

**BURT TOWNSHIP
BOARD MINUTES
September 11, 2023**

The regular meeting of the Burt Township Board was called to order at 7:00 pm by Supervisor Harold Koviak

PRESENT: Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski, Gene Hodulik

ABSENT: N/A

Also Attending: Jim Larson (Zoning Administrator), Tim MacArther, township lawyer), Mike English (Topinabee Fire Chief), David Klebba, Ann Klebba, Diane Ogden, Jason Wiser

AGENDA - Koviak

MOTION: Moved by Kozlowski, supported by Parker to approve the agenda with addition of Mike English (Topinabee Fire Chief) and EGLE

MOTION APPROVED

PUBLIC COMMENT – N/A

APPROVAL OF MINUTES – Minutes of ~~September 11, 2023~~ **August 3, 2023**

MOTION: Moved by Hodulik, supported by Parker to approve the minutes of ~~September 11, 2023~~ **August 3, 2023 meeting** with the addition of the word Trail to “Citizens: Maintenance Acct” under treasures report

APPROVAL OF BILLS

MOTION: Moved by Hodulik, supported by Reimann to approve the bills

TREASURERS REPORT – As of September 30, 2023

Certificates of Deposit	
Citizens National Bank	\$26,263.63
Citizens National Bank	\$28,337.17 (2-year bond)
PNC	<u>\$55,383.51</u>
Total CD's	\$109,984.31
Savings	\$ 623,088.07
Checking	\$ 8,147.51
Citizens: Trail Account	\$717.48
Citizens: Trail Maintenance Acct	\$78,951.82

MOTION: Moved by Parker, supported by Kozlowski to approve the treasurers report as presented

UNFINISHED BUSINESS

1. Burt Township Flag
 - Denise Rhadigan (Deputy Clerk) is sending out quote requests for embroidering

- Koviak brought up that a resident was interested in buying a township flag – requests can be referred to Kozlowski

NEW BUSINESS

1. Metro Act Right of Way Permit Extension

- Permit expires December 31, 2023 and would be extended 5 years
- Koviak gave a copy to MacArther to review and he found it to be fine and fairly standard

MOTION: Moved by Parker, supported by Hodulik to approve the Metro Act Right of Way Permit Extension and have the clerk sign it

2. Revised Zoning Permit Application and Fee

- Request from the planning commission for approval of the revised Burt Township Zoning Application and to adopt a \$350 for a re-zoning or zoning ordinance amendment request
- Update of application will enable it to be used for rezoning as well (currently one does not exist)
- Larson asking to confirm the regular fee for zoning @ \$.05 per square foot – will talk to Ken Lane (Planning Consultant, Beckett & Raeder) at the next planning meeting

MOTION: Moved by Hodulik, supported by Parker to accept the revised zoning permit application and fee of \$350

3. Mike English, Topinabee Fire Department

- September Report: 81 runs total, 49 fire, 32 ambulance - 44 in Mullett Township, 30 in Burt Township (21 Ems and 9 fire), and 7 outside both townships

4. EGLE

- EGLE were seen pumping out and taking away several blue barrels from the monitoring wells at Mullett-Burt and Crump Rd (Corner store). Per Renee, the samples she saw taken out were about a ¼ water and the rest was gas/pollutants
- The pollution seems to be progressing and the concern is that it will reach the creek and get into the lake
- Parker to compose a letter to EAGL regarding the heightened issues and ask for facts on current condition to director of EGLE and cc LTC, BLPA, Tip of the Mitt Watershed Council

MOTION: Moved by Hodulik, supported by Parker to write a letter to EGLE requesting an update on the status of the contamination at Mullet-Burt/Crump Rd

REPORTS

Burt Lake Trail Committee – Hodulik

- Cleaned up shoulders on Brutus Rd
- Maps and signs have been made, signs to be placed strategically along the trail (“you are here”, distance markers)
- Three grants have been submitted - still waiting to hear on results
- New trail head in discussion

Planning Commission – Hodulik

- Approved special use permit for TAG towers (west side transfer station) – FAA approvals still needed, likely to begin construction in the spring 2024

- Discussed letter Zoning Administrator will be sending to the business on South Extension to cease and desist as they are in a residential area
- Spectrum received a ROBIN grant to install high speed internet for all of Burt Township and beyond

Zoning Board of Appeals – Koviak

- Three requests for variances, all were approved
- One request may be coming up for the next meeting

Zoning Administrator's Report – Larson

- Remaining busy
- Letter was served on September 26, 2023 to the business on South Extension, they have until October 28th to comply. If they do not comply the Board would make a decision on whether to sue

Supervisor's Report – Koviak

- MTA Retreats are in process at the Highlands, Kozlowski and Deputy attended Clerk conference, Hodulik and Parker went to the Trustee conference, Koviak attending the Supervisor conference
- Denny at the west side transfer station will be leaving and has committed working through the fall but the board needs to be aware that we will need someone to plow and maintain the transfer station going forward

County Commissioner – Jeff Ostman

- Judge retiring
- Hunter access program – 40+ acres, they can open it up to hunting for a fee per acre
- Koviak asked to pass along a special thank you to Jeremy Runstrom, Emergency Manager, for his swift response to the Cheboygan fire

PUBLIC COMMENT

- N/A

Next meeting November 2, 2023 at 7pm

MOTION: Moved by Parker, supported by Reimann to adjourn. The meeting adjourned at 8:01 pm.

MOTION APPROVED

Respectfully submitted, Christy Kozlowski, Clerk