

**NOTICE - THESE ARE THE UNAPPROVED  
BURT TOWNSHIP  
BOARD MINUTES  
March 5, 2026**

The regular meeting of the Burt Township Board was called to order at 5:00 pm by Supervisor Gene Hodulik

**PRESENT:** Gene Hodulik, Carol Reimann, Christy Kozlowski, Allen Kozlowski, Katie Parker

**Also Attending:** Jim Larson (Zoning Administrator), Marty Cheney, David Klebba, Ann Klebba, Jeff Ostman

**AGENDA** – Hodulik

**MOTION:** Moved by C. Kozlowski, supported by Reimann to approve the agenda with addition of hall office area, document retention, and South Tower Lease

**MOTION APPROVED**

**PUBLIC COMMENT**

**APPROVAL OF MINUTES** – Minutes of February 5, 2026

**MOTION:** Moved by A. Kozlowski, supported by Parker to approve the February 5, 2026 minutes

**APPROVAL OF BILLS**

- March pending payments include Board of Review, State and Federal taxes, and yearly pension payment

**MOTION:** Moved by Hodulik, supported by Reimann to approve the bills along with pending March payments

**TREASURERS REPORT** – As of February 2026

Certificates of Deposit	
Citizens National Bank	\$28,665.56
Citizens National Bank	\$27,770.37 (2-year bond)
PNC	\$59,084.54
Total CD's	\$115,146.44
Checking	\$26,167.96
Savings	\$71,680.05
Michigan Class	\$528,834.94
Citizens: Trail Account	\$432.68
Citizens: Trail Maintenance Acct	\$54,760.39

- Reimann noted that one of the CDs is expiring this month, Reimann will check with the bank on when we need to take

**MOTION:** Moved by C. Kozlowski supported by Parker to approve the treasurer's report as presented

## UNFINISHED BUSINESS

1. Zoning Violation Update
  - As of 4:30 pm today, the resident has not reached out to MacArthur
  - Hodulik to call MacArthur to get his guidance on the matter
2. Fire Contract Extension with Mullett Township
  - The fire contract has been extended, signed by Mullett Township on February 9
  - Fire Chief, Mike English, spoke at the Mullett Township Meeting and was very supportive of Burt Township and the current level of support. He stated he does not need any additional funds over the one mil the contract being proposed offers

## NEW BUSINESS

1. 2026-2027 Budget Resolution (2026-1)
  - Revenue - \$939,385 in the General fund which includes \$1,385 in Liquor Fund
  - Expenses - \$896,722 in the General fund which includes \$1,000 in the Liquor Fund

**MOTION:** Moved by Hodulik, supported by A. Kozlowski to approve the 2026/2027 budget resolution  
Roll Call – A. Kozlowski – Y, Parker – Y, Reimann – Y, C. Kozlowski – Y, Hodulik – Y

2. South Tower Lease
  - The tower company pays Burt Township \$750/month for a 5-year lease. Each new 5-year term, the contract is increased by 7.5%
  - A company is asking to buy out our lease for a lump sum of money (could invest or be used on a Township project if needed)
  - A. Kozlowski will ask for the new company to submit a proposal for consideration
3. Hall Office Area
  - Parker is suggesting getting pest service due to issue identified in the office – she will get a couple estimates
4. Document Retention
  - Historic documents, over 50 years ago, can be sent to the State of Michigan archives for proper storage/documentation, Parker to follow up with the archiving process
  - Other documents that are past their retention period can be destroyed/shredded

## REPORTS

### Burt Lake Trail Committee – Hodulik

- Paving of trail is planned to be finished this year
- Corner store property will be the East side trailhead, possibly putting up a split rail fence, entrance will be on Crump Rd., will also need a paved pad for handicap users, and a bench (possibly with a bike toolbox)

### Planning Commission – A. Kozlowski

- January planning meeting was cancelled
- Master Plan should be approved at the next meeting

### Zoning Board of Appeals – Parker

- One simple variance request was approved

**Zoning Administrator's Report** – Larson

- Remains reasonably slow, expecting to pick up in the spring
- Larson sent a letter to J. Parker but he has not responded yet
- Blight on Nipissing is being addressed by the property owner

**Supervisor's Report** – Hodulik

- BOR is Monday and Friday of next week, Assessor will be absent on Monday but will be available on Friday

**County Commissioner** – Jeff Ostman

- Solar, wind, and data centers are being addressed, planning re-write of the ordinance on solar and wind and writing a new ordinance on data centers
- NEMCOG - extra money may be available for recreation plans in local Townships, suggesting Burt Township contact them to learn more
- Storm debris chipping will begin in May

**PUBLIC COMMENT**

**Motion:** Moved by Hodulik, supported by Parker to move the April 2 Board meeting to Thursday, April 9

Next meeting **Thursday, April 9, 2026 @ 5:00pm**

**MOTION:** Moved by A. Kozlowski, supported by Reimann to adjourn. Meeting adjourned at 6:02 pm.

**MOTION APPROVED**

Respectfully submitted,  
Christy Kozlowski, Clerk