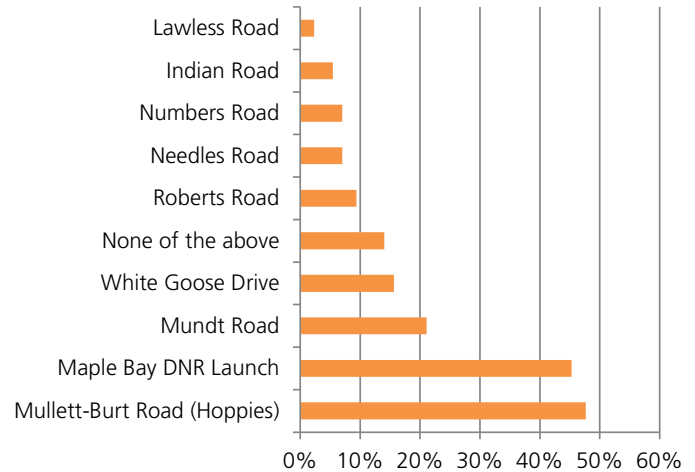


Q10: How many children aged 17 or younger live in your household?

Based on respondent feedback it appears about 80% of those who answered the question, are “empty nesters” meaning they do not have children aged 17 years or younger living at home.

Q11: Regarding road end improvements, which of the following road ends do you currently use?

People were asked which road end improvements they use most often and were given 10 options to select from. Based on their feedback the road end improvements most frequently used are the Mullet-Burt Road (Hoppies) Launch (48%) and Maple Bay Boat Launch (45%).



Q12: Please list any areas of improvement for the road ends listed in Q11

This question elicited 54 different responses of which several comments were made about the launches being too shallow specifically at Hoppies and Needles along with the need for more parking at boat launches. Other common responses centered around the need for roads and road maintenance.

Q13: Sections of Phase 1 (west side) of the Burt Lake Trail have been paved annually since 2014. Should the remaining crushed limestone sections be paved?

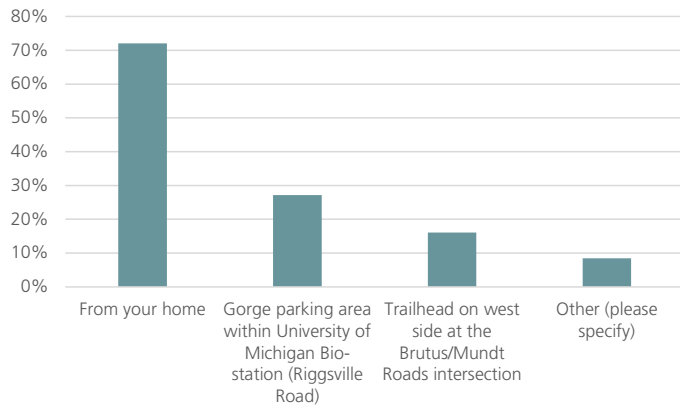
This question about paving the remaining limestone sections of the Burt Lake Trail received favorable feedback from respondents with 63% of respondents answering “Yes”, they do feel the remaining crushed limestone sections should be paved.

Q14: If you answered “Yes” to Q13 would you support a millage to pay for paving the west side trail

Approximately 60% of those who responded to this question would support a millage to pay for paving the west side trail, and about 40% of those respondents would not be willing to support a millage to pay for the trail.

Q15: If you use the Burt Lake Trail to walk, jog, or bike where do you start?

When those who answered the survey question use the Burt Lake Trail it appears most start from their homes.

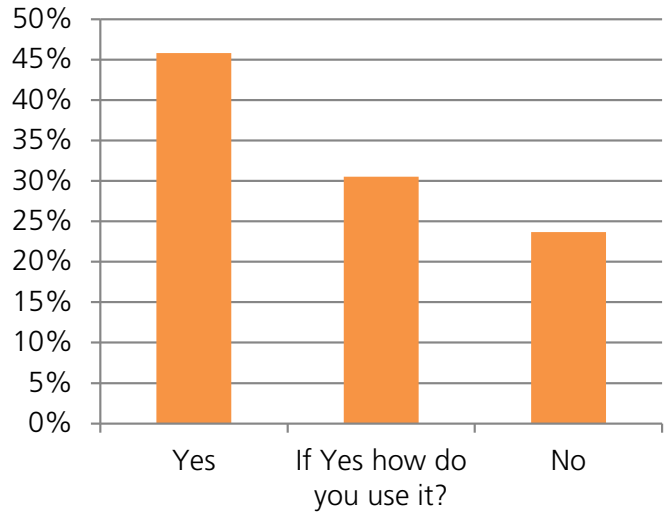


Q16: Should a trailhead parking area be developed on township property on the east side of Crump and Mullet-Burt Roads intersection?

The responses to this question were equally divided between “Yes”, “No”, and “Unsure” although a slightly higher percentage (39%) of the respondents answered “Yes”. Respondents were invited to share additional information which some indicated they would not use it and had concerns over costs and safety.

Q17: Do you use any of the continuous 11.4 miles of the Burt Lake Trail: From intersection of Maple Bay/Brutus Road on the west side running north through The University of Michigan’s Bio-station to the intersection of Mullet-Burt Road and Topinabee Mail Route on the east side?

It appears that about one-half of the respondents do use parts of the Burt Lake Trail and were willing to explain how they use it, 30% of respondents offered additional feedback. Most of the comments indicated there are a lot of people who walk and bike on the trail. Some shared that they use it to access wooded trails nearby.



Q18: Do you support the trail continuing west along Brutus Road to Brutus (NW State Trail) and to the east along Topinabee Mail Route to Topinabee (North Central Trail) creating a 64-mile loop to Mackinaw City/Cheboygan as the only east-west connector?

There was mostly favorable feedback to this question, with over 75% of responses being “Yes” and less than 20% of respondents indicating they would not support the continuation of the trail.

Q19: Feel free to share any additional recreational elements or facilities you would like to have in Burt Township

There were multiple requests for tennis and pickleball courts, and requests to pave segments of the trail as well as surrounding roads that need to be either paved or repaved.

Long Answer Survey Responses

What types of recreation improvements would you like to see the Township put funding towards?

There was a diverse range of responses in terms of the types of recreation improvements residents wanted to see. As can be expected, there was significant focus on the Burt Lake Trail system. A number of people articulated a desire for the bike trail around the entire lake. A number of people also want to improve the existing trail so it does not abut the road, referencing safety concerns.

There were also a few individuals concerned about spending of public funds on the trail development. A number of people voiced support for motorized trail improvements, specifically for snowmobiles and ATV/ORVs.

One respondent referenced the desire for a new park, stating that the Township should let the MDNR develop a park on the north end of the lake, while others did not want to discuss any such new recreational amenity.

Other recommendations included a pickle-ball court, improvements to public boat launches, increased patrol of the campground and boat launch, and more promotion of recreational amenities.

What other amenities would you like to see at a Township Park?

For survey respondents who were supportive of a Township Park, this question asked what other amenities (besides the multiple choice options of restrooms, a small picnic pavilion, or playground equipment) people would like to see constructed at the Township Park. The following suggestions were provided:

1. Tennis Courts
2. Birding/Nature Trail
3. Ballfields
4. Open Space for Passive Activities
5. Canoe/ Kayak Launch
6. Picnic Table

Other Public Input

As part of the last master planning process approximately twelve public meetings and one public hearing were conducted. During the

preparation of the Master Plan, an initial goal setting public input session was also held. Because many of the conditions have remained constant, the previous public input collected was used to inform the 2023-2027 Recreation Plan.

A public hearing on the updated Recreation Plan was conducted on December 15, 2022 at 6:45 PM at the Burt Township Hall to provide an opportunity for comment on the recreation plan, the regular meeting followed. Additional Public Hearing topics included fire pits and accessory building changes to Township zoning.

The draft recreation plan was made available for review at the Township website or by contacting the Planning Consultant. Hard copies of the plan were also available at the Topinabee Public Library. A public hearing notice was published on November 17, 2022, in both the Petoskey and Cheboygan newspapers (see Appendix A), and posted at the Township Hall.

Adoption Process

The Burt Township Planning Commission serving in their capacity as the Burt Township Parks and Recreation Committee, held a public hearing on the Recreation Plan, after which the Planning Commission adopted the Recreation Plan on December 15, 2022. A copy of the hearing minutes and resolution of adoption are included in Appendix B.

Recreation Plan adoption resolution

The Recreation Plan was adopted by official resolution, by the Burt Township Board of Trustees on January 5, 2023 and a copy of the resolution is included in Appendix B.

Transmittal to the Regional Planning Agency.

The adopted plan was transmitted to the Northeast Michigan Council of Governments on January 31, 2023, a copy of transmittal letter is provided in Appendix D.

Transmittal to the County Planning Agency.

The adopted plan was transmitted to the Cheboygan County Planning and Zoning Department on January 31, 2023, a copy of transmittal letter is provided in Appendix D.

Recreation Plan Certification

A copy of the Recreation Plan Certification checklist is in Appendix E.

SECTION SIX

GOAL AND OBJECTIVES

The recreational goal and objectives presented below are the result of the Planning Commission master planning process, the public input received during that process, and the further refinement and expansion during the subsequent recreation plan development.

Recreation Goal

Provide and maintain recreation lands and facilities for safe access and enjoyment by residents and visitors.

Objectives

- Establish legal agreements for bike, ski trail, snowmobile-ORV/ATV and connections to publicly owned, semi-public and conservation areas within the Township.
- Continue to work with adjacent Townships to implement the portions of the Burt Lake Trail outside the Township to connect to the North Central State Trail and the Northwestern State Trail.

- Establish snowmobile connector routes, including trails linking to existing trail systems in Pellston, Munro, Tuscarora, and Mullett Townships.
- Develop non-motorized trails and designated bike and walking routes, with supporting facilities (such as trailheads, parking and signage), to connect recreation areas in the Township, and provide connections to trail systems outside the Township.
- Maintain public lake access at existing road ends.
- Seek grant funding to construct trail and trailhead amenities and seek funding for other needed recreation activities.
- Work with the BLPA, Tip of the Mitt, and others to monitor water quality, invasive species, and the overall health of Burt Lake.



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SECTION SEVEN

ACTION PROGRAM

The action program presented below in Table 7-1 describes improvements and completion of existing facilities. Funding sources for the improvements consisted of cash from the Township's general fund and public/private donations for the trail construction, in-kind labor, and MDNR grants. Sources of the grants were: Land and Water Conservation Fund (LWCF), Michigan Natural Resources Trust Fund (MNRTF), Recreation Passport and other appropriate grant programs.

Table 7-1: Burt Lake Trail Phases and Funding

Burt Lake Trail Phases and Funding									
<i>Burt Lake Trail Phases</i>	<i>Burt Lake Road Ends</i>	<i>Year Completed</i>	<i>Development</i>	<i>MDNR Trust Fund</i>	<i>MDOT/TAP</i>	<i>Donations / Match</i>	<i>Cheboygan County Road Commission</i>	<i>Burt Township</i>	
Phase I		2013	5 miles of crushed limestone and paved trail	\$398,500 TF10-47	\$473,325	\$177,764 / \$127,476			\$30,125 paving 2022
Phase II		2020	1.8 miles paved off-road trail	\$295,000 TF160057	\$374,500	\$41,278 / \$135,260			
Phase III		2021	1.5 miles paved off-road trail	\$152,000 TF2021001	\$355,000 TA2018056	\$100,215 / \$101,140			
Phase IV		2020	1.5 miles paved 5-foot road shoulders						\$83,000 paved shoulders
Phase V		2017	1.5 miles paved 5-foot road shoulders				\$70,000 paved shoulders		
	Hoppies Boat Launch	2020	New launch at Mullet-Burt Road						\$60,000

*U of M donated easements for Phase II and Phase III

Rationale for Trailhead with Public Facilities:

Burt Township currently owns a 4.5 acre undeveloped property off Crump Road near Mullett-Burt Road. This property is ideally located to be developed as a trailhead for residents and visitors to use to access the Burt Lake Trail. The Township is interested in exploring development of this trailhead and may explore adding the following recreational amenities:

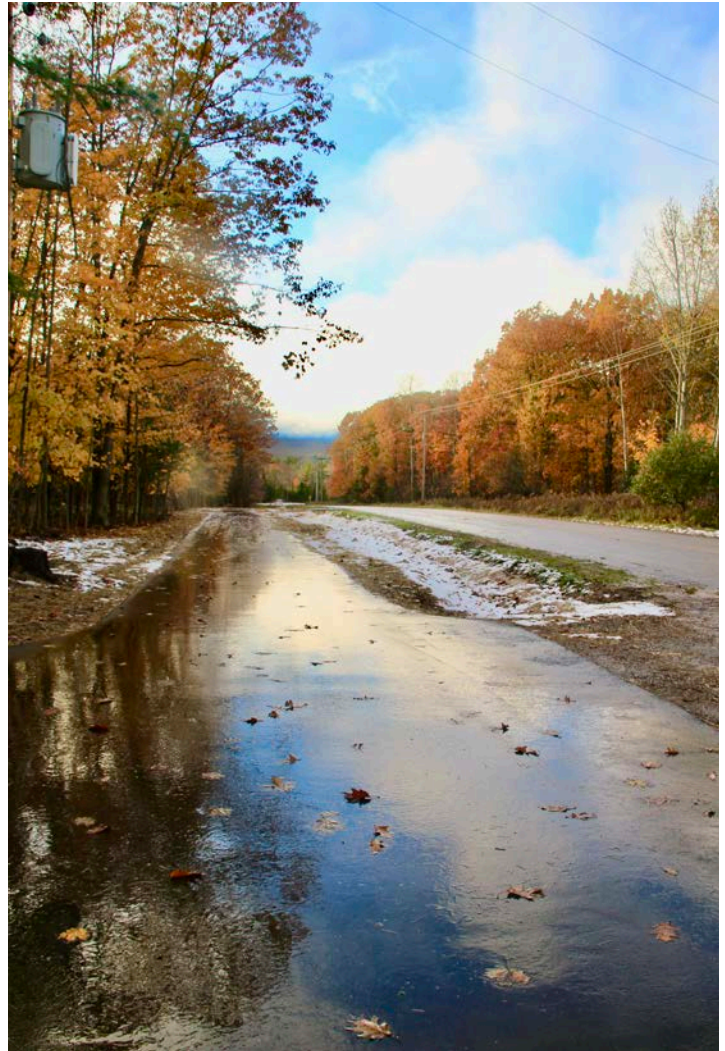
- Simple directional and informational signage
- Restroom facility
- Picnic tables or picnic shelter
- Playground equipment

Rationale for Road End Improvements

Many of the Township residents who access Burt Lake do so via one or more of the road end access sites. Currently parking is problematic during the busier times.

Rationale for New Trails

There is a need and interest to provide non-motorized pathways throughout the Township including along both sides of Burt Lake, as well as to link to the UMBS and the MDNR campground at Maple Bay and ultimately to connect into the regional trail system in Brutus and Topinabee. Safety is our goal. The safest trails for pedestrians and bicyclists are trails which are separate from the vehicular routes. This will continue to be the focus wherever possible. The trail supports healthy outdoor recreation activity, provide a closer connection with the natural beauty of the area, and has a positive impact on property values. Further, trails throughout northern Michigan are used extensively both by local residents and tourists. See Appendix C for a copy of the Burt Lake Trail Handbook.



Phase 3 of the Burt Lake Trail.

APPENDIX A: RECREATION PLAN PUBLIC INPUT

Postcard mailed to all property owners

BURT TOWNSHIP
Parks & Recreation Master Plan

Burt Township is updating its Parks & Recreation Master Plan and needs your help! Your input will help Township leaders plan for the future of parks and recreation in the community.

Please use the scan code or link to complete the survey by October 15, 2022.

Hard copies of the survey are available at:

*Indian River Library
(3546 S Straits Hwy, Indian River, MI 49749)*

*Topinabee Public Library
(1576 N Straits Hwy, Indian River, MI 49749)*



<https://www.surveymonkey.com/r/BurtParks>

Website posting for survey

Burt Township is in the process of updating its **Parks and Recreation Plan**, which guides the decisions on developing your township's parks and recreation opportunities. The responses to this survey will provide valuable insight regarding future decisions.

Survey responses are anonymous.

Thank you again for taking the time to participate in this survey.

Please submit your responses by October 15, 2022.

If taking the paper survey please return it to:

Beckett & Raeder Inc.
148 East Front Street, Ste 207
Traverse City MI 49684
(click below)

**Burt Township
Parks and Recreation Community Survey**

BURT TOWNSHIP

Parks and Recreation Master Plan

Burt Township is updating its Parks and Recreation Master Plan and needs your help! Your input will help Township leaders plan for the future of parks and recreation in the community.

Please use the scan code or link to complete the survey by October 15, 2022.

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&

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(1576 N Straits Hwy, Indian River, MI 49749)*



<https://www.surveymonkey.com/r/BurtParks>



[Home](#) » [Documents](#) » [Burt Township Recreation Plan](#)

Burt Township Recreation Plan

PLEASE TAKE NOTICE that Burt Township is currently working on the proposed 2023-2027 Parks and Recreation Plan. The required 30-day public comment period on the proposed plan will be open between November 15 to December 15, 2022.

The draft plan is available for review and download [here](#) or can be viewed in person at the Topinabee Library, 1576 N Straits Hwy.

Burt Township Planning Commission will hold a public hearing on the draft plan at a special meeting on December 15, 2022 at 6:45 pm. The meeting will be held at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, MI. The Planning Commission will consider a recommendation to the Township Board at the regular meeting following the public hearing. Written comments can be submitted via email to klane@bria2.com or comment can be given verbally or in writing at the meeting.

The Recreation Plan is intended to guide decision makers for the future development and improvement of the variety of recreation opportunities throughout the township. The primary emphasis is to encourage coordination of efforts by the various entities who have a stake in the Township recreational resources. These entities may include Township residents, the Township Planning Commission, the Township Board, lake associations, adjacent Townships, the County, the DNR, the DEQ, the Army Corps of Engineers, land conservancies, and commercial entities.

The Recreation Plan includes an inventory of the existing recreational assets, sets a vision for what recreational amenities should exist in the Township in the future, suggests goals to achieve that vision, and then provides a plan for how goals can be achieved.

[Fire Pit Amendment 11-16-22](#)

[Download the PROPOSED Parks and Recreation Plan](#)

[Accessory Building Amendment 11-16-22](#)

[Download the CURRENT Burt Township Recreation Plan](#)

AFFP

5 Year Parks and Rec Plan

Christy Kozlowski, Clerk
Burt Township
7029 Birchwood Road
Cheboygan , MI 49721

Affidavit of Publication

STATE OF WISCONSIN
COUNTY OF BROWN

I, said Legal Clerk, being duly sworn, says:

That I am the Legal Clerk of the Cheboygan Daily Tribune, daily newspaper of general circulation, printed and published in Cheboygan, Cheboygan County, Michigan; that the publication, a copy of which is attached hereto, was published in the said newspaper in the issues dated:

November 17, 2022

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

Nicole Jacobs
Nicole Jacobs

Legal Clerk

Subscribed to and sworn to me this 17th day of November 2022.

Amy Kokott

Notary Public, State of Wisconsin, County of Brown

My commission expires:

6/30/2025

0027312 00193859

AMY KOKOTT
Notary Public
State of Wisconsin

**Burt Township Five-Year Park and Recreation Plan
Public Review and Public Hearing**

PLEASE TAKE NOTICE that Burt Township is currently working on the proposed 2023-2027 Parks and Recreation Plan. The required 30-day public comment period on the proposed plan will be open between November 15 to December 15, 2022.

The draft plan is available for review and download on the homepage of the Township website at www.burttownship.org and can be viewed in person at the Topinabee Library, 1576 N Straits Hwy.

Burt Township Planning Commission will hold a public hearing on the draft plan at a special meeting on December 15, 2022 at 6:45 pm. The meeting will be held at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, MI. The Planning Commission will consider a recommendation to the Township Board at the regular meeting following the public hearing. Written comments can be submitted via email to klane@bria2.com or comment can be given verbally or in writing at the meeting.

**Burt Township Five-Year Park and Recreation Plan
Public Review and Public Hearing**

PLEASE TAKE NOTICE that Burt Township is currently working on the proposed 2023-2027 Parks and Recreation Plan. The required 30-day public comment period on the proposed plan will be open between November 15 to December 15, 2022.

The draft plan is available for review and download on the homepage of the Township website at www.burttownship.org and can be viewed in person at the Topinabee Library, 1576 N Straits Hwy.

Burt Township Planning Commission will hold a public hearing on the draft plan at a special meeting on December 15, 2022 at 6:45 pm. The meeting will be held at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, MI. The Planning Commission will consider a recommendation to the Township Board at the regular meeting following the public hearing. Written comments can be submitted via email to klane@bria2.com or comment can be given verbally or in writing at the meeting.

**APPENDIX B:
RECREATION PLAN
ADOPTION PROCESS**

BURT TOWNSHIP RECREATION PLAN
PLANNING COMMISSION RESOLUTION OF ADOPTION AND RECOMMENDATION
TO TOWNSHIP BOARD FOR ADOPTION

Resolution # 01-2022

WHEREAS, Burt Township, Cheboygan County, has undertaken a Five Year Parks and Recreation Plan which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period between 2023-2027; and

WHEREAS, a series of public meetings were held by the Burt Township Planning Commission at the Burt Township Hall, which provided opportunities for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan; and

WHEREAS, a public hearing was held on the proposed plan on December 15, 2022, to accept additional comment on the Recreation Plan; and

WHEREAS, Burt Township, Cheboygan County, has developed the plan for the benefit of the entire community, and intends to adopt the plan as a document to assist in meeting the recreation needs of the community; and

WHEREAS, after the public hearing and consideration of the comments received, the Burt Township Planning Commission voted to approve the Recreation Plan and to recommend the Recreation Plan to the Township Board for adoption.

NOW, THEREFORE BE IT RESOLVED that the Burt Township Planning Commission, serving as the Recreation Committee for Burt Township, hereby approves and recommends the adoption of the Burt Township Recreation Plan 2023-2027, as a guideline for improving recreation for the residents and property owners of Burt Township, Cheboygan County.

YEAS: Jay Jontz, Allen Hozlovski, Paul Jenness, Gene & Soudulik

NAYS: _____

ABSTAIN: _____

ABSENT: Matt Landon

RESOLUTION ADOPTED

As the recording secretary of the Burt Township Planning Commission, I certify this is a complete copy of a resolution and motion adopted at a meeting of the Burt Township Planning Commission held on December 15, 2022.

Carolyn Hodulik
Carolyn Hodulik, Recording Secretary

12/15/2022
Date

**BURT TOWNSHIP
PLANNING COMMISSION**

Minutes

Burt Township Hall

December 15, 2022

The Burt Township Planning Commission was called to order by Jay Jontz on DECEMBER 15, 2022, at 7:00 p.m. at the Burt Township Hall.

PLANNING COMMITTEE ATTENDEES: Jay Jontz, Gene Hodulik, Paul Janness. Allen Kozlowski. Absent Matt Landon

ALSO ATTENDING IN PERSON: Ken Lane of Beckett and Raeder, Harold Koviak, and Carolyn Hodulik, Recording Secretary.

PLEDGE OF ALLEGIANCE led by Jay Jontz

DECLARATION OF ANY CONFLICT OF INTEREST : None

APPROVAL OF November 10, 2022 MINUTES: MOTION: To approve November 10, 2022 minutes by Kozlowski, supported by Janness .

MOTION APPROVED

REPORTS

Township Board Representative – Hodulik

1. Board approved a Resolution to support the application for a SPARK Grant to pave Phase I portion of the trail which is still crushed limestone. Grant request is for \$428,000 plus a \$50,000 township match, for a total of \$478,000. Grant written by Becky Revard of Huron Engineering with assistance from Gary Street, Margie Reh, and Gene Hodulik.
2. Road maintenance will be a priority in 2023. Harold Koviak and Gene Hodulik met with Matt Hall and Ruby Souris (engineer) to prioritize projects for 2023.
3. Becky Rivard of Huron Engr. consented to work on a financial cost for paved shoulders vs. off road trail to Topinabee for the Trail Committee.
4. There is a new Cheboygan County Commissioner from Mackinaw City for our township.

ZBA -Jontz

Reviewed shared use docks/hoists licenses for two properties which were tabled until more information is available.

ZONING ADMINISTRATOR : Jim Larson not present, no report

PLANNING CONSULTANT –Ken Lane of Beckett & Raeder

The hot topic throughout the state is wind turbines and solar energy. Consumers Energy and DTE are especially looking for governments that do not have zoning regarding use of either one. Present emphasis is more on solar. Larger electric distribution centers are being constructed. There is a class at the Gaylord University Center January 11 at 6 pm covering solar and wind energy zoning.

OLD BUSINESS:

High Speed Internet

Allen Kozlowski did not have any new information. Hopefully as mapping is completed by next spring, installation will take place on the west side during the summer/fall.

NEW BUSINESS

Burt Township 2023-2027 Parks & Recreation Plan: Discussion involved missing financial data in the plan and review of several maps for accuracy. Lane said some changes can be made to the final plan even at the January 5, 2023, Township Board meeting. It was suggested that all should review the hard copy given out at the meeting.

MOTION: to approve and recommend the adoption of the Burt Township Recreation Plan 2023-2027, by the Planning Commission, resolution to be forwarded to the Township Board was made by Kozlowski, supported by Hodulik. **MOTION APPROVED**

Zoning Ordinance amendment for Fire Pits, Decks, Patios: There were no comments regarding any changes.

Motion by Hodulik, support by Kozlowski, to recommend approval to the Burt Township Board of Trustees zoning ordinance amendment **#01 of 2022**, an Ordinance to amend the Burt Township Zoning Ordinance, Article VI: General Provisions, Section 6.04.3, Additional Permitted Accessory Structures, pertaining to Fire Pits, Decks, and Patios, as presented. Motion approved.

Zoning Ordinance amendment pertaining to Accessory Buildings as a Principal Use and Lot Size requirements in each zoning district: There were no comments regarding any changes.

MOTION by Hodulik, support by Kozlowski, to recommend approval to the Burt Township Board of Trustees zoning ordinance amendment **#02 of 2022**, an ordinance to amend the Burt Township Zoning Ordinance, Article II: Rules of Construction and Definitions, Section 2.02, Definitions, and Article III:

Zoning Districts and Map, Sections 3.02.3, 3.03.3, 3.04.3, 3.05.4, 3.06.3, 3.07.4 and 3.08.3, pertaining to Accessory Buildings as Principal Use, as presented. Motion approved.

Meeting Dates for 2023 and election of officers will be discussed at the January 12, 2023, ~~2:00~~ 7:00 pm Planning Commission meeting.

Brainstorm: Kozlowski would like to see a light or worst case reflective signs at the intersection of West Burt Lake Rd and Riggsville road. It is easy to miss the turn onto West Burt Lake Road. The same is true at Riggsville and East Burt lake Road. This is a topic to discuss with the Road Commission Manager. Jontz again brought up the use of a cart at the West side transfer station to haul in garbage other than Saturday or Monday when open.

Planning Commission Comments: Thank you to Ken Lane for his detailed work on the zoning changes.

Public Comments: Koviak said to consider a review of the solar and wind ordinance, especially decommission, restoration, setback, fire protection if batteries involved.

MOTION: by Kozlowski, supported by Hodulik to adjourn. **MOTION APPROVED.**

Meeting adjourned at 8:01 p.m.

Respectively submitted,

Carolyn Hodulik, Recording Secretary

working with Fern Spence to complete the plan by Tuesday, November 15. Lane & Spence will publish the public hearing announcement in the Petoskey News Review and the Cheboygan Daily Tribune.

The Public Hearing will be Thursday, December 15 at 6:45 p.m. for fire pits, accessory buildings, and the Recreation Plan with the Planning Commission meeting to directly follow.

MOTION made by Janness and supported by Kozlowski for a public hearing on December 15, 2022, at 6:45 p.m. for public input to the proposed Parks & Recreation plan and revised ordinances for fire pits and surround and accessory building zoning district tables with the Planning Commission meeting to follow.

MOTION APPROVED

NEW BUSINESS – None

BRAINSTORM – None

PLANNING COMMISSION COMMENTS – None

PUBLIC COMMENTS – A park & pavilion at the township hall was suggested

NEXT MEETING – January, 2023 – date yet to be determined

MOTION TO ADJOURN – made by Kozlowski, supported by Hodulik & adjourned at 8:30 p.m.

Respectfully submitted:

Carolyn Hodulik

Recording Secretary

BURT TOWNSHIP
PLANNING COMMISSION
PUBLIC HEARING

December 15, 2022

The Burt Township public hearing was called to order by chair Jay Jontz on December 15, 2022, @ 6:45 p.m. Topics to discuss at the Public Meeting are: Five year Parks and Rec Plan, and changes to zoning regarding fire pits, decks, patios, and accessory buildings within zoning districts.

ATTENDANCE at township hall: Jay Jontz, Gene Hodulik, Paul Janness, Allen Kozlowski. Absent: Matt Landon. Also attending were Harold Koviak, Ken Lane from Beckett & Raeder, and Carolyn Hodulik/Recording Secretary.

Jay Jontz opened the public hearing.

MOTION made by Kozlowski, supported by Hodulik to open public hearing for the Parks & Recreation Plan.

MOTION: Carried

PUBLIC COMMENTS: None

MOTION made by Kozlowski, supported by Janness to close the Parks & Recreation Plan public hearing.

MOTION: Carried

MOTION made by Kozlowski , supported by Janness to open the public hearing for fire pits, decks, patios and accessory building definitions and lot size by zoning district.

MOTION: Carried

PUBLIC COMMENT: None

MOTION made by Hodulik, supported by Kozlowski to close the fire pits, decks ,patios and accessory building definitions and lot size by zoning district public hearing.

MOTION: Carried

MOTION to close the public hearing made by Hodulik, supported by Kozlowski.

Public hearing adjourned @ 6:55 p.m.

Respectfully submitted,

Carolyn Hodulik
Recording Secretary

2022-4

RESOLUTION FOR ADOPTING A Recreation PLAN

Burt Township Parks and Recreation Plan 2023-2027

For Burt Township, Cheboygan County

WHEREAS, Burt Township has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2023 through 2027, and

WHEREAS, Burt Township began the process of developing a community recreation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of Burt Township were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on December 15, 2022 to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Burt Township Parks and Recreation Plan, and

WHEREAS, Burt Township has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for Burt Township, and

WHEREAS, after the public hearing, the Burt Township Board voted to adopt said Burt Township Parks and Recreation Plan.

NOW, THEREFORE BE IT RESOLVED the Burt Township Board hereby adopts the Burt Township Parks and Recreation Plan.

Yeas: 5 Nays: 0 Absent: 0

I, Christy Kozlowski, Township Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Burt Township Board of Trustees at a Regular Meeting thereof held on the 5th day of 2023.



**NOTICE
THESE ARE THE UNAPPROVED
BURT TOWNSHIP
BOARD MINUTES
January 5, 2023**

The regular meeting of the Burt Township Board was called to order at 2:00 pm by Supervisor Harold Koviak

PRESENT: Harold Koviak, Shirley Reimann, Christy Kozlowski, Gene Hodulik, Katie Parker

ABSENT: None

Also Attending: Jim Larson (Zoning Administrator), Marty Cheney, Mike English, Jeff Ostman, Gina Keough, Richard Raftery, Rick Selva, Fred Lindroth (Assessor)

AGENDA - Koviak

MOTION: Moved by Parker, supported by Hodulik to approve the agenda with the addition of Mike English Report and proposed Verizon tower at the East transfer station

MOTION APPROVED

PUBLIC COMMENT – NONE

Rick Selva – new chair for Republican Party, offered assistance if the Township needs anything, and said they have open precinct delegate slots, some for Burt Township

Richard Raftery – questioned what the Township knows about Maple Bay and the proposed Indian Village Historic village to be voted on January 12 – four houses are private property along with another. Concerned what effect it will have on property value. Zoom meeting to be held January 20th in Lansing regarding the vote. Koviak did receive the letter and will share with the Board - Board to look into it.

APPROVAL OF MINUTES – Minutes of December 1, 2022

MOTION: Moved by Parker, supported by Hodulik to approve the minutes of the December 1, 2022 meeting

APPROVAL OF BILLS

MOTION: Moved by Parker, supported by Hodulik to approve the bills

TREASURERS REPORT – As of December 2022

Certificates of Deposit	
Citizens National Bank	\$26,211.15
Citizens National Bank	\$28,337.17 (2-year bond)
PNC	<u>\$54,743.58</u>
Total CD's	\$109,291.90
 Savings	
General	\$381,361.71
ARPA	\$0
Checking	\$10,741.93

Citizens: Trail Account \$2,216.26
Citizens: Maintenance Acct \$82,583.19

MOTION: Moved by Hodulik, supported by Kozlowski to approve the treasurers report as presented

UNFINISHED BUSINESS

1. Road Projects for 2023

- Already approved Indian Rd and Crump Road to be tar and chipped
- Koviak and Hodulik met with Road commission regarding Cedar Drive – breaking it into a 2-year project due to cost
- Estimates requested for Cedar drive – to be broken into two sections/two year: one is the section by the lake and the other is Deerfield Lane – 1,911 feet for \$27,100 and 2,635 feet for \$37,500
- Koviak and Hodulik propose doing this in addition to Indian and Crump Roads

MOTION: Moved by Hodulik, supported by Parker to approve the Cedar Road 2-year project for a total cost of \$64,600

Roll call taken: Reimann – yes; Hodulik – Yes; Parker – Yes; Kozlowski – yes; Koviak – yes

NEW BUSINESS

1. Approve Recreational Plan

- Per Hodulik – page 12 is still incomplete and page 31 – Phase one and Phase two to be added to page 12, along with a header added to the last row
- Koviak suggested that the Board either send it back and book a special meeting to approve or approve pending the changes discussed

MOTION: Moved by Parker, supported by Hodulik to approve the Resolution for 2023 – 2027 Parks and Recreation Plan Pending changes

Roll call taken: Reimann – yes; Hodulik – Yes; Parker – Yes; Kozlowski – yes; Koviak – yes

2. Meeting dates for 2023/2024

- February 2, 2023 @ 2pm – Budget Only
- March 2, 2023 @ 2pm – 1:45pm Budget Hearing
- April 6, 2023 @ 2pm
- May 4, 2023 @ 7pm
- June 1, 2023 @ 7pm
- July 6, 2023 @ 7pm
- August 3, 2023 @ 7pm
- September 7, 2023 @ 7pm
- October 5, 2023 @ 7pm
- November 2, 2023 @ 7pm
- December 7, 2023 @ 2pm
- January 4, 2024 @ 2pm

MOTION: Moved by Kozlowski, supported by Reimann to approve the 2023/2024 meeting dates

3. Approve Audit

MOTION: Moved by Hodulik, supported by Parker to approve the 2023 – 2027 Parks and Recreation Plan

4. Fire Chief Report – Mike English

- 2022 stats:
 - Finished with 112 runs, 50 runs shy of last year – 44 EMS (81 in 2021), 16 fire (9 in 2021), 11 accidents (all Mullett), 18 Gas Leaks/Power Lines (32 in 2021), 14 nuisance (16 in 2021), 9 water/ice rescue (6 in 2021). Burt = 41, Mullett = 59, 12 mutual aid runs
 - December: 6 total, 4 runs in Mullett, 2 in Burt Township, all were medical
 - Reduction in EMS call may have been due to other departments picking up calls during staff being off
- Koviak gave Pellston statistics: 23 total calls – 13 medical assists, 3 motor vehicles, 1 search for person in water, 1 gas leak, 4 power line down, 1 cancelled enroute
- Mullett received a State grant for wild fire gear
- Koviak asked about update on fire committee: per English, committee has been formed but is currently delayed, waiting on Township to figure out how to fund it

5. Verizon Tower

- Koviak received an inquiry from Royce Low from Ray Line Consulting regarding “4417 Elmhurst” (their project name) for a proposed 195-foot tower with 4 foot lighting rods on our Indian Rd transfer station land. Towers are typically 255 feet but he brought it down to 195 due to our ordinance only allowing 200 feet. Koviak and Hodulik to possibly meet with Royce tomorrow.
- Hodulik asked Low what the speed would be on the tower – He said it would be greater than 4G but less than 5G, covers a 4-mile radius, they do pay to put the tower on someone’s property
- Larson suggested finding out what the coverage would be if the tower were to be higher and Lindroth asked if it will be self-supporting or need guidewires

REPORTS

Burt Lake Trail Committee – Hodulik

- Completed and submitted Smart Grant on December 19 for \$427,000 to pave the unpaved portion of the West Burt Lake
- Becky Rivard submitted a letter of pro’s and con’s of taking the trail into Topinabee (about 208 miles), findings were that off-road would cost twice as much as paved shoulders. Trail committee needs to analyze further

Planning Commission – Hodulik

- Approved Rec Plan to go to the Board for final approval
- Approved zoning amendments for fire pits and accessory buildings
- Next meeting will review wind and solar zoning

Zoning Board of Appeals – Koviak

- Met in December and set meeting dates
- February meeting – expected two appeals

Zoning Administrator's Report – Larson

- Non-conforming home – they want a remodel/reconstruction of their house and build a garage but they want to split up the zoning permits and there are questions on what they are doing
- Mobile home moved in on Eagles Nest – after several discussions, they are going to sell it
- No activity on Service Drive

Supervisor's Report – Koviak

- Sending out Board of Review training – BOR members must have updated training within 2 years
- MTA conference is in Acme in April

County Commissioner – Jeff Ostman

- Met last Tuesday and they also received the letter on Maple Bay

PUBLIC COMMENT

None

Next meeting February 2, 2023 at 2pm (budget only meeting)

MOTION: Moved by Parker, supported by Reimann to adjourn. Meeting adjourned at 3:15 pm.

MOTION APPROVED

Respectfully submitted,
Christy Kozlowski, Clerk

APPENDIX C: BURT LAKE TRAIL HANDBOOK



F.A.Q.

Won't this trail raise my taxes? NO!

Construction of the trail is done with grants and donations.

Who maintains the trail?

Separated pathways will be maintained by local governments. Paved shoulders are maintained by the road commission.

Why isn't it all a separated trail?

Public opinion, easement requirements, topography, and environmental restrictions are all factors considered in this decision.

Who can use the Burt Lake Trail?

This non-motorized trail is open to the public and designed for Universal Access, snowmobiles and ATVs are not permitted. No fees will be charged for use of the trail. Trail users include walkers and runners, bikers, equestrians, cross country skiers and snowshoers. Parking is not allowed on the trail. Trail Head is located at the South end of Mundi Rd.



Burt, Mullett, Munro, and Maple River Townships
 Topinabee, Pellston, and Mackinaw City
 Emmet and Cheboygan Counties
 University of Michigan Biological Station
 Little Traverse Conservancy
 Michigan Department of Natural Resources
 Michigan Department of Transportation
 Cheboygan County Road Commission
 Emmet County Road Commission
 National Park Service, Rivers, Trails, and Conservation Assistance Program
 Burt Lake Preservation Association
 Tri-County Bicycle Association, DALMAC fund
 Harbor-Petoskey Community Foundation
 Hospitalists of Northern Michigan
 Citizens National Bank
 Straits Area Community Foundation
 Harbor-Petoskey Community Foundation
 Xcel Physical Therapy
 Indian River Kayak/Bike Biathlon
 Topinabee Development Association

And the 300+ Trail Enthusiasts who have donated time, talent, and treasure to build Phase 1 and 2 of the Burt Lake Trail.

BURT LAKE TRAIL HANDBOOK

CONNECTING TRAILS & COMMUNITIES IN CHEBOYGAN & EMMET COUNTIES

TRAIL ADVANTAGES!

Trails have many benefits & advantages:

- The improved safety of people walking, riding, running on narrow country roads
- Support of healthy outdoor recreation activities
- Provide a closer connection with the natural beauty of the area
- Economic improvement and positive property value impact
- Current availability of significant tax-free financing opportunities
- Minimal impact on local tax rates



Interestingly enough, there are really no disadvantages. Plans for the expansion of the Burt Lake Trail are underway. Whether you're an occasional walker, daily strider, or avid bike rider the Burt Lake Trail will provide you with a safer way to recreate and transport. So please review the facts, figures and experiences in this handbook and consider a contribution to help the Burt Lake Trail completion a reality for our community!

Gentle hills and views of shimmering water provide the background for the Burt Lake Trail. This trail provides a safer recreation and transportation route to bike, walk, and enjoy the gorgeous scenery around the north end of Burt Lake. Learn about the trail advantages, points of interest, frequently asked questions, what our trail enthusiasts have to say, view the completed and proposed trails on the map and their descriptions, and learn how you can help!



MAPLE BAY CAMPGROUND AND BOAT ACCESS
 AARON J. & ADRIENNE N. PIENIOZEK NATURE PRESERVE
 CHABOIGANING NATURE PRESERVE AND TRAILHEAD
 THE UNIVERSITY OF MICHIGAN BIOLOGICAL STATION
 THE UMBS GORGE
 THE COLONIAL POINT MEMORIAL FOREST

BRUTUS CAMP DELI
 MUNDT ROAD BURT LAKE ACCESS
 BEAR SAW PRESERVE
 HOPPIES TAVERN
 MULLETT-BURT ROAD LAKE ACCESS
 TOPINABEE



HOW CAN I HELP?

Donate to the Burt Lake Trail Fund

Local match is needed for construction of the next segment of separated trail. All donations are tax deductible through the Top of Michigan Trails Council.

Make checks payable to:

Top of Michigan Trails Council - Burt Lake Trail
 1687 M-119, Petoskey, MI 49770

"You must designate "BURT LAKE TRAIL" on your check. To make your donation online, go to trailsCouncil.org/donate, select Burt Lake Trail.

LEARN MORE

For more information visit www.burtTownship.org for Burt Lake Trail updates and meetings.

WHAT OUR TRAIL ENTHUSIASTS SAY!

We love the Burt Lake walking/biking trails and use them every time we head to grandma's! It wouldn't be an Up North visit without loading up the bikes and hitting the trails with the cousins. — **Michael and Sarah Gano**



Each time I drive north on East Burt Lake Road I feel my hands and heart tighten as I slow and swerve to avoid all the walkers, walkers with dogs, bikers, grandparents and kids. The Burt Lake Trail and widened shoulders would encourage more of this healthy activity and provide a much safer environment for everyone. — **Karen Jallo, Topinabee**

Our Kayak/Bike Biathlon participants, friends and family, come from all over Michigan and out-of-state. Our event also attracts hundreds of spectators, many of whom are also from out of town. The net effect is that building more quality bike trails brings quality tourists to our area who appreciate the natural beauty of our trails. This is why the Kayak Bike Biathlon has proudly donated our proceeds each year to the Burt Lake Trail.

— **Jess Miller / Margie Reh, Coordinators: Indian River Kayak Bike Biathlon**

LOVING THE LOOP

The new Burt Lake Trail, once complete, will create our first looped, non-motorized, long distance bike trail in Northern Michigan, connecting the Northwest State Trail and the North Central State Trail. Touring cyclists will be able to park their car and pedal their way through some of the most beautiful terrain in our region, all the time riding on these safe trail systems! Bike riding tourists spend money and cycle tourism will continue to have an increasingly positive impact on our local economy with this new trail. In addition to people coming to this region to ride their bikes, experience tells us that many of our cycling clients have chosen to purchase second homes in our area primarily because of these great trail systems that we are developing like the new Burt Lake Trail. As owner of a local bike shop in Petoskey, I directly benefit economically from these new trails and so do my friends who own restaurants, hotels, shops and construction companies in Northern Michigan. These trails truly create a vibrant community for us all!

Christian Janssens, Owner, Latitude 45 Bicycles & Fitness



ROUTE OVERVIEW & DESCRIPTION

TOTAL TRAIL LENGTH 18 MILES

DEVELOPED 5.1 MILES BRUTUS RD. AT MAPLE BAY RD. TO HOGSBACK RD. AT W. BURT LAKE RD.

Facility type: Non-motorized, shared-use path, 1/4 mile of paved shoulders
Trail surface: Crushed limestone

This is a multi-use, non-motorized trail with portions within road right-of-way. Some trail areas have greater road separation thanks to easements from private landowners and the Little Traverse Conservancy. A section of trail (<1 mile) of paved shoulders on W. Burt Lake Rd. Three sloped areas of trail were paved to reduce washouts and maintenance costs.

COMPLETED 1.8 MILES W. BURT LAKE RD. AT HOGSBACK TO RIGGSVILLE RD. ENDING AT E. BURT LAKE RD.

Facility Type: Separated, non-motorized, shared-use path
Trail Surface: Paved Asphalt

This trail segment continues the existing trail along W. Burt Lake Road east along Riggsville Rd. ending at E. Burt Lake Rd. The University of Michigan Biological Station (UMBS) gave a valuable easement to Burt Township allowing continuation of the trail as a separated non-motorized shared use path through Burt and Munro Townships and the UMBS. This easement ends near Birchwood Rd. Financed by grants awarded by MNRTF and MDOT TAP and a local match raised by the Burt Lake Trail Committee.

PROPOSED 1.5 MILES E. BURT LAKE RD. AT RIGGSVILLE RD. TO BIRCHWOOD RD.

Facility Type: Separated, non-motorized, shared-use path
Trail Surface: Paved Asphalt
Proposed Project Completion: 2021

This 1.5 mile separated trail segment of E. Burt Lake Rd. at Riggsville Rd. continuing through UM Biological Center property to Birchwood Rd. Approved for grants in 2019. Construction anticipated in 2021. Additional funds to meet match will be needed.

COMPLETED 1.5 MILES E. BURT LAKE RD. AT BIRCHWOOD RD. TO MULLETT-BURT RD.

Facility Type: Shared Roadway
Trail Surface: 5 foot paved shoulders

This shared roadway on E. Burt Lake Rd. at Birchwood Rd. to Mullett-Burt Lake Rd. has 5-foot paved shoulders giving residents and trail users a safer way to walk and bike while prolonging the life of the road. Completed summer of 2020 in conjunction with re-paving of East Burt Lake Road by the Cheboygan County Road Commission and Burt Township's Complete Streets Policy.

COMPLETED 1.4 MILES MULLETT-BURT TO TOPINABEE MAIL ROUTE

Facility Type: Shared Roadway
Trail Surface: 5 ft. paved shoulder

Five foot paved shoulders were added to Mullett Burt Rd. (at Hoppies) to Topinabee Mail Route in 2017 as part of the Cheboygan County Road Commission road resurfacing project and Burt Township's Complete Streets Policy.

COMPLETED THE NORTH CENTRAL STATE TRAIL

Officially opened in 2008 and consists of 62 miles of separated crushed limestone from Mackinaw City to Gaylord. It is the longest improved trail in Michigan and is part of Michigan's Iron Belle Trail Bicycle Route. (To learn more about the Iron Belle Trail visit www.michigan.gov/dnr.)

COMPLETED THE NORTH WESTERN STATE TRAIL

Completed in 2015 with 7.5 miles of paved asphalt from Petoskey to Alanson and 24.5 miles of compacted crushed limestone from Alanson to Mackinaw City.

PROPOSED FUTURE PLANNED CONNECTION 3.2 MILES TOPINABEE MAIL ROUTE TO STRAITS HIGHWAY, TOPINABEE

Facility Type: Shared Road
Trail Surface: 4-6 ft. Paved Shoulders

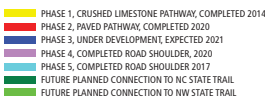
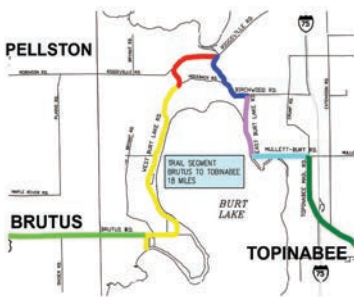
Paved shoulders (4-6 feet) along Topinabee Mail Route to Straits Highway is the preferred route at this time connecting the Burt Lake Trail to the North Central State Trail in Topinabee. Additional routes to connect residents on Service, Numbers and Eagles Nest Roads to the Burt Lake Trail will be considered when roads are resurfaced as part of Burt Township's Complete Streets Policy. This section will be in cooperation with Mullett Township.

PROPOSED FUTURE PLANNED CONNECTION 3.6 MILES BRUTUS RD. AT US-31 TO MAPLE BAY RD.

Proposed Facility Type: Shared Roadway
Trail surface: 4 ft. Paved Shoulders
Proposed Completion of project: 2021-2023

Currently this is a rural road with no shoulders. Increased traffic volume seasonally. Emmet and Cheboygan County Road Commissions plan to add four foot paved shoulders on Brutus Rd. when reconstruction of the road takes place. This segment would connect the trail to the North Western State Trail in Brutus. Culvert removal and construction of a new bridge, with five foot shoulders, over the Maple River on Brutus Rd. was completed in 2016.

BUILDING THE BURT LAKE TRAIL



PLANNING AND FUNDING

The idea for a trail to enable township residents and visitors to safely walk and bike started with a Burt Township survey and property owner comments. This was followed by a Trail Feasibility Study to explore options for a non-motorized recreational trail and soon developed into plans for an 18 mile trail connecting communities in two counties and four townships while connecting two major rail trails, the North Central State Trail and the North Western State Trail.

Funding for trail development is dependent on grants from State and Federal programs including grants from the Transportation Alternatives Program managed by MDOT (TAP) and the Michigan Natural Resources Trust Fund (MNRTF). Both of these grant sources require a local match of 25% or more. These grants helped fund the first two segments of the Burt Lake Trail.

The Burt Lake Trail is planned to connect the North Central State Trail in Topinabee and will continue along the north shore of Burt Lake to connect with the North Western State Trail in Brutus creating a 67 mile looped trail. Cyclists will be able to bike this route in 1-3 days while enjoying the beauty of northern Michigan and sights found in Mackinaw City, Cheboygan, Topinabee Indian River, Alanson, and Pellston.

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APPENDIX D: LETTERS OF TRANSMITTAL

letter of transmittal



Date: January 31, 2023
From: Sara Kopriva, AICP
To: Cheboygan County Planning Commission
PO Box 70
Cheboygan, MI 49721
Project: Burt Township Parks and Recreation Master Plan 2023-2027
Enclosed: Final Adopted Burt Township Parks and Recreation Master Plan



Remarks:

Please find enclosed the final adopted draft of the Burt Township Parks and Recreation Master Plan for your review. Please let me know if you have any questions.

Sincerely,

Sara Kopriva, AICP
Senior Associate
skopriva@bria2.com

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

734 663.2622 ph
734 663.6759 fx

www.bria2.com

Petoskey Office
616 Petoskey St., Suite 100
Petoskey, MI 49770

231 347.2523 ph
231 347.2524 fx

Traverse City Office
921 West 11th St., Suite 2E
Traverse City, MI 49684

231 933.8400 ph
231 944.1709 fx

Toledo
419.242.3428 ph

letter of transmittal



Date: January 31, 2023
From: Sara Kopriva, AICP
To: Northeast Council of Government
PO Box 457
Gaylord, MI 49734
Project: Burt Township Parks and Recreation Master Plan 2023-2027
Enclosed: Final Adopted Burt Township Parks and Recreation Master Plan



Remarks:

Please find enclosed an electronic format of the final adopted draft of the Burt Township Parks and Recreation Master Plan for your review.

Sincerely,

Sara Kopriva, AICP
Senior Associate
skopriva@bria2.com

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

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Traverse City, MI 49684

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231 944.1709 fx

Toledo
419.242.3428 ph

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**APPENDIX E:
RECREATION PLAN
POST COMPLETION FORMS**



Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: (Please select one) [X] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
[] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

Grantee: Burt Township

PROJECT NUMBER: TF10-047 PROJECT TYPE: Development

PROJECT TITLE: Burt Lake Non-Motorized Trail Development

PROJECT SCOPE: 2.9 miles of 10 ft wide non-motorized trail

Table with contact information for Burt Township, including Name of Agency, Contact Person (Gary Street), Title (Trail Chairman), Address (7029 Birchwood Rd), Telephone (989-284-9596), City, State, ZIP (Cheboygan, MI 49721), and Email (BurtLake1@yahoo.com).

Any change(s) in the facility type, site layout, or recreation activities provided? [X] Yes [] No
If yes, please describe change(s).

Over the past 6 years several trail segments have been improved by black-topping the crushed limestone trail. Over \$100,000 has been spent.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [X] No

Is there a park entry sign which identifies the property or facility as a public recreation area? [X] Yes [] No
If yes, please provide a photograph of the sign. If no, please explain.

See page 13 of the Rec Plan. Signs are along the trail route and at the west side trail head.

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [] No

A voluntary 13 member crew keeps the trail clean of leaves, fallen trees and other debris year round. Each spring the trail is power swept and edges mowed twice per summer.

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [X] No

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. [X] Yes [] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

A. Each spring the paved sections ARE powerswept, all debris removed, additional limestone gravel added and powder rolled, grass mowed in June and August

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A
See Page 13 of REC PLAN

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

What are the hours and seasons for availability of the site?

OPEN EVERY DAY OF THE YEAR, DAWN TO DARKNESS

A. IN THE fall leaves ARE BLOWN OFF THE TRAIL. IN MAY any broken signs/posts ARE Replaced. Much of the work is done by the volunteer group. Outside work is paid from the township PARKS and REC budget.

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

HAROLD KOVAK *Harold Kovak* 1-29-2023
Please print Grantee Authorized Signature Date

Eugene Hodulik *Eugene Hodulik* 1-29-23
Please print Witness Signature Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**





Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: (Please select one) [X] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
[] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

Grantee: Burt Township

Grantee:

Project Number: TF16-0057

Project Type: Development

Project Number:

Project Type:

Project Title:

Burt Lake Trail Phase 2

Project Scope:

3.1 mile paved 10 foot wide non-motorized trail

Table with 2 columns: Agency/Address/State/ZIP and Contact Person/Telephone/Email. Includes handwritten entries for Burt Township, Gene Hodulik, and Trail Chairman.

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [X] No

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [] No
Sign is AT THE Phase I, west side TRAIL HEAD

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [X] No

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. [X] Yes [] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Each spring the paved trail is power swept after volunteers remove
and fallen trees. Trail edges mowed in June + August, leaves blown in fall

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A
IT IS AT THE TRAIL HEAD

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

What are the hours and seasons for availability of the site?

All year, dawn to dark

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

<i>Harold Kovian</i> Please print	<i>Harold J. Kovian</i> Grantee Authorized Signature	<i>1-29-2023</i> Date
<i>Eugene Hodulik</i> Please print	<i>Eugene Hodulik</i> Witness Signature	<i>1-29-23</i> Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**





Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT**

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: (Please select one) MICHIGAN NATURAL RESOURCES TRUST FUND CLEAN MICHIGAN INITIATIVE
 LAND AND WATER CONSERVATION FUND RECREATION PASSPORT BOND FUND
Burt Township

GRANTEE: RP13-407 Development

PROJECT NUMBER: _____ PROJECT TYPE: _____

PROJECT TITLE: Burt Lake Trailhead Development

PROJECT SCOPE: Renovate and expand accessible parking lot

Name of Agency (Grantee) <u>BURT Township</u>	Contact Person <u>GARY Street</u>	Title <u>WAS THE TRAIL CHAIRMAN</u>
Address <u>7029 BIRCHWOOD Rd.</u>	Telephone <u>989-294-9596</u>	
City, State, ZIP <u>CHEBOYGAN, MI 49721</u>	Email <u>BURLAKE1@YAHOO.COM</u>	

Any change(s) in the facility type, site layout, or recreation activities provided? Yes No
If yes, please describe change(s).
PAVED THE PORTION OF THE TRAIL THAT PASSES THROUGH THE TRAIL HEAD.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) Yes No

Are any of the facilities obsolete? If yes, please explain. Yes No

Is there a park entry sign which identifies the property or facility as a public recreation area? Yes No
If yes, please provide a photograph of the sign. If no, please explain.
See PAGE 13 of REC PLAN SHOWING SIGNS.

Are the facilities and the site being properly maintained? If no, please explain. Yes No
FENCE IS MAINTAINED AND GRASS CUT ALONG THE FENCE.
CRUSHED LIMESTONE AND GRAVEL ADDED AND BOLLED AS NEEDED

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. Yes No

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

<i>Hazdud Koviak</i> Please print	<i>Hazdud Koviak</i> Grantee Authorized Signature	<i>1-29-2023</i> Date
<i>Eugene Hodulik</i> Please print	<i>Eugene Hodulik</i> Witness Signature	<i>1-29-23</i> Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
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