

NOTICE
THESE ARE THE UNAPPROVED

BURT TOWNSHIP
BOARD MINUTES
February 2, 2023

The budget workshop meeting of the Burt Township Board was called to order at 2 pm by Supervisor Harold Koviak

PRESENT: Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski, Gene Hodulik

Also Attending: Jim Larson (Zoning Administrator), Fred Lindroth ([Township Assessor](#))

AGENDA - Koviak

MOTION: Moved by Hodulik, supported by Parker to approve the agenda with addition of accessory building and fire pit ordinances

MOTION APPROVED

PUBLIC COMMENT – N/A

APPROVAL OF MINUTES – Minutes of January 5, 2023 with the following changes: agenda motion should say "West" transfer station for the Verizon Tower; page 3 motion to approve audit change to approve the Audit, not Rec Plan; Fire Chief report: last comment by Koviak-- add "any progress" is currently delayed, waiting on TS to figure out how to fund it; add the word "Trail" after West Burt Lake in the first statement regarding the Burt Lake Trail committee and the next statement in () should be 2.8 miles not 208; and remove none from Public Comment.

MOTION: Moved by Parker, supported by Kozlowski to approve the minutes of the January 5th meeting with the changes above

APPROVAL OF BILLS

MOTION: Moved by Parker, supported by Reimann to approve the bills

TREASURERS REPORT – As of January 2023

Certificates of Deposit	
Citizens National Bank	\$26,211.15
Citizens National Bank (2-year bond)	\$28,337.17
PNC	<u>\$54,744.03</u>
Total CD's	\$109,292.35
Savings	\$381,365.05
Checking	\$13,715.42
Citizens: Trail Account	\$2,216.45
Citizens: Maintenance Acct	\$82,590.43

MOTION: Moved by Parker supported by Hodulik to approve the treasurers report as presented

NEW BUSINESS

1. 2023-2024 Budget Workshop

Synopsis of changes from 2023-2024 budget (if not mentioned, previous year budget stayed the same):

Revenue

- **Interest** – increase to \$400
- **Property Tax & PTAF** – increase to \$281, 932.02 per Reimann
- **Property Tax Fire Account** – increase to \$153,920.09 per Reimann
- **Road Account Millage** - increase to \$75,927.43 per Reimann
- **Trail** – \$40,000 to be transferred in and to be used as part of Parks & Rec

Expenses

- **Wages** - 10% average increases to salary and hourly rates due to inflation (in effect April 2023)
 - **Trustees** – increase from \$250 to \$275/meeting, increasing total expenditure of \$6,600/year
 - **Supervisor** – increase from \$22,920/year to \$25,200/year
 - **Clerk** – increase from 18,000/year to 19,800/year
 - **Deputy clerk** - \$25/hour, estimated at \$2,500 for the year
 - **Treasurer** – increase from \$24,000 to \$26,400
 - **Deputy treasurer** - \$25/hour, estimated at \$2,500 for the year
 - **Sanitation** – increase from \$16/hour to \$18/hour, no change to budget from last year (\$60,000)
 - **Board of Review** – Organizational meetings from \$100/meeting to \$110/meeting, appeals meetings from \$250/meeting to \$275/meeting, regular meeting (2x per year) increase from \$150/meeting to \$165/meeting, increasing yearly budget from \$7,000 to \$8,000/year for 2023-2024
 - **Assessor** – increase from 18,840/year to \$21,600/year and increase of card fee from \$15/card to \$17.5/card, increase of total yearly budget from \$36,000 to \$38,000 for 2023-2024
 - **P&Z** – increase chair from \$250/meeting to \$275/meeting, committee member from \$150/meeting to \$165/meeting, and \$25/site visit to \$30/site visit, no change to budget from last year (\$52,000)
 - **Zoning Administrator** – from \$14,040/year to \$16,800/year and increase gas from \$150/month to \$200/month
 - **Liquor Inspector** – from \$60/month to \$70/month and increase of budget from \$800 to \$900 for 2023-2024
 - **Secretary** – increase from \$200/meeting to \$220/meeting
- **Fire** - Pellston increase from \$38,500 to \$42,500 and Mullet @ 1 mill of \$74,258,517 = \$74,260 for a total of \$116,760/year for 2023-2024
- **Parks & Rec** – increase from \$30,000 to \$70,000 due to proposed paving (\$40,000 to come from Trail Maintenance account)

2. Current Budget Adjustments if needed

Synopsis of changes from 2022-2023 budget (if not mentioned, approved budget stayed the same):

Revenue – n/a

Expenses

- **Liquor** – increase from \$800 to \$1,000 due to increase in pension, extra \$200 to come from Roads (other)
- **Township Board** – increase from \$12,000 to \$22,000 to account for new accounting system and website, extra \$10k to come from Roads (Other)
- **Elections** – increase from \$5,000 to \$9,000 due to three elections, extra \$4k to come from Roads (Other)
- **Parks & Rec** – increase from \$30,000 to \$60,000 due to trail paving, extra \$30,000 to come from Roads (Other)
- **Roads (Other)** – reduce from \$150,000 to 105,800

- **MOTION:** Moved by Hodulik, supported by Koviak to amend the 2022-2023 budget expenses and increase Liquor by \$200, Township Board by \$10k, Elections by \$4k, and Parks & Rec by \$30K with all increases to come from Roads (other)

3. Accessory Building and Fire Pit Ordinances

Fire pit – Ordinance 01 of 2023

Change to C #3, Part B – took out “as determined by the Township Zoning Administrator” per the advice of Larson and agreed by Koviak

MOTION: Moved by Parker, supported by Hodulik to approve revised Fire Pit Ordinance with the deletion

Roll call: Reimann – Y, Parker – Y, Hodulik – Y, Kozlowski – y, Harold – y

Accessory Building as Principal Use – Ordinance 02 of 2023

MOTION: Moved by Hodulik, supported by Parker

Roll call: Reimann – Y, Parker – Y, Hodulik – Y, Kozlowski – Y, Harold – y

PUBLIC COMMENT

- N/A

Next meeting March 2, 2022 at end of Public Budget Hearing at 1:45pm

MOTION: Moved by Reimann, supported by Hodulik to adjourn. Meeting adjourned at 2:55 pm.

MOTION APPROVED

Respectfully submitted,
Christy Kozlowski, Clerk