

**BURT TOWNSHIP
BURT LAKE TRAIL COMMITTEE MINUTES**

APRIL 24, 2023

The Regular meeting of the Burt Township Trail Committee was called to order by Chair Gene Hodulik on April 24, 2023 at 7:03 pm at the Burt Township Hall.

ATTENDANCE: Committee members: Gene Hodulik, Mike Goerke, Paul Janness, David Jacalone, Brett Lindgren, Margie Reh, Katie Parker and Dennis Dombroski. Public attending: Carolyn Hodulik, Recording Secretary.

PLEDGE OF ALLEGIANCE: Led by Hodulik

AGENDA ADDITIONS: None. A motion by Brett Lindgren, supported by Katie Parker to approve agenda as written. Motion approved.

MINUTES: A motion by Brett Lindgren, supported by Paul Janness to approve the March 27, 2023 minutes. Motion approved. Motion to approve the "TO DO" list of 3/27 by Brett Lindgren, supported by Katie Parker. Motion approved.

OLD BUSINESS

PHASE III CLOSEOUT: Cheboygan County Road Commission clerk, Dana Stempky, has received communication from MDOT that the project is "finished", but final financial data has not yet been provided. When received, it will be sent to Hodulik.

BUDGET FOR 2024 MAINTENANCE: Hodulik's review of last year's budget was \$7,827 for required maintenance and \$ 12,055 for storm damage repair of the trail, for a total of approximately \$19,882. So there should be approximately \$10,000 moved from the \$30,000 Parks and Rec Budget plus an additional \$10,000 which is allocated to the Trail Maintenance Fund yearly for a total of approximately \$102,000. \$40,000 from the Trail Maintenance Fund was approved by the township board to pave approximately 1,600 feet (.3 mile) of Phase I of the trail this year starting at the Mundt Road and West Burt Lake Road intersection going north.. The money spent for storm damage last year may be enough to pay for the paving of the Gorge driveway.

EMMET COUNTY/BRUTUS ROAD PROJECT WITH PAVED SHOULDERS: Gary Street is arranging a meeting in May with Brent Shank to discuss the plan for using the \$1.1 million Federal Grant for the Brutus Road re-construction. Street also discussed this project with the Emmet County Planner, who may also attend.

MDOT GRANT APPLICATION FOR TOPINABEE MAIL ROUTE: With the support of the Cheboygan County Road Commission Manager, Matt Hall, a Multi-Jurisdiction (Burt and

Mullett) MDOT “Highway Safety” Grant proposal will be written. The application for the Grant of \$450K with a match of \$90K split approximately \$64K Burt TS and \$26K Mullett TS, will be completed by Becky Rivard, Huron Engineering, by the May 1 deadline. Should we be awarded a grant, the match money will be required in 2025. This information was presented to the Mullett Township Board April 10 by Hodulik and the Mullett TS Board passed a motion to support the grant application.

PAVING PHASE I SECTION AND GORGE DRIVEWAY: Hodulik called Mike Spierling to inform him that the plan is to pave 1600 feet (.3 mile), from Mundt Road/West Burt Lake Road intersection going north. Spierling indicated he did not have the spring price of asphalt yet, but to use \$27 per running foot, (width 10 feet), which would be \$43,200. Also discussed was paving the Gorge entrance. A meeting with Karie Slavik to obtain agreement on the project, followed by a second meeting with Karie Slavik, Mike Spierling, and Gene Hodulik will be necessary to finalize the plan for paving of the entrance and estimate the cost.

SPARK GRANT; The SPARK Grant was submitted December 19 to MIGRANTS for \$450,000 and a township match of \$50,000, to pave the remaining sections of Phase I. The grant was not selected. Action plan is to first evaluate our score which was in the lowest group, find out where we can improve, and if so, revise the grant and resubmit by June 23.

NEW BUSINESS

STATUS OF THE “TO DO” LIST: Updates to this list are provided on a separate page to be included with the minutes. Updates will continue until completed.

POWER SWEEP THE PAVED SECTIONS OF THE TRAIL: Spierling will power sweep the trail in the next 2 weeks.

DNR PASSPORT GRANT APPLICATION: Discussions between Gene Hodulik and Becky Rivard led to an agreement that she will write a Passport Grant for \$150,000 with a \$50,000 match to pave a portion of the Phase I trail. Proposal was entered April 3. This is an opportunity for grant funds since the SPARK Grant is a long shot for Burt Township.

FINANCIAL STATUS: There is **\$13,182.00** of Burt Lake Trail donations at Top of Michigan Trail Council as of **January 18, 2023**. The Trail Fund at CNB is **\$ 1,716.76** as of **March 31, 2023**. **Huron Engineering invoice #5360, dated January 6, for \$500.00 for SPARK Grant writing was paid February 2, check #155.**

TOWNSHIP TRAIL MAINTENANCE FUND: Balance on March 31, 2023 is **\$82,603.79**.
During April an additional \$10,000 plus the remainder money in the Parks and Rec budget will be transferred to this fund.

PHASE III CONSTRUCTION COSTS: To date a total of **\$499,260.54** has been paid to J and N Construction, leaving a balance of **\$8,516.46**, of the **\$507,777.00** Phase III bid, unpaid.

MEETING DATES FOR 2023: All meetings will be at 7 pm on the 4th Monday of the month. Jan 24, Feb 28, March 28, April 24, May 23, June 27, July 25, Aug 22, Sept 26, Oct 24, and Nov 21 (3rd Monday), and for Dec 12 (second Monday).

NEXT MEETING; MAY 23, 2023, at 7 pm at the Burt Township Hall.

PUBLIC COMMENT: None

COMMITTEE COMMENT: None

MOTION TO ADJOURN: Margie Reh made the motion to adjourn, supported by Brett Lindgren. Motion passed.

ADJOURNED: 8:15 pm.

Carolyn Hodulik, Recording Secretary

Attachment: "To Do" list as part of the minutes

1. Meeting with Karie Slavik to discuss Gorge Driveway paving (Katie, Gene)

Katie Parker talked to Karie Slavik. She agreed to meeting when she gets here in April. She will not be here until second week of May.

2. Mike Spierling meeting to pave Gorge (Gene, Gary, Dennis?)

Gene Hodulik talked on the phone with Mike Spierling 3/23 to update him on Gorge driveway plan. First a meeting with Karie Slavik is planned and if she agrees to go forward, review a possible entrance and approximate cost from Mike, followed by a final meeting with Karie, Mike and anyone else. Hodulik and Street meeting with Spierling in May, followed by a meeting with Karie Slavik.

3. Meeting with Emmet Co. Planner about Brutus Road (Gary). Street will set up a meeting with Emmet Planner and Brent Shank by mid May to discuss plans for Brutus Road construction.

4. Maple River Township Meeting—update on trail/Brutus Rd (Gary and Gene). Street will coordinate with the Emmet Co. Planner and have her invite Supervisor Eby to the Brutus Road meeting.

5. Meeting with Munro TS—update on Gorge entrance plan and cost (Gene). Plan to attend their May TS meeting.

6. Investigate orange gates and cost (who? Paul?, Brett?) Brett obtained engineering drawings of the gate from Dave Stempky (DNR) which were constructed by Moran Iron Works in Onaway, powder coated orange by "Scope" in Petoskey. Discussion followed stating they are not attractive and there are many places where ATV's can get on the trail. Suggested a camera or two at defined spots might work better.

7. Huron Engr.--Proposal for Topinabee Mail Route engineering cost (Gene)

Hodulik had a phone conversation with Becky Rivard 3/23. She can submit a MDOT Grant with the data she has on Topinabee Mail Route. Engineering specs to build the paved shoulders will be done once a Grant is awarded. Becky will complete and enter the Grant by the May 1 deadline.

- 8. Spark Grant update and re-submit (Margie and Gary)** No new info. However Becky Rivard suggested we apply for a DNR Passport Grant for \$ 150,000 with a \$50,000 match which was submitted April 3 to be used to pave Phase I. Margie Reh printed out the grant request and our score. Ours was 55 out of 100. We must analyze the ability to upgrade our score.
- 9. Meeting with Mullett TS board to present TMR /grants (Gene, Mike, Brett)**
Laz Serabian, Mullett Supervisor, called 3/24 to invite Hodulik to present MDOT Grant proposal and finances at the April 10 meeting. Hodulik accepted. Hodulik updated their township board and obtained agreement for the MDOT Highway Safety Grant submission as a joint effort.
- 10. TOMTC new map of the Burt Lake Trail (Margie).** TOMTC staff and Margie Reh have written the trail description and a map is the next step.
- 11. Discussion with Matt Hall regarding sponsorship of a Burt/Mullett Multi-Jurisdiction Grant through MDOT** (Gene, Dennis?, and supervisors?) Hodulik phone call 3/24 gained agreement that Matt Hall would sponsor the Burt/Mullett Multi-Jurisdictional MDOT Grant. Rivard will enter a grant due May 1, "Highway Safety Improvement Project", asking for \$450,000 with a 20% match (\$90,000) Also discussed West Burt Lake Rd construction and engineering drawings have not been started yet.
- 12. Update Cam Cavitt, state rep on our TMR project (?)**
Cam will be at the Mullett TS hosting MTA meeting in April. He did not attend as he was still in Lansing.
- 13. Review the yearly entire trail maintenance, plus paving Phase I section with Mike Spierling and rehire Slowinski for grass mowing(Gary).** Gene Hodulik reviewed with Mike Spierling on 3/23 phone call about the Gorge entrance.. Told him that Gary Street would be calling him regarding the maintenance and paving.