

**NOTICE
THESE ARE THE UNAPPROVED
BURT TOWNSHIP
BOARD MINUTES
April 6, 2023**

The regular meeting of the Burt Township Board was called to order at 2:00 pm by Supervisor Harold Koviak

PRESENT: Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski, Gene Hodulik

Also Attending: Jim Larson (Zoning Administrator), Marty Cheney, Randy Bricker (Pellston Fire Chief)

AGENDA - Koviak

MOTION: Moved by Parker, supported by Hodulik to approve the agenda with the addition of Randy Bricker, Pellston Fire Chief

MOTION APPROVED

PUBLIC COMMENT –

Marty Cheney – Pellston Superintendent asked Cheney to hand out the plans for a new field house north of the elementary building. Two basketball courts with a three-lane track surrounding the field (open to the public), weight room, cardio area, wrestling area, etc. Was presented last month to the school board last month and they are considering putting it on the August ballot. The current 3.5 mil is expiring and would be requesting 1.5 mil.

APPROVAL OF MINUTES – Minutes of March 2, 2023

MOTION: Moved by Hodulik, supported by Parker to approve the minutes of the March 2nd meeting

APPROVAL OF BILLS

MOTION: Moved by Hodulik, supported by Reimann to approve the bills

TREASURERS REPORT – As of March 2023

Certificates of Deposit	
Citizens National Bank	\$26,211.15
Citizens National Bank	\$28,337.17 (2-year bond)
PNC	<u>\$54,745.36</u>
Total CD's	\$109,293.68
Savings	\$361,370.90
Checking	\$33,342.89
Citizens: Trail Account	\$1,716.76
Citizens: Maintenance Acct	\$82,603.79

MOTION: Moved by Kozlowski, supported by Parker to approve the treasurers report as presented

UNFINISHED BUSINESS

NEW BUSINESS

1. Special Use Permit, Set Fee and Annual Report

Annual Report

MOTION: Moved by Hodulik, supported by Parker to accept the planning Annual Report

MOTION APPROVED

Special Use Permit and Site Plan Review Application

- Ken Lane (Township Planner) supplied fee examples of other Northern Michigan communities ranging from \$200 to \$650, some include cost of outside professional services (i.e. attorney if needed)
- Koviak suggesting a \$350 fee plus the cost of outside professional services

MOTION: Moved by Hodulik, supported by Kozlowski to approve the Special Use Permit & Site Plan Review Application with a \$350 fee plus the cost of outside professional services

MOTION APPROVED

2. DNR Recreation Grant Resolution

- Koviak received agreement of all board members via phone on May 25, 2023

**BURT TOWNSHIP
2023-2024
RECREATION PASSPORT GRANT PROGRAM RESOLUTION
Resolution # 2023-2**

WHEREAS, Burt Township supports the submission of an application titled, "Burt Trail Paving Project" to the Recreation Passport Grant Program for development of placing HMA at unpaved portions of Burt Trail to provide improved public access at Burt Lake Trail from Hardwood Road to Hogsback Road; and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan OR Current Annual Capital Improvement Plan; and,

WHEREAS, Burt Township is hereby making a financial commitment to the project in the amount of \$50,000 matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that Burt Township hereby authorizes submission of a Recreation Passport Grant Program Application for \$150,000, and further resolves to make available its financial obligation amount of \$50,000 (25%) of a total \$200,000 project cost, during the 2024 fiscal year.

AYES: 5 (Reimann – y, Parker – y, Hodulik – y, Kozlowski – y, Koviak – y)

NAYES: 0

ABSENT: 0

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by 5 of 5 at their special meeting held May 25, 2023, at 2 p.m. via phone, with a quorum present.

MOTION: Moved by Parker, supported by Reimann to approve the DNR Recreation Grant Resolution as agreed upon on May 25, 2023

MOTION APPROVED

3. Pellston Fire – Randy Bricker

- 68 runs in 2023, 57 were medical related and 11 were fire
- Pellston Fire Department has taken over the Senior Friendship Center in Pellston – will become the North Emmet EMS and Fire Training Center. Hoping to be up and running May 1
- Been raising money and taking donations for a fire boat (pictures provided via email from Bricker and passed around) – total cost is approximately \$100,000 and \$70,000 has already been raised through fundraising and foundations. Pellston is asking Burt Township for \$30,000 so the boat can be purchased by July 2023
- Township currently has \$31k leftover in the fire account and the new fire millage will also create a surplus

MOTION: Moved by Hodulik, supported by Parker approve \$30,000 one-time expense toward the purchase of a fire boat for Pellston Fire Department

Roll Call Vote taken: Parker – Y, Reimann – Y, Hodulik – Y, Kozlowski – Y, Koviak – Y

MOTION APPROVED

REPORTS

Burt Lake Trail Committee – Hodulik

- Two grants submitted
 - DNR Passport Grant – \$150K grant + \$50K match from maintenance fund that will be applied to finish paving west side trail. Becky Rivard was hired to write it and Margie RehApril input it
 - MDOT – multi jurisdictional grant (Burt and Mullet) to get paved shoulders on Topinabee Mail Rt, must be submitted by May 1, being worked on by Becky Rivard
- Hodulik and Parker to meet with Karie Slavik at the end of April regarding paving the entrance to the gorge

Planning Commission – Hodulik

- Working on solar zoning
- Need to discuss Verizon tower on the west side

Zoning Board of Appeals – Koviak

- April meeting cancelled due to lack of interest

Zoning Administrator’s Report – Larson

- Recently smooth

Supervisor’s Report – Koviak

- Parker, Koviak, and Kozlowski are going to upcoming MTA convention

County Commissioner – Jeff Ostman

Not present

PUBLIC COMMENT - None

Next meeting May 4, 2023 at 7pm

MOTION: Moved by Parker, supported by Reimann to adjourn. Meeting adjourned at 2:44 pm.

MOTION APPROVED

Respectfully submitted,
Christy Kozlowski, Clerk