

**BURT TOWNSHIP  
ZONING BOARD OF APPEALS  
MINUTES  
May 23, 2025**

The Burt Township Zoning Board of Appeals was called to order by Chair Kim Kihnke on May 23, 2025, at 4:00 p.m. at the Burt Township Hall.

**PLEDGE OF ALLEGIANCE:** Led by Kim Kihnke

**ATTENDANCE:** Kim Kihnke, Jay Jontz, Harold Koviak, Dennis Reimann, Carl Reimann, Larry Kemper, and Carolyn Hodulik (Recording Secretary) excused.

**ALSO ATTENDING:** Christopher Van Wormer, Katie Parker-Burt Township Trustee

**AGENDA:** No additions.

**MOTION:** Moved by Koviak supported by Jontz to approve the agenda.

**MOTION APPROVED.**

**CONFLICT OF INTEREST:** None

**APPROVAL OF APRIL 25, 2025, MEETING MINUTES**

**MOTION:** Moved by Koviak, with 2 corrections, date of 3035 changed to 2025 and spelling of Moore corrected to Mohre, supported by Reimann to approve the minutes as then presented.

**MOTION APPROVED.**

**PUBLIC COMMENT:** None

**PUBLIC HEARING:** Christopher VanWormer, 7385 Channel Road, Petoskey, MI 49770 requests a variance for ordinance 3.03.3 for 3397 Indian Road, Brutus, MI 49716 (parcel #120-018-400-003-00) for construction of a 30 ft. x 40 ft. accessory building on a one half acre lot.

**MOTION:** Moved by Koviak, supported by Reimann, to approve a 30 ft. by 40 ft. accessory building and a variance of side setbacks (north and south) of 15 ft., rear setback (west) of 40 feet, and a ½ acre lot size variance to the current zoning. This is contingent on a lot survey, copy to Kim Kihnke via email followed by obtaining a permit from Jim Larson, Zoning Administrator, prior to construction. Reasons: it was initially approved in November, 2018, using the zoning ordinance which has since been updated. It is a positive addition to the community by improving the neighborhood, and there were no objections from the neighbors.

**MOTION APPROVED**

**OTHER BUSINESS: Arrowhead Shores Lake Access License Renewals**

Kim Kihnke reported that Christy Kozlowski, Township Clerk, received the notarized form to complete the license renewal for Arrowhead Shores Lake Access License Renewal.

**REPORTS:**

**Zoning Administrator:** Larson not in attendance

**Township Board Representative:** Koviak reported Jacobs issue ongoing with “show cause” scheduled in June. Seal coat and restriping has been applied to the township hall parking lot. No action on the corner store. Spectrum fiber optic lines currently being installed on the east side with the west side to be completed this fall.

**PLANNING COMMISSION:** Jontz reported public hearing was held covering zoning ordinance updates for recreational vehicles, campers, and campgrounds. Changes have been sent to Cheboygan County Planning for comments and then to the Burt Township Board for approval; update on Spectrum fiber optic installation progressing well on east side followed by west side in the fall; Master Plan update ongoing to be completed by year end; a fall joint meeting consisting of Township Board, Planning Commission, and Zoning Board of Appeals members to be held September 11, 2025.

**SITE VISITS:** One each for Kihnke, Jontz, & Koviak

**ZBA MEMBER COMMENTS:** Verizon tower at west side transfer station is working.

**NEXT MEETING:** July 25, 2025, at 4:00 p.m.

**PUBLIC COMMENT:** None

**MOTION TO ADJOURN:** Made by Jontz supported by Koviak  
**MOTION APPROVED**

**MEETING ADJOURNED** at 4:53 p.m.

**RESPECTFULLY SUBMITTED,**

Carolyn Hodulik  
Recording Secretary

