

**BURT TOWNSHIP**

**PLANNING COMMISSION**

**Minutes**

**May 9, 2024**

**Burt Township Hall**

**The Burt Township Planning Commission was called to order by Jay Jontz on May 9, 2024, at 6:49 p.m. after the public hearing at the Burt Township Hall.**

**PLANNING COMMITTEE ATTENDEES:** Jay Jontz, Allen Kozlowski, Gene Hodulik, Matt Landon, Paul Janness who came late.

**ALSO ATTENDING IN PERSON:** Ken Lane of Beckett and Raeder, Jim Larson, Zoning Administrator, Anna McGlashen – Local Policy Manager Tip of the Mitt Watershed Council, Marcella Domka – Water Resource Manager for Tip of the Mitt Watershed Council, and Carolyn Hodulik, Recording Secretary.

**PLEDGE OF ALLEGIANCE** led by Jay Jontz

**DECLARATION OF ANY CONFLICT OF INTEREST:** None

**APPROVAL OF MINUTES:** Motion by Kozlowski, supported by Landon to approve the March 14, 2024 , minutes. Motion approved.

**OLD BUSINESS:**

**High Speed Internet:** Kozlowski said there are no reported updates from Spectrum. Construction within Burt Township will be financed by the Robin Grant.

**Master Plan Review (Chapters 5 & 6):** Topic by topic was reviewed for Chapter 5, “Community Services, Facilities, and Transportation,” with updates required under the headings “Other Public Utilities,” “Recreation – Burt Lake Trail,” “Other Protected Lands.”

Review of Chapter 6, “Community Goals and Objectives,” resulted in a change of township millages to one mill for fire and roads, and an update of parks and recreation actions.

**Tip of the Mitt Watershed Council Presentation:** Marcella Domka presented methods of shoreline restoration to prevent erosion and maintain high water quality. Ann McGlashen presented approaches for improving septic systems using inspections by the health department particularly at time of a home sale and possibly homes used as short term rentals. In summary, McGlashen suggested that we meet with the District 4 Health Department representative, join the Burt Lake Watershed Advisory Committee and attend their next Zoom meeting on May29, 2024, at 10 a.m. Contact [lauren@watershedcouncil.org](mailto:lauren@watershedcouncil.org) for more information.

**Zoning Ordinance Amendment:** Changes of plot plan, site plan, and campground requirements were approved at the public hearing prior to the regular Planning Commission meeting.

**Discussion—Zoning Ordinance—recreational vehicles, trailers and tents:** preliminary discussions led by Ken Lane resulted in the decision to table further talks until the next meeting July 11, 2024.

**REPORTS: Township Board: Hodulik**

1. Verizon tower construction at the west side transfer station is planned to begin in July.
2. Big dump day is June 15, 9 a.m. to 4 p.m. at east side transfer station. West side transfer station already has a large pile of big dump day junk which will need to be moved to the east side station. The walk through gate is to be locked.
3. Jacobs pre-trial hearing is June 10.
4. Three year contract signed for residents to use the Indian River Library.
5. New assessor Bobbie Balazovic as Fred Lindroth has retired.
6. Shirley Reimann, Treasurer, is retiring this year.
7. Supervisor Harold Koviak will be MTA state president beginning April, 2025.

**ZONING BOARD OF APPEALS – Jontz**

The next meeting is May 24, 2024, at 7:00 p.m. The April meeting was cancelled.

**ZONING ADMINISTRATOR** – Larson reported that it has been very busy

**PLANNING CONSULTANT – Ken Lane of Beckett & Raeder**

The state is working on a law for regulations and taxes on short term rentals.

**BRAINSTORM** – No comments at this meeting.

**PLANNING COMMISSION COMMENTS**- A special thank you to Anna & Marcella for their presentation.

**PUBLIC COMMENTS** – None

**MOTION TO ADJOURN** – Made by Landon, supported by Janness. Meeting adjourned at 8:40 p.m.

**NEXT MEETING** –Thursday, July 11, 2024, at 7:00 p.m.

Respectfully submitted,  
Carolyn Hodulik, Recording Secretary