

**NOTICE
THESE ARE THE UNAPPROVED
BURT TOWNSHIP
BOARD MINUTES
July 6, 2023**

The regular meeting of the Burt Township Board was called to order at 7:00 pm by Supervisor Harold Koviak

PRESENT: Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski

ABSENT: Gene Hodulik, excused

Also Attending: Jim Larson (Zoning Administrator), Tim MacArthur (Township Lawyer), Marty Cheney, Bill Keough, Gina Keough, Kellyann O’Hare, Dan O’Hare, Cameron Cavitt

AGENDA - Koviak

MOTION: Moved by Parker, supported by Reimann to approve the agenda with the addition of renewal of Deputy Treasurer, Carol Reimann and Resolutions to change Board of Review in July and change of date for September Board Meeting

MOTION APPROVED

PUBLIC COMMENT –

- Election: Encourage to vote for new addition of a field house on the ballot on August 8, 3.5 millage is retiring and the new millage is only 1.5 mil so taxes will still be reduced
- Cameron Cavitt, new state rep for 106th district, making rounds and attending township meetings. Gave an update on redistricting, local control of townships of aggregates, trust fund bills, and septic systems as well as other items he has been working on

APPROVAL OF MINUTES – Minutes of June 1, 2023

MOTION: Moved by Parker, supported by Koviak to approve the minutes of June 1, 2023 meeting

APPROVAL OF BILLS

MOTION: Moved by Kozlowski, supported by Parker to approve the bills

TREASURERS REPORT – As of June 2023

Certificates of Deposit

Citizens National Bank	\$26,211.15
Citizens National Bank	\$28,337.17 (2-year bond)
PNC	<u>\$55,001.39</u>
Total CD’s	\$109,549.71

Savings	\$ 698,071.71
Checking	\$ 9,810.43

Citizens: Trail Account	\$1,717.19
Citizens: Maintenance Acct	\$ 101,927.60

MOTION: Moved by Parker, supported by Kozlowski to approve the treasurers report as presented

UNFINISHED BUSINESS

1. Burt Township Flag

- Kozlowski provided the Board with samples of existing flags along with a couple of concepts for the Burt Township flag
- Goal is to have a flag created by the 2024 MTA conference
- Kozlowski will continue to fine tune flag design based on feedback

2. Investment Policy

- Koviak asked for a motion to table until next month– counsel is working on it along with the ACH policy

MOTION: Moved by Kozlowski, supported by Reimann to table the Investment Policy resolution until the August

NEW BUSINESS

1. Deputy Clerk – Denise Rhadigan, Deputy Treasurer, Carol Reimann

- Koviak proposed that Denise Rhadigan and Carol Reimann be appointed as Deputy Clerk and Deputy Treasurer respectively

MOTION: Moved by Parker, supported by Kozlowski to appoint Denise Rhadigan as Deputy Clerk and to re-appoint Carol Reimann as Deputy Treasurer (Shirley Reimann excused from vote)

2. Brining of Roads

- Finally complete – brine was difficult to get
- Unfortunately, Crump Road was not graded before brine was available
- Trails were brined – reason is to help keep trail compacted

3. School Election 8-8-2023

- Koviak urged all to vote in upcoming election

4. Par Plan Grant

- Application period is August/September 2023
- Sunrise Electronics provided a rough estimate of approximately \$1,950 for onsite recording to a server, as well as remote access and 4K recording capability – will ask for quote on second camera and adjust based on second estimate
- Need Resolution to submit application – Resolution 2023-6 provided by Kozlowski for consideration

MOTION: Moved by Parker, supported by Reimann to approve Resolution 2023-6 to submit the application for the Par Plan Grant to match Quote Estimate. Koviak deemed the resolution approved

5. Board of Review – Resolution 2023-5 – to change the date

- Koviak asked Board to consider Resolution 2023-5 to move Board of Review meeting to July 17 at 7pm

MOTION: Moved by Kozlowski, supported by Parker to approve Resolution 2023-5 to move BOR July 17 at 7pm

Roll Call Vote: Parker – y, Reimann – y, Kozlowski – y, Koviak – y

Koviak deemed the resolution approved

6. September Board meeting

- Koviak asked Board to consider change of date for the September Board meeting
- Board agreed to change from September 7th to September 11, 7pm

MOTION: Moved by Parker, supported by Reimann to change the September Board meeting from September 7, 2023 to September 11, 2023

REPORTS

Burt Lake Trail Committee – Hodulik

- Not present

Planning Commission – Hodulik

- July 13 – next meeting at 7pm

Zoning Board of Appeals – Koviak

- ZBA – July 14, 2023 at 7pm and public hearing at 6:45pm

Zoning Administrator’s Report – Larson

- Phones have been ringing, questions on set back and patio due to ordinance change

Supervisor’s Report – Koviak

- Will be contacting the County once again to suggest an update their website to refer to Burt Township Transfer Station to accept only recyclables

County Commissioner – Jeff Ostman

- Not present

PUBLIC COMMENT

- n/a

Next meeting August 3, 2023 at 7pm

MOTION: Moved by Parker, supported by Reimann to adjourn. The meeting adjourned at 7:38 pm.

MOTION APPROVED

Respectfully submitted, Christy Kozlowski, Clerk