

**BURT TOWNSHIP
BOARD MINUTES
February 5, 2026**

The **budget workshop meeting** of the Burt Township Board was called to order at 5:00 pm by Supervisor Eugene Hodulik

PRESENT: Carol Reimann, Katie Parker, Gene Hodulik, Christy Kozlowski, Allen Kozlowski

Also Attending: Jim Larson (Zoning Administrator), Steve Vorenkamp, Connie Vorenkamp

AGENDA - Hodulik

MOTION: Moved by C. Kozlowski, supported by Parker to approve the agenda with the addition of the Mullet Fire Contract Extension under new business

MOTION APPROVED

PUBLIC COMMENT

APPROVAL OF MINUTES – Minutes of January 6, 2026

MOTION: Moved by Reimann, supported by Parker to approve the minutes of January 6, 2026 with spelling correction

APPROVAL OF BILLS

MOTION: Moved by C. Kozlowski, supported by A. Kozlowski to approve the bills

TREASURERS REPORT – As of January 2026

Certificates of Deposit	
Citizens National Bank	\$28,658.26
Citizens National Bank	\$27,705.66 (2-year bond)
PNC	<u>\$58,969.35</u>
Total CD's	\$115,333.27
Checking	\$39,105.92
Savings	\$71,678.92
Michigan Class	\$527,281.31
Citizens: Trail Account	\$432.65
Citizens: Trail Maintenance Acct	\$53,756.19

MOTION: Moved by Parker supported by A. Kozlowski to approve the treasurer's report as presented

UNFINISHED BUSINESS

1. Zoning Violation Update

- Hodulik received a call from MacArthur and the letter was served a couple days ago and if she doesn't respond the Board will look to take action at the March Board meeting

NEW BUSINESS

1. Fire Contract with Mullet

- MacArthur provided an updated fire contract to the Board – same as previous, extending 5 more years
- C. Kozlowski recommended verbiage to be updated in the event the millage is not renewed in 2028

MOTION: Moved by C. Kozlowski, supported by Reiman to approve the proposed Mullet Fire Contract with a change of language pertaining to future fire millage passage in 2028

Roll Call: A. Kozlowski – y, Parker – y, Reimann – y, C. Kozlowski – y, Hodulik - y

2. Current Budget Adjustments if needed

Synopsis of changes from 2025-2026 budget (if not mentioned, approved budget stayed the same):

Revenue – Actual will be reported

Expenses

- **Trustees** – increase from \$7,200 to \$8,000 due to per diem meetings attended
- **Transfer to Trail** – increase from \$2,000 to \$3,422.19 based on actual P&R balance at end of last year

MOTION: Moved by Hodulik, supported by A. Kozlowski to amend the 2025-2026 budget expenses for Trustees and Transfer to the Trail

3. Discuss Roads for 2026 (Ranch, Eagles Nest, Service, Sturgeon Bay, Indian Point)

- Ranch Rd: \$24,800 (\$59,800 less \$25,000) – contract already signed
- Eagles Nest: \$135,600 – Per the road commission this would be the highest priority (was paved in 2007 for \$135,000 and Tar & Chip in 2021 for \$56,000)
- Service: \$135,900 – paved in 2013 for \$159,000
- Sturgeon Bay - Sturgeon Bay Rd – private portion - \$16,300, public portion - \$48,100 – paved in 2019 for \$194,000
- Indian Point/Chickagami – Signed a contract for survey in 2026

4. Paving 1.5 miles of Phase I Trail

- Trail meeting on Monday, they created a 10-year flow of money and discussed options for paving the last 1.5 miles. Options: 3-year plan – .5 mile per year (estimated @ approx. \$45,000/.5 mile), 2-year plan – .75 miles each year, or get it done in one year (current bid is for \$128,000)
- Currently have \$50K in trail account, Parks and Rec accounts for \$30K (approx. \$7,000 for maintenance), \$10,000 allocated from Township and still receiving donations
- Goal is to finish the trail this year with Township support

5. 2026-2027 Budget Workshop

Synopsis of changes for 2026-2027 budget (if not mentioned, previous year budget stayed the same or was reduced for expenses or increased for revenue):

Revenue

- Revenue categories increased as a result actual taxes/shared revenue and increased file millage
- Zoning permit revenue decreased from \$7,000 to \$5,000

Expenses

- **Wages**
 - **Clerk** – increase from \$22,800/year to \$25,200/year
 - **Treasurer** – increase from \$18,000/year to \$19,800/year
 - **Deputy Clerk/Deputy Treasurer** – increase from \$25/hour to \$30/hour
 - **Board Member/Chairs** - increase from \$300/meeting to \$325/meeting
 - **ZBA/Planning Committee Members** - increase from \$175/meeting to \$185/meeting
 - **Assessor** - increase from \$21,600/year to \$22,800/year
 - **Zoning Administrator** - increase from \$18,000/year to \$18,900/year
 - **Sanitation** – increase from \$18/hour to \$20/hour
 - **BOR** – Increase March meeting from \$675 to \$710 and organizational meetings from \$175 to \$185
 - **Per Diem Meetings** – increase from \$80/meeting to \$85/meeting
- **Planning and Zoning** – increase from \$52,000 to \$55,000 as a result of wage increases
- **Trustee expenses** – increase from \$7,200 from \$8,000
- **Township Hall** – Increase from 20,000 to \$35,000 for anticipated generator purchase/installation
- **BOR** – increase from \$8,000 to \$9,800 as a result of wage increases
- **Fire** - increase to \$166,022 due to current and expected expenses
- **Roads (Other)** - \$171,000 (Ranch Rd, Eagles Nest)
- **Roads Millage** - \$35,000 (Indian Pt/Chicagami survey)
- **Parks & Rec** – increase to \$137,000 (\$50,000 due in from trail account, moved \$10,000 contribution from trail to P&R)

PUBLIC COMMENT

Next meeting **Thursday, March 5, 2026 @ 5:00pm** following **Public Budget Hearing at 4:45pm**

MOTION: Moved by Parker, supported by Reimann to adjourn. Meeting adjourned at 7:38 pm.

MOTION APPROVED

Respectfully submitted,
Christy Kozlowski, Clerk