

**BURT TOWNSHIP
BOARD MINUTES
August 3, 2023**

The regular meeting of the Burt Township Board was called to order at 7:00 pm by Supervisor Harold Koviak

PRESENT: Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski, Gene Hodulik

ABSENT: N/A

Also Attending: Fred Lindroth (Assessor), Tim MacArthur (Township Lawyer)

AGENDA - Koviak

MOTION: Moved by Kozlowski, supported by Parker to approve the agenda with the addition of Mellema property split and Pellston Fire Report

MOTION APPROVED

PUBLIC COMMENT – N/A

APPROVAL OF MINUTES – Minutes of July 6, 2023

MOTION: Moved by Parker, supported by Reimann to approve the minutes of July 6, 2023 meeting with the change of Rhadican to Rhadigan

APPROVAL OF BILLS

MOTION: Moved by Hodulik, supported by Parker to approve the bills

TREASURERS REPORT – As of July 2023

Certificates of Deposit	
Citizens National Bank	\$26,211.15
Citizens National Bank	\$28,337.17 (2-year bond)
PNC	<u>\$55,129.85</u>
Total CD's	\$109,678.17
Savings	\$ 698,071.71
Checking	\$ 17,834.49
Citizens: Trail Account	\$1,217.34
Citizens: Maintenance Acct	\$ 101,936.26

MOTION: Moved by Kozlowski, supported by Parker to approve the treasurers report as presented

UNFINISHED BUSINESS

1. Burt Township Flag
 - Still in process

2. Investment Policy and ACH Policy

- MacArthur provided sample ACH and Investment policies
- Investment Policy: Need to decide which depositories we would possibly like to do business with now or in the future – can list as many as possible so the policy won't need to be updated. Kozlowski to put together a list of depositories and will be tabled until next month
- ACH Policy: Proposed to the board by the Township Treasurer to make payments electronically

MOTION: Moved by Hodulik, supported by Parker to approve the ACH Policy at the request of the Treasurer

Roll Call: Parker – y, Reimann – y, Hodulik – y, Kozlowski – y, Koviak - y

NEW BUSINESS

1. Fee for Special Meeting of the Planning Commission

- Currently no set fee for special planning meeting – current ZBA special meeting is \$1,000 so suggestion is to set planning the same. Fee covers costs for Planning Commission Members and Secretary

MOTION: Moved by Hodulik, supported by Parker to approve a \$1,000 fee for a special planning meeting

2. Mellema property split

- Lindroth presented the Mellema property split to the Board

MOTION: Moved by Parker, supported by Hodulik to approve the Mellema property split

3. Pellston Fire Department

- 12 calls out of 178 in a 6-month period– 8 Rescue & Emergency Medical Service, 3 Hazardous Condition (no fire), 1 Good Intent Call
- Boat should be here in the next 2-3 weeks and will bring to the next Board meeting

REPORTS

Burt Lake Trail Committee – Hodulik

- 2K linear feet has been paved from Mundt Road, going north along W Burt Lake Rd, Crushed limestone placed North from Indian Road
- Need meeting with Spierling on what needs to happen at the gorge
- Mowed once, will mow again in August by Gordon Ormsbee. Gordon does extra work to clean off the trails

Planning Commission – Hodulik

- Site plan completed for the tower and supplied to the Board
- Public hearing on Solar Ordinance changes, it was approved and now with the County Planning Commission
- Hodulik commented on how Ken Lane does an outstanding job for the Township
- Next Planning meeting September 14

Zoning Board of Appeals – Koviak

- One hearing for Jacobs, and addition was approved
- Working on private dock licenses – a couple to renew now so all are on the same schedule

Zoning Administrator's Report – Koviak (Larson absent)

- Lot of questions, not many permits
- One appeal coming, extend patio into 75-foot set back due to disability

Supervisor's Report – Koviak

- Roberts Rules of Order – Actions, what to say, etc., shared with the Board and will leave it on the table for all to review and access if needed

County Commissioner – Jeff Ostman

- Not present

PUBLIC COMMENT

- Koviak: Topinabee Mail Route was paved

Next meeting September 11, 2023 at 7pm

MOTION: Moved by Parker, supported by Reimann to adjourn. The meeting adjourned at 7:55 pm.

MOTION APPROVED

Respectfully submitted, Christy Kozlowski, Clerk