

**BURT TOWNSHIP  
BOARD MINUTES  
December 4, 2025**

The regular meeting of the Burt Township Board was called to order at 5:00 pm by Supervisor Gene Hodulik

**PRESENT:** Gene Hodulik, Carol Reimann, Christy Kozlowski, Allen Kozlowski, Katie Parker

**Also Attending:** Jim Larson (Zoning Administrator), Tim MacArthur (Township Lawyer), David Klebba, Ann Klebba, Carolyn Hodulik, Lori Ostman, Jeff Ostman (County Commissioner), John Vass, Gene Midyett (G&M Site Runners)

**AGENDA** – Hodulik

**MOTION:** Moved by C. Kozlowski, supported by Parker to approve the agenda

**MOTION APPROVED**

**PUBLIC COMMENT**

**APPROVAL OF MINUTES** – Minutes of November 7, 2025

**MOTION:** Moved by A. Kozlowski, supported by Reimann to approve the minutes of November 7

**APPROVAL OF BILLS**

**MOTION:** Moved by Reimann, supported by A. Kozlowski to approve the bills

**TREASURERS REPORT** – As of November 2025

Certificates of Deposit	
Citizens National Bank	\$28,643.90
Citizens National Bank	\$27,578.76 (2-year bond)
PNC	<u>\$58,743.33</u>
Total CD's	\$114,966.42
Checking	\$23,100.13
Savings	\$111,678.21
Michigan Class	\$523,765.17
Citizens: Trail Account	\$432.57
Citizens: Trail Maintenance Acct	\$54,746.74

**MOTION:** Moved by C. Kozlowski supported by Reimann to approve the treasurer's report as presented

**UNFINISHED BUSINESS**

1. Roads

- Ranch Road will be on the schedule for 2026, \$119,600 cost and will be split by Burt Township and Mullet Township. **Contract for \$25,000 for matching funds (provided by County Road Commission)** was signed. Full cost would be \$34,800 **(including the \$25,000 matching funds)**

- We have a contract from the Road Commission regarding the unpaved portion of Indian Point and Chickagami. Step one is an engineering study (estimated at \$40,000 or less) and may take multiple years to fully complete the paving depending on outcome
- Tar and chip was suggested for Service Rd. and Eagles Nest - waiting for bids to come in

**MOTION:** Moved by A. Kozlowski, supported by Parker to approve the paving of Ranch Road

**MOTION:** Moved by A. Kozlowski, supported by Parker to approve the engineering study for Indian Point/Chickagami

2. Zoning Violation Update

- Larson wrote/sent a letter on November 12<sup>th</sup> to the property owner with several options for resolutions and has not received a response as of yet
- MacArthur to have another letter served, along with Larson’s letter giving her a final option for resolution before litigation

**NEW BUSINESS**

1. Cemetery Board

- We have a joint cemetery board and they need a replacement for Harold Koviak, Parker is suggesting Hodulik take his place
- A meeting must be scheduled in early 2026 for the cemetery board as Koviak’s name is on the bank account and must be changed. This requires the full cemetery board of four members

**MOTION:** Moved by Parker, supported by A. Kozlowski to appoint Eugene Hodulik to the Cemetery Board

2. 2026 Township Board Meeting Dates

- January 6, 2026 – 5pm (Tuesday)
- February 5, 2026 – 5pm budget meeting only
- March 5, 2026 - 4:45pm Public Hearing on 2026/2027 budget, 5pm regular meeting
- April 2, 2026 – 5pm
- May 7, 2026 – 5pm
- June 4, 2026, 5pm
- July 2, 2026 – 5pm
- August 6, 2026 – 5pm
- September 3, 2026– 5pm
- October 1, 2026 – 5pm
- November 5, 2026 – 5pm
- December 3, 2026 - 5pm
- January 7, 2027 – 5pm

**MOTION:** Moved by A. Kozlowski supported by C. Kozlowski to move to approve the 2026 Board meeting dates

**REPORTS**

**Burt Lake Trail Committee** – Hodulik

- Working on ideas for additional funding

**Planning Commission** – Kozlowski

- Master Plan has been reviewed, one more review planned in the next meeting for any final adjustments/additions and on schedule to submit to the **Township Board**
- Need a new resource for plowing the West side dump

**Zoning Board of Appeals** – Parker

- 2026 Meeting dates set
- VAN WORMER SURVEY was reviewed and approved

**Zoning Administrator's Report** – Larson

- Slowed down, likely due to weather

**Supervisor's Report** – Hodulik

- Attended the PIE&G board meeting where they reviewed the ice storm effects
- Top of Michigan Trails is no longer partnering with the trails so donations for Burt Lake Trail must be mailed in and designate the donation is for Burt Lake Trail

**County Commissioner** – Jeff Ostman

- Working on the 2026 budget for the last few months
- Getting the committee put together for their master plan
- A few townships are getting together to discuss short term rentals; Burt Township is not one of them
- DNR wants to remove a dam which would drain Roberts Lake

**PUBLIC COMMENT**

Next meeting **Tuesday, January 6, 2025 @ 5:00pm**

**MOTION:** Moved by C. Kozlowski, supported by Parker to adjourn. Meeting adjourned at 8:04 pm.

**MOTION APPROVED**

Respectfully submitted,  
Christy Kozlowski, Clerk