

**BURT TOWNSHIP  
BOARD MINUTES  
December 7, 2023**

The regular meeting of the Burt Township Board was called to order at 2:00 pm by Supervisor Harold Koviak

**PRESENT:** Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski, Gene Hodulik

**ABSENT:** N/A

**Also Attending:** Jim Larson (Zoning Administrator), Tim MacArther, township lawyer), David Klebba, Ann Klebba, Diane Ogden, Marty Cheney, Jeff Ostman (County Commissioner)

**AGENDA -** Koviak

**MOTION:** Moved by Parker, supported by Reimann to approve the agenda with the addition of road bids from Cheboygan County

**MOTION APPROVED**

**PUBLIC COMMENT –** N/A

**APPROVAL OF MINUTES –** Minutes of November 2, 2023

**MOTION:** Moved by Hodulik, supported by Kozlowski to approve the minutes of November 2, 2023 meeting

**APPROVAL OF BILLS**

**MOTION:** Moved by Hodulik, supported by Parker to approve the bills

**TREASURERS REPORT –** As of November 30, 2023

Certificates of Deposit	
Citizens National Bank	\$26,263.63
Citizens National Bank	\$28,337.17 (2-year bond)
PNC	<u>\$55,638.34</u>
Total CD's	\$110,239.14
Savings	\$ 433,096.64
Checking	\$ 33,416.72
Citizens: Trail Account	\$717.60
Citizens: Trail Maintenance Acct	\$78,965.23

**MOTION:** Moved by Parker, supported by Hodulik to approve the treasurers report as presented

**UNFINISHED BUSINESS**

1. Burt Township Flag

- Updated estimates based on design – all are applique:
  - Gettysburg Flag Works – cannot embroider but can provide a center applique to be affixed - \$1,586.93
  - Flagusa.com - \$2,369 single side (Per Denise, they are difficult/bad attitude)

- Moritz Embroidery Works - \$2,100 (Per Denise, very responsive)
- Flag for Veterans - \$1,760 single side (4-6 weeks) – not an option for us, only for veterans...

**MOTION:** Moved by Parker, supported by Hodulik to have Moritz Embroidery Works to produce an embroidered township flag for an estimated cost of \$2,100

2. EGLE - Property at Corner of Crump Rd/Mullett-Burt Rd

- Parker sent a FOIA request to EGLE in November – they replied to all points except for the status of EGLE negotiations with the property owner, which they state is confidential
  - Report is from Feb 16, 2023 but EGLE was out in August per Kinney and they added more wells and filled barrels
  - Parker will forward the report to the Board and Larson to review
- Koviak spoke to Kinney and she has heard nothing from EGLE

3. DNR Property West Burt Lake Rd

- Matt Lincoln (DNR Real Estate division) said talks with UofM, which have been going on for some time, have stalled and they have reached a dead end. The talk now within his department is going back to the Director of the DNR and asking him to put it back up for auction next spring
- MacArthur checked with the registrar of deeds and there is currently no lien on property by the Burt Lake Band of Odawa Indians
- Per MacArthur, the Indian tribe is recognized by the State of Michigan but has not found any specific case law that supports a non-federally recognized tribe being exempt from local zoning

**NEW BUSINESS**

1. New Employee – Jim Michaud

- Recommended by Jackie, started November 11

**MOTION:** Moved by Hodulik, supported by Parker to confirm hiring of Jim Michaud to work the west side transfer station

2. Camera Quote for Hall

- Representative from Sunrise Electronics came to the hall on November 29
- Quote submitted is for 2 cameras, one aimed at the ballot box and one out to the parking lot and recording for up to 90 days – \$4,190.53
- The Township was awarded \$2,500 grant from Michigan Par Plan to help pay for it
- Sunrise Electronics said they would have it installed by mid-January

**MOTION:** Moved by Hodulik, supported by Parker to approve the purchase and installation of the cameras and equipment from Sunrise Electronics

3. Board Meeting Dates for 2024

- January 4, 2024 – 2pm
- February 1, 2024 – 2pm budget meeting only
- March 7, 2024 - 1:45pm Public Hearing on 2024/2025 budget, 2pm regular meeting

- April 4, 2024 – 2pm
- May 2, 2024 – 7pm
- June 6, 2024, 7pm
- July 2, 2024 – 7pm
- August 1, 2024 – 7pm
- September 5, 2024 – 7pm
- October 3, 2024 – 7pm
- November 7, 2024 – 7pm
- December 5, 2024 - 2pm
- January 7, 2025 – 2pm

**MOTION:** Moved by Parker, supported by Reimann to approve the 2024 meeting schedule

4. Cheboygan Road Commission bids

- Roads in need of work – rated 3 = Cedar Point Dr, rated 2 = Chickagami Trail, Feather Lane, Deerfield Lane, Elmhirst Rd, and Maple Bay Rd
- Bids:
  - Cedar Point Dr, 3,000 feet, tar and chip - \$48, 400 (\$968 deposit)
  - Maple Bay, complete reconstruction - \$246,500 (\$100k of that is excavation/grade work) – by the time the work is complete the township would have sufficient road millage funds to cover the cost
  - Chickagami Trail (Maple Bay Rd to end of pavement), tar and chip - \$91,200 (\$1,800 deposit)
  - Total deposit due: \$7,722.00 immediately with copy of bids
- The road commission is offering a \$25,000 match for early submission, first come, first serve with 10 matches available
- 2025 – will be looking at Brutus Rd/Indian Point Rd

**MOTION:** Moved by Hodulik, supported by Kozlowski to approve the road projects for 2024: Chickagami Trail @ \$91,200, Maple Bay Road @ \$246,500 and Cedar Point Drive @ \$48,400 with deposit to be sent to the road commission right away

Roll Call – Hodulik – Y, Parker – Y, Reimann – Y, Kozlowski – Y, Koviak - Y

**REPORTS**

Burt Lake Trail Committee – Hodulik

- 0 for 3 on the grants – over 90% of the latest MDOT grants went from Lansing and south
- Discussion of a trail head parking lot with Township property near corner store and wrote a letter to the owners of the corner lot to see if they are willing to trade
- No meeting in December and January
- 2024 – gorge driveway and additional paving

Planning Commission – Hodulik

- Reviewing the master plan
- High speed is moving forward with Spectrum – per grant, must be done by Jan 2026
- Verizon tower to start next spring as long as approval from FCC
- PIE&G decided not to come to the planning board for their proposed tower on the east side – can’t get the parts to build it

Zoning Board of Appeals – Koviak

- Not meeting until February 2024

**Zoning Administrator's Report** – Larson

- Rackspace email issue
- Jacobs property
  - MacArthur received a phone response dictated from MacArthur's secretary and shared it with the Board
  - Power line work was done last week but they had to call Jacobs as his trailers were blocking access
  - Based on the most recent response from the Jacobs attorney and the fact the Township does not plan to re-zone the current property
  - As there are no major efforts to remove the vehicles to date, a circuit court lawsuit would be the next step – MacArthur needs Board approval to begin a civil suit

**MOTION:** Moved by Parker, supported by Hodulik for the township attorney to begin a court proceeding with Mr. and Mrs. Jacobs for removal of all the commercial vehicles currently parked on a residential zoned area

**Supervisor's Report** – Koviak

- Going to New Orleans to attend a national MTA meeting
- Going to MTA Board of Directors Meeting in Frankenmuth later in the month

**County Commissioner** – Jeff Ostman

- 2024 budget finalized and approved
- 9-day early voting – Clerks and supervisors getting paid \$20 and \$25 respectively
- Loss of local control for solar and wind, sand and gravel will likely be next as it is needed in those projects

**PUBLIC COMMENT**

- N/A

Next meeting January 4, 2024 at 2pm

**MOTION:** Moved by Parker, supported by Reimann to adjourn. The meeting adjourned at 3:28 pm.

**MOTION APPROVED**

Respectfully submitted, Christy Kozlowski, Clerk