

**NOTICE  
THESE ARE THE UNAPPROVED  
BURT TOWNSHIP  
BOARD MINUTES  
May 4, 2023**

The regular meeting of the Burt Township Board was called to order at 7:00 pm by Supervisor Harold Koviak

**PRESENT:** Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski, Gene Hodulik

**Also Attending:** Jim Larson (Zoning Administrator), Tim MacArthur (Township Lawyer), Marty Cheney, Russell Elmhirst

**AGENDA -** Koviak

**MOTION:** Moved by Parker, supported by Hodulik to approve the agenda with the addition of Cheboygan County Road Commission draft policy, direct deposit bank fees, lease agreement for Verizon

**MOTION APPROVED**

**PUBLIC COMMENT –**

Question was raised about solar panels; Burt Township Planning Commission is addressing commercial solar ordinance

**APPROVAL OF MINUTES –** Minutes of April 6, 2023

**MOTION:** Moved by Hodulik, supported by Parker to approve the minutes of the April 6th meeting with changes identified

**APPROVAL OF BILLS**

**MOTION:** Moved by Hodulik, supported by Parker to approve the bills

**TREASURERS REPORT –** As of April 2023

Certificates of Deposit	
Citizens National Bank	\$26,211.15
Citizens National Bank	\$28,337.17 (2-year bond)
PNC	\$54,745.36
Total CD's	\$109,293.68
Savings	\$ 753,059.43
Checking	\$ 6,646.57
Citizens: Trail Account	\$1,716.89
Citizens: Maintenance Acct	\$ 82,610.13

**MOTION:** Moved by Hodulik, supported by Kozlowski to approve the treasurers report as presented

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Road commission Draft Policy

- Policy: returning a hard surface to gravel for roads with a PASER rating of 1 or 2. In Burt Township this would include the following roads: Maple Bay, Chicagami, Indian Rd, Crump Rd, Deerfield Lane, Feather Lane, and Cedar Drive
- Tar and chip this summer is planned on Indian Rd to the dump, Crump Rd to the dump, half of Cedar Dr, Deerfield Lane and Cedar Pt Dr and the other half next year. Maple Bay and Chicagami are not going to be chip sealed this year and would fall under the roads identified to return to gravel– next year budgeting, we will need to see what is in our road fund. Maple Bay would need a re-construct due to being in a swamp area – MacArthur to confirm if we can use millage funds
- As a township, we just need to be aware of the policy and keep it on file

2. Cheboygan Co. Hazard Mitigation Plan Adoption Resolution

**MOTION:** Moved by Hodulik and supported by Parker to adopt the Cheboygan Co. Hazard Mitigation Plan Adoption Resolution

Roll Call Vote taken: Reimann – yes; Hodulik – yes; Parker – yes; Kozlowski – yes; Koviak – yes

**MOTION APPROVED**

3. MTA Conference

- Koviak, Kozlowski, and Parker attended – conference stressed “One Voice”
- Koviak was nominated 2<sup>nd</sup> VP for MTA

4. Burt Township Flag

- Koviak raised the subject of creating a township flag – all board members in agreement. Kozlowski will work on the design for the flag

5. Direct deposit bank fees

- PNC would charge \$50/month, \$3 file fee, and \$.35/record. If fees won't be waived by the bank we will not do it

6. Lease agreement for Verizon

- An initial 5-year lease and 10, 5-year additional terms (up to 55-year lease term). The rent on the lease is \$3,000/quarter (\$12,000/year) and shall increase each renewal at 7.5% for the next five years and increase another 7.5% again in the next 5 years. They can sublease to another company
- If they end the lease, they will remove everything except the base, they will remove anything three feet below the ground and any remaining foundation could be covered up
- Other issues with the language were discussed and will be addressed with the company
- Fred Lowe from the company is coming to the planning meeting on May 11

**REPORTS**

**Burt Lake Trail Committee** – Hodulik

- Hodulik gave a presentation to Mullett Township about the multi-jurisdictional grant (Highway Safety, submitted May 1). Passport Grant is in for \$450,000 for paved shoulders on Topinabee Mail Rt with a \$90,000 match would be split 70% Burt Township (\$63,000) and 30% Mullett (\$27,000). Mullett passed a motion to approve it

- Passport Grant submitted for \$150,000 – to be used to pave more trail on the West side
- According to Spierling, for \$42,000 we can get at least 2,000 linear feet paved due to decrease in blacktop pricing. Also meeting with Spierling to talk about paving the gorge driveway
- Scheduling a meeting with Brent Shank about Brutus Rd in Emmet County – they have \$1.1 million federal grant to pave the road

**Planning Commission** – Hodulik

- Solar zoning under discussion
- Master plan expires next year
- Verizon Tower

**Zoning Board of Appeals** – Koviak

- May 26 at 2pm – Roger Jacobs variance to be discussed

**Zoning Administrator’s Report** – Larson

- Solar being addressed

**Supervisor’s Report** – Koviak

- Corner of East Burt Lake Rd to Riggsville Rd is going to be tar and chipped this summer by the County

**County Commissioner** – Jeff Ostman

- Not in attendance

**PUBLIC COMMENT**

- Russ – big trucks going down road and putting cracks in the road – who will fix? The Township manages it. Koviak to look at Needles Rd
- MacArthur – Consumers Energy has two solar projects in the works with Inverness Twp and Monroe Twp, they are out trying to get leases on those properties
- Special thanks to David Jacalone for the Burt Township sign!

Next meeting June 1, 2023 at 7pm

**MOTION:** Moved by Parker, supported by Reimann to adjourn. Meeting adjourned at 8:25 pm.

**MOTION APPROVED**

Respectfully submitted,  
Christy Kozlowski, Clerk